



SANDOWN TOWN COUNCIL

— Full Council - 18 May 2026 —

You are hereby summoned to a Meeting of Sandown Town Council to be held on **MONDAY, 18 MAY 2026** at Main Hall, The Broadway Centre, 1 Broadway, Sandown, Isle of Wight PO36 9GG at **7.00 pm** for the transaction of the business set out in the agenda below:

Town Clerk: Jennifer Armstrong

Dated: 11 May 2026

PUBLIC ACCESS

Attendees are asked, if unwell, not to attend the meeting as other attendees could be vulnerable.

Agenda

PUBLIC QUESTION TIME

15 minutes are available for Residents, at the invitation of the Chairman, to speak once on issues relating to the agenda, for no longer than 3 minutes. If more than one person wishes to speak on the same topic, they should nominate one person to speak on their behalf.

Any questions asked shall not require a response or debate. The Chairman has the right to decide if a question or statement is inappropriate & will not be accepted. All person's present will act respectfully towards every other person present or they will be excluded.

Members of the public are respectfully asked to remain silent on commencement of the meeting & throughout.

1. TO ELECT A TOWN MAYOR

2. TO RECEIVE THE TOWN MAYORS DECLARATION OF OFFICE

3. APOLOGIES

To receive any apologies for absence

4. DECLARATIONS OF INTERESTS

1. To receive any declarations of pecuniary and non -pecuniary interests
2. To receive and consider granting any written requests for dispensations.

5. TO ELECT A DEPUTY MAYOR

6. TO RECEIVE THE DEPUTY MAYORS DECLARATION OF OFFICE

7. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 23 March 2026 (Paper A)

Please note the meeting will be recorded and the recording will be placed on the website (except any part of the meeting from which the press and public are excluded).

- 8. RECOMMENDATIONS FROM FINANCE COMMITTEE**
Recommendations from meeting held on Monday, 11 May 2026
- 9. RECOMMENDATIONS FROM PLANNING COMMITTEE**
Recommendations from meeting held on Monday, 11 May 2026
- 10. REVIEW OF COMMITTEE TERMS OF REFERENCE AND APPOINTMENTS**
1. HR Committee Terms of Reference and membership
(Paper B)
 2. Finance Committee Terms of Reference and membership
(Paper C)
 3. Planning Committee Terms of Reference and membership
(Paper D)
- 11. REVIEW AND ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS.**
(Papers E and F)
- 12. APPOINTMENT OF ISLE OF WIGHT ASSOCIATION OF LOCAL COUNCIL REPRESENTATIVE**
To appoint a Councillor to represent the Council at Isle of Wight Association of Local Councils.
- 13. REVIEW OF COUNCIL POLICIES**
Main Policies (Paper G)
- (a) Complaints Procedure including Vexatious Complaints.
 - (b) Code of Conduct NEW
 - (c) Equality and Diversity Policy
 - (d) Grant Award Policy
 - (e) IT Policy (reaffirm 11/25 decision)
 - (f) Medium Term Financial Strategy
 - (g) Reserves and Investments
 - (h) Written Dispensations
- Procedures and practices in respect of its obligations under freedom of information and data protection legislation (Paper H)
- (i) Document Retention Policy
 - (j) GDPR Policy
 - (k) Publication Schedule -Freedom of Information
 - (l) Recording Policy
 - (m) CCTV Policy
- Policy for dealing with the press/media (Paper I)
- (n) Communications Policy
 - (o) Electronic Communications and Social Media

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Employment policies and procedures (Paper J)

- (p) Absence and Sickness Policy
- (q) Dignity at Work – Bullying and Harassment
- (r) Disciplinary Policy
- (s) Grievance Procedure
- (t) Health and Safety Policy
- (u) Lone Worker Policy
- (v) Redundancy Policy
- (w) Retirement and Pension Policy
- (x) Sharps Policy
- (y) Staff Recruitment and Retention
- (z) Training and Development Policy
- (aa) Volunteer Policy

14. ANNUAL ACCOUNTS

1. To receive report and note the Internal Auditors report for the period ending 31 March 2026 (Paper K)
2. To receive approve the 2025/2026 Annual Governance Statements and confirm dates for exercise of public rights. (Paper L)
3. To review the Inventory of Land and Other Assets Including Buildings and Office Equipment. (Paper M)
4. To receive approve the 2025/2026 Accounting Statements (Paper N).

15. COMPLAINT -ACCESS TO DISABLED TOILET AT EASTERN GARDENS

To consider a complaint from a member of public regarding Eastern Gardens escalated according to the complaint's procedure.

16. WORKING PARTIES

To consider the working party report (Paper O)

17. TOWN CLERK REPORT

To consider the report from the Clerk (Paper P)

18. BUILDING THE BAY UPDATE.

To consider the update from the Chair of the Bay Steering Group including Ways of Working and the proposed Mural Project (Paper Q – Confidential)

19. HIGHSTREET COMMUNITY HUB

To consider supporting the creation of a community hub to support the development of community groups in Sandown.

20. TO RECEIVE ANY ENVIRONMENTAL ISSUES RAISED

Please note the meeting will be recorded and the recording will be placed on the website (except any part of the meeting from which the press and public are excluded).

To consider any environmental issues raised by the Isle of Wight Council, Environment Agency or other statutory body.

21. TO RECEIVE REPORTS FROM TOWN COUNCILLORS AND OUTSIDE BODIES

To consider reports from councillors.

22. 2026/2027 MEETING DATES

To consider the meeting dates for the next council year (Paper R)

23. EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution that under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, namely Agenda item number 15 on the grounds that there is likely to be disclosure of exempt information as defined in paragraphs 1 and 7, and 14 as defined in paragraphs 7, 9 and 10, of Part 1 of Schedule 12A of the Act and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

24. PROPERTY MATTERS

To consider property matters

PUBLIC QUESTION TIME

10 minutes are available for members of the public to speak on any matters relating to town business. Any written questions received and not considered in the earlier session will be prioritised.