



MINUTES

Minutes of the Meeting of Sandown Town Council held on **Monday, 15 November 2021** at 7.00pm at The Broadway Centre, Sandown, Isle of Wight. PO36 9GG.

MINUTES SILENCE

A one-minute silence was held in memory of former Mayor, Cllr Connie Ward (née Cowley).

PUBLIC QUESTIONS

15 Minutes were allocated for members of the public to speak on matters relating to the agenda. No questions were raised.

Present: Cllrs Paddy Lightfoot (Mayor), Heather Humby (Deputy Mayor), Debbie Andre, Frank Baldry, Sue Betts, Emily Brothers, Ian Fletcher, Jenny Hicks, Alex Lightfoot, Robert May, Toby Wilcock.

48-2021-22 APOLOGIES

Apologies were received from Cllr Ian Ward.

49-2021-22 DECLARATIONS OF INTERESTS

1. To receive any declarations of pecuniary and non -pecuniary interests

Cllr Andre declared an interest in any matters relating to the Isle of Wight Council and also in relation to Los Altos Park as her property backed onto the park.

2. To receive and consider granting any written requests for dispensations.

None Received

CLLR STATEMENT

Cllr Emily Brothers began to read a personal statement. The chairman ruled that it was not appropriate for the statement to be read at the meeting as it did not relate to the business detailed on the agenda published and was an unresolved matter. Cllr Brothers responded that a copy would be available for all members and the press.

50-2021-22 MINUTES OF THE LAST MEETING

Cllr Brothers challenged the format of the minutes, specifically the inclusion of the reason a named vote was taken being recorded for each relevant item and the style of omitting names against proposals and amendments.

The Mayor reminded members only the accuracy of the minutes could be addressed and a proposal to approve the minutes as an accurate record was tabled and duly seconded.

Councillors' votes were confirmed verbally to meet accessibility

requirements; the results were as follows and motion was carried:

For (10), Against (1), Abstentions (0).

RESOLVED:

THAT the minutes of the meeting held on 20 September 2021 be approved.

51-2021-22 FINANCES

1. To approve the Payments and Receipts lists as presented for September 2021 and October 2021

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and motion was carried:

For (10), Against (0), Abstentions (1).

RESOLVED:

- (i) THAT the Payments and Receipts for September 2021 be approved.

For (10), Against (0), Abstentions (1).

RESOLVED:

- (ii) THAT the Payments and Receipts for October 2021 be approved.

2. To receive and note the verified bank reconciliations for September 2021 and October 2021

The verified bank reconciliations for September and October 2021 were noted.

3. To receive and note the expenditure against budget through October 2021

The position against budget as of 31 October 2021 was noted.

4. Update on Reserves.

The Deputy Clerk updated members; Officers had attempted to open the new "with notice" savings account online on several occasions; however, an error had been returned on each occasion. Attempts to reach the business banking team via the telephone had been unsuccessful due to call waiting times. A hard copy letter had been sent requesting account opening forms on 28 October 2021. This would be escalated if no response was received within 21 working days (26 November 2021).

5. Preferred Providers List

Members were asked to approve the presented list of preferred providers and methodology to apply to be preferred suppliers, both of which would be published on the council's website. It was noted that since the list had been published with the agenda one supplier, Gully Howard, had ceased to trade and therefore would be removed from the list.

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and motion was carried:

For (9), Against (0), Abstentions (2).

RESOLVED:

THAT the presented preferred supplier list and methodology for inclusion on the list be approved.

52-2021-22 UPDATE ON WORK PARTIES

The Clerk presented a report which provided an update for each of the working parties:

1. Public Realm (Assets) Working Party

The working party met on Monday, 11 October 2021. The key points from the meeting included:

- Consideration of the 2021 Beach Safety Report which was subsequently published on the councils website.
- Cllr Alex Lightfoot to be Lead Member for Beach Safety
- Cllr Paddy Lightfoot to be Lead Member for Eastern Gardens Toilets
- Completion of restart the heart provided at Centre.

2. Events Working Party

The working party met on Monday, 4 October 2021. The focus of the meeting had been the upcoming Remembrance events. Members also:

- Met with representative of Carnival Association to discuss 2022 events.
- Received an update from Alan Jones, Chair of the Community Association, regarding the Business Association and Hoteliers Network.
- Discussed Christmas events.

3. Public Realm (Projects) Working Party.

Members were joined when they met on Monday 25 October 2021 by Julian Wadsworth, The Bay Resilience Officer from Community Action, who provided details of youth services which would be provided in the bay.

