



SANDOWN TOWN COUNCIL

Mrs Marion Cook CiLCA

Town Clerk

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Minutes of a meeting of Sandown Town Council Finance & General Purposes Committee held on Monday 07 November 2016 at 7.00pm at The Broadway Centre, Sandown

MEMBERS PRESENT: Cllr. Ward (Chairman) Cllr. Cowley, Cllr. Grandchamp, Cllr. Humby, Cllr. Mereweather, Cllr. Patel, Cllr. Wright and Cllr. Young

IN ATTENDANCE: Mrs Marion Cook (Town Clerk)

205/16 **To receive apologies for absence**

No apologies were received

206/16 **To receive declarations of interest**

No Declarations of interest were received

207/16 **To approve and sign the minutes of the meeting held 12 July 2016**

It was **RESOLVED** to accept the minutes as a true and correct record.

208/16 **To receive and approve the Financial Reports**

After studying the reports and questions being answered by the Clerk

It was **RESOLVED** to approve the Financial Reports for Sandown Town Council and Sandham Gardens for the period 01 September to 31 October

209/16 **To receive and approve the schedule of payments**

It was **RESOLVED** to approve the Sandown Town Council schedule of payments totalling £10,403.87. There were no payments for Sandham Gardens. Invoices were seen and initialled and both schedules were signed by Cllrs. Cowley and Mereweather.

210/16 **To receive grant applications for 2016/17, and other requests for donations and make recommendations to Full Council**

An application for a grant had been received from Sandown Forum. This was discussed and finally refused.

Cllrs. Cowley & Humby declared an interest in this item before the vote was taken.

211/16 **To Review the Risk Assessment & Management form for 2016/17**

This was deferred to the next meeting and the Clerk was asked to highlight the changes in this document, from the 2015/16 document.

212/16 **To commence the budget process for 2017/18**

The Clerk outlined the potential scenarios for next years budget, and said that in keeping the budget as low as possible, there may have to be cuts to certain areas. After discussion, one of these, having just refused a grant application would possibly be the amount of money, granted to, for example Fun Day and Fireworks.

213/16 **To note the date of the next meeting – 09 January 2017**

Noted.

Signed
Chairman

Date 09 January 2017