4. Engagement Working Party

At the working party meeting on 18 October 2021, members considered a report from Cllr Brothers, chair of the working party. The key points highlighted included:

- The Development of Town Plan, if proposed, would need to be included in Budget. There would also be staffing implications.
- Different stakeholders to be involved with the working party when appropriate.
- The possibility of working with third party to address GDPR issues identified.
- The current website was compliant with publication requirements, potential development would need to be included in draft Budget.

- A policy paper on a Facebook project would be drafted for January 2022.

53-2021-22 BEACH SAFETY

Council considered the future of the Beach Safety provision in Sandown and the process for securing a service for 2022 and thereafter. A fixed base was needed and costings would be obtained with support of lead member for inclusion in the draft budget. Recruitment for the service would begin in the New Year. There would be links to an educational programme and link to the Blue Flag/Seaside Award through the service.

54-2021-22 YOUTH SERVICE

The Clerk updated members on the youth service being delivered in the Bay area which included outreach and other activities, including weekly activity sessions.

A request for monies to use in conjunction with match-funded grants and other sources of funding to secure a longer-term provision had been received. Members agreed this should be included for consideration in the draft budget proposals. It was hoped that an investment in Youth Services would reduce antisocial behaviour and could be offset the costs for remedial works.

55-2021-22 LEAD MEMBER FOR WAR MEMORIALS AND REMEMBRANCE.

A proposal was made, and duly seconded, to appoint Cllr Frank Baldry as the lead member for the War Memorials and Remembrance events.

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and motion was carried:

For (11), Against (0), Abstentions (0).

RESOLVED:

THAT Cllr Frank Baldry be appointed as the lead member for the War Memorials and Remembrance.

56-2021-22 2022/2023 OUTLINE BUDGET

The council considered the report which outlined the 2022/2023 budget setting process, including:

- The impact of Covid-19 on the process.
- The results of previous consultations; priorities and outcomes.
- Identified cost pressures.
- Initiatives proposed by members.
- Initial precept options.
- Uplift.
- Proposed development of the budget and timeline.
- Briefing of members in December in Lieu of working parties.

Officers sought guidance on the basis for the draft budget and it was agreed a 5% rate of inflation would be applied. Additional line items to support the various initiatives being proposed by members would also be presented for consideration. Clarification was provided that revenue and capital costs for existing and new provisions/projects would be included.

Discussion also took place regarding public consultation, which would be undertaken as soon as possible after the member briefing.

57-2021-22 CHANGES TO THE STANDING ORDERS

During the meeting held on Monday, 20 September 2021 clarification was requested on the process for submitting written motions, including the definition of "clear days. As a result of the discussion changes to the wording of the definition and related notice periods were proposed.

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and motion was carried:

For (07), Against (1), Abstentions (3).

RESOLVED:

- (i) THAT the amendments be taken En Bloc.
- (ii) THAT Section 3.2(ii) of the Standing orders be amended as follows:
 - 3.2. *The Proper Officer shall:*
 - ii. *Subject to Standing Order 10, include on the agenda all motions in the order received unless a councillor has given written notice at least ~~five~~ **seven** days before the meeting confirming his withdrawal of it;*

- (iii) THAT Section 10 of the Standing orders be amended as follows:

Section 10: ~~Notice of Meetings~~

~~"The minimum three clear days for notice of a meeting does not include the day on which notice was issued, the day of the meeting, a Sunday, a day of the Christmas break, a day of the Easter break or of a bank holiday or a day appointed for public thanksgiving or mourning."~~

For the purposes of these standing orders, clear days do not include:

- The day on which the notice is issued
- The day of the meeting
- A Saturday or Sunday
- A day of the Christmas or Easter Break
- A bank holiday or other public holiday
- A day of public thanksgiving or mourning

(iv) THAT Section 20.2 of the Standing orders be amended as follows:

20.2 No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice (in hard copy or via email) of its wording to the Proper Officer at least ~~seven~~ Ten clear days (As defined in Section 10) before the meeting. Clear days do not include the day of the notice or the day of the meeting.

58-2021-22 TO RECEIVE ANY ENVIRONMENTAL ISSUES RAISED

None received.

59-2021-22 TO RECEIVE ANY PLANNING MATTERS

The following planning application was considered. No comments were made.

Reference 21/02169/30PA

Address 14 High Street, Sandown Isle Of Wight PO36 8DA

Proposal Prior approval for change of use from commercial to residential.

Members were advised there were technical issues with the Isle of Wight Council's planning portal and anyone struggling to access planning applications should contact Cllr Debbie Andre.

60-2021-22 TO RECEIVE REPORTS FROM

1. The Town Clerk – including:

(a) Accessibility

Following concerns raised at the September 2021 meeting, a representative from RNID had visited the centre to check the hearing loop and confirmed it was working. An option for a portable loop would be included in budget proposal. The report full report from the visit would be circulated to councillors when received.

(b) Los Altos

The situation with the manhole cover had been resolved. Police had been informed of the fire in the bin. Staff were looking into issue with the hedges. The grounds maintenance contract and lease would benefit from review to enable expectations to be managed.

(c) Beach Safety

In addition to the lifeguard service, the Sandown and Shanklin Inshore Lifeboat had supported beach safety through the summer. The service had been reported a significant increase in the risks being taken during Covid-19 and therefore the workload of the service. The pandemic had also reduced fund raising opportunities. The council would be supporting a fundraising event at the centre on 27 November 2021 and providing monies towards the service provided.

(d) Remembrance

The council had arranged a school poppy project, small services at the Esplanade and Broadway Centre memorials on the 11 November 2021, and the public service at the war memorial on Sunday, 14 November 2021. A film to commemorate the centenary of the war memorial had also been released in conjunction with these events.

(e) Sandown and Shanklin Military Band

The band had supported the council's remembrance event and would be supporting Christmas activities and other projects. They would be awarded £500 to cover the costs of supporting these activities.

(f) Christmas (inc. Decorative Lighting Update)

Planned Christmas activities included:

- Sandown and Shanklin Inshore Lifeboat Christmas Fundraiser (27 November 2021)
- An event with the Christmas tree, library and lights (which were now ready for delivery)
- A project with pupils at Bay CE School (primary)

61-2021-22 MOTION WITHOUT NOTICE - STANDING ORDER 21-1(vi)

A motion was proposed under Standing Order 21-1(vi) that the order of business on the agenda be changed; namely that items 63-2021/2022 through 67- 2021/2022 be brought forward as their consideration was time sensitive and the time allocated for the meeting was growing short.

The proposal was duly seconded, and Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and motion was carried:

For (9), Against (1), Abstentions (1).

PUBLIC QUESTION TIME

No public questions were asked.

62-2021-22 EXCLUSION OF PUBLIC AND PRESS

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and motion was carried:

For (11), Against (0), Abstentions (0).

RESOLVED:

THAT under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, namely Agenda item number 64-21/22to 67-

21/22 on the grounds that there is likely to be disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Act and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

63-2021-22 TOILET CLEANING AND MAINTENANCE CONTRACT

The clerk advised members that due to the value of the quotes returned it would be necessary to undertake a more comprehensive procurement process. There was also an opportunity to undertake a joint exercise with Shanklin Town Council in an effort to reduce costs which members agreed should be explored.

64-2021-22 EASTERN GARDENS TOILET REPROVISION

The next steps in relation to the reprovision of the public toilets at Eastern Gardens were considered, including updated costings and a phased payments programme which reflected the current economic climate.

The results of the public consultation in 2020 were revisited and feedback had been sought from Green Town Volunteers and Concessionaires. Work regarding the Licence from Isle of Wight Council, utilities search and planning for the site were underway. Other matters for consideration included:

- Location of planters and Green Towns
- Relocation of Mural behind proposed site
- Cllr Lightfoot would act as the lead member.

Members noted that following the reprovision of St John's there had been a reduction in vandalism and complaints with a number of compliments received.

Confirmation was sought that members wished to proceed with the project and the appointed contractor in 2022 despite the increase in cost.

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was agreed:

For (10), Against (0), Abstentions (1).

RESOLVED:

THAT the project as planned, with delivery in 2022 from Danfo, the contractor awarded the tender.

65-2021-22 STANDING ORDER 9.1.3 (i)

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and motion was carried:

For (9), Against (1), Abstentions (1).

RESOLVED:

THAT the meeting be extended by 30 minutes.

66-2021-22 STAFFING STRUCTURE

A review of the staffing structure, including risks identified due to pressures, proposed actions and costings, was presented. Members noted that there were significant capacity issues due to the staffing situation.

Cllr Brothers suggested consideration be given to cancelling bookings and proposed a HR Committee Meeting and Extraordinary Council Meeting be convened. However, members recognised that the latter would create more pressure on officers and the proposal was not seconded.

There was majority agreement from members to support an increase to the proposed Lock-Up capacity through the appointment of a second post holder for a three-month period and support for the Clerk to have flexibility in regard to contracting interim services for cleaning the centre and other additional duties currently being carried out by staff.

67-2021-22 CCTV

Members considered a report on CCTV at council managed sites and the proposed actions. There was majority agreement to:

- Undertake “Stakeholder” consultation on CCTV project at the centre (including staff and volunteers).
- Quoted costs to upgraded system at centre be budgeted with a 5% increase due to inflation etc to allow the project to go forward should it be supported.
- THAT quoted costs for CCTV at Sandham Gardens be budgeted with a 5% increase due to inflation etc. to allow the project to go forward should it be supported.
- THAT costs be obtained for cameras at outside the councils toilets be obtained to inform the 2022/2023 budget (brought forward from 2023/2024).

68-2021-22 MOTIONS FROM COUNCILLORS

Motion from Cllr Emily Brothers

Cllr Brothers proposed the following motion, with a small amendment to include “pavement” after “revetment” in the fourth paragraph, which was duly seconded:

This Council notes the positive health and environmental benefits gained from walking and cycling. We believe a step change is needed to promote walking and cycling on the Isle of Wight, with particular regard to Sandown Bay, involving local residents and businesses in meaningful consultation.

This Council calls on Isle of Wight County Council to develop two strategies, one for cycling and another for walking. We believe measures must end the dangerous practice of shared spaces - mixing pedestrians with cyclists, e-scooters, carriages and vehicles.

This Council is seriously concerned about the lack of measures to protect cyclists from intimidating driving, risk of injury or death by vehicle collisions and the corrosive effects of pollution. Further, we note hazards of this kind result in cyclists feeling it necessary to ride on pavements in contravention of Section 72 of the Highways Act (1835) and clarified by Rule 64 of the current Highway Code.

This Council notes increasing illegal cycling on Sandown Esplanade, revetment and cliff path from Sandown to Shanklin. This trend is exacerbated by the proliferation of e-scooters.

This Council expresses serious concern about safety risks to pedestrians posed by cyclists illegally riding along Sandown Esplanade, on the revetment and cliff path from Sandown to Shanklin. Danger to children, older and disabled people is particularly worrying.

This Council believes developing effective road-based or segregated cycle routes would provide effective solutions. Continuing to allow illegal cycling is not sustainable and would signal a failure of leadership.

This Council therefore opposes cycling and e-scooting on Sandown Esplanade, on the revetment and cliff path from Sandown to Shanklin.

This Council resolves to make representations on such matters to Isle of Wight County Council by writing to the appropriate Cabinet Member and appointing (at this meeting) two Councillors to serve on the anticipated Sandown Bay Revetment Working Party.

This Council is alarmed over the impact of e-scooters, particularly illegal use on Sandown esplanade, revetment and cliff path between Sandown and Shanklin. We call for the immediate halt to trials and resolve to raise serious concerns with Beryl Scooters and Isle of Wight County Council.

This Council believes effective enforcement is required, including the issuing of fixed penalty notices introduced in 1999 to dissuade cycling on Sandown esplanade, revetment and cliff path. To this end, we shall make representations to Hampshire Constabulary and other appropriate authorities.

This Council undertakes to liaise with Lake Parish Council, Shanklin Town Council and other interested parties to promote safe walking and cycling across Sandown Bay.

During discussion, members acknowledged that two members of the council had already been appointed to the Revetment Working Party and a public consultation on the revetment, to include stakeholders, would be appropriate.

An amendment proposed, and duly seconded, which removed much of the wording from the motion and a vote was taken. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and amended motion was carried:

For (10), Against (1), Abstentions (0).

RESOLVED:

- (i) THAT this Council resolves to make representations on such matters to Isle of Wight County Council by writing to the appropriate Cabinet Member.

- (ii) THAT this Council undertakes to liaise with Lake Parish Council, Shanklin Town Council and other interested parties to promote safe walking and cycling across Sandown Bay.

69-2021-22 TO RECEIVE REPORTS FROM

2. Town Councillors

Cllr Alex Lightfoot drew attention to the changes in the plans proposed for Dinosaur Isle and Browns Golf, highlighting that while public consultation had been undertaken previously, a greater response could be expected following publicity about future of the site.

Cllr Humby advised the police had agreed to attend her councillor surgery at the library on a monthly basis.

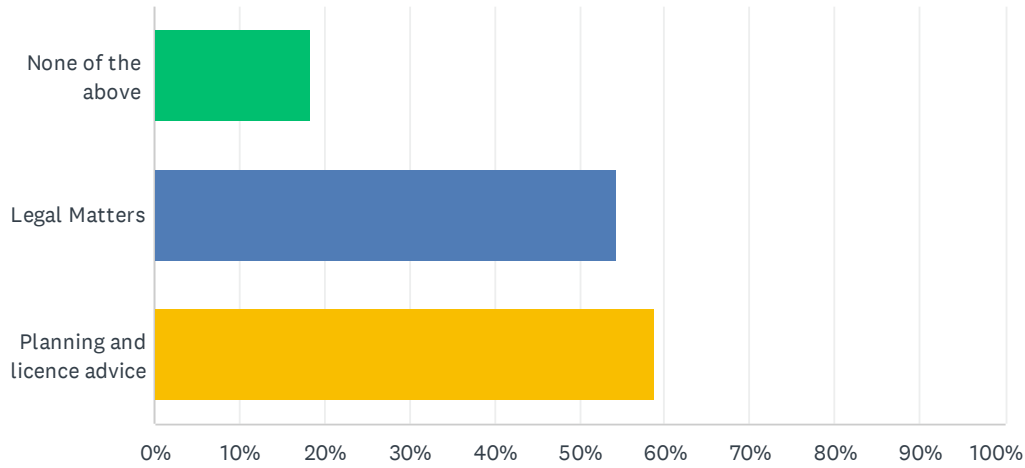
70-2021-22 DATE OF NEXT MEETING

7 February 2022.

Meeting closed - 21:40.

Q1 The council has a small team and can require professional advice on somethings like legal matters and planning or license applications. Which of the following do you think is it is appropriate for them to budget for?

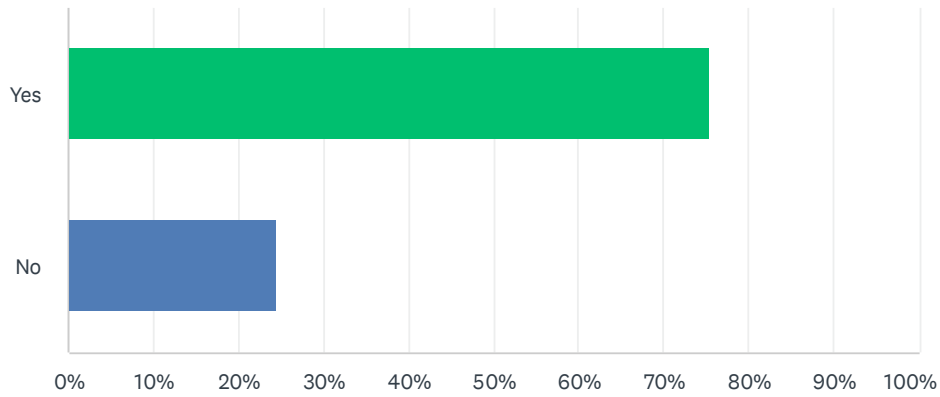
Answered: 136 Skipped: 2



ANSWER CHOICES	RESPONSES	
None of the above	18.38%	25
Legal Matters	54.41%	74
Planning and licence advice	58.82%	80
Total Respondents: 136		

Q2 Do you support the council sourcing "green" utilities such as renewable gas and electricity or solar power?

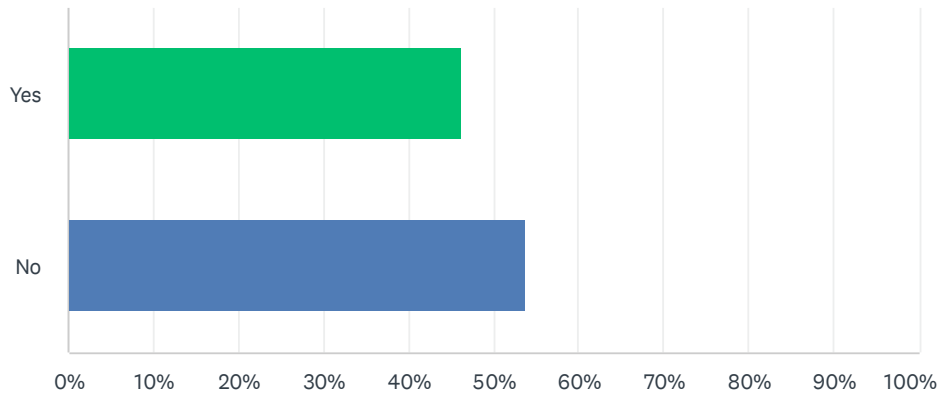
Answered: 135 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	75.56%	102
No	24.44%	33
TOTAL		135

Q3 Would you support the council replacing the notice board at the post office?

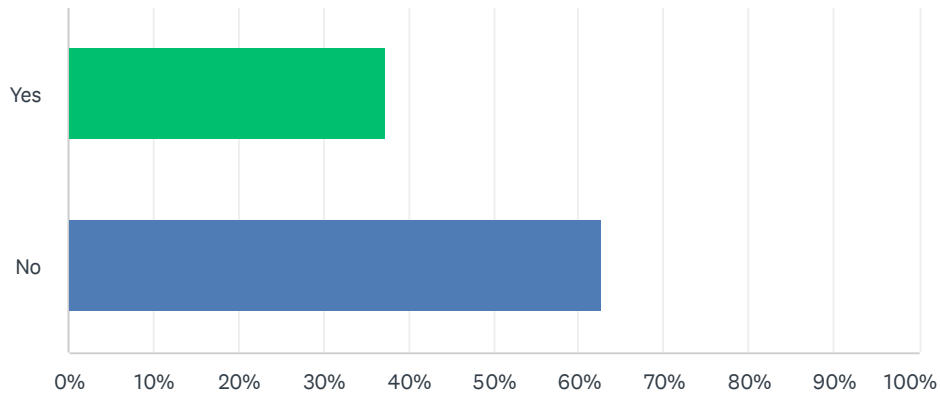
Answered: 134 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	46.27%	62
No	53.73%	72
TOTAL		134

Q4 The councils website is functional but basic. Would you support the council investing in a sleeker website?

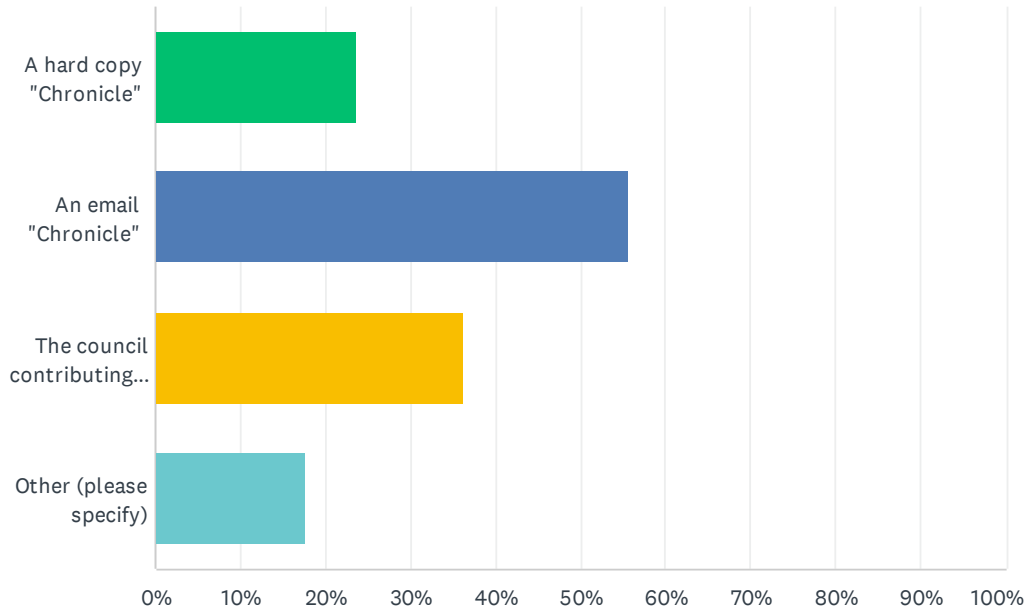
Answered: 134 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	37.31%	50
No	62.69%	84
TOTAL		134

Q5 The council has been considering how it communicates with residents. Which of the following methods do you think would be appropriate?

Answered: 135 Skipped: 3



ANSWER CHOICES	RESPONSES
A hard copy "Chronicle"	23.70% 32
An email "Chronicle"	55.56% 75
The council contributing to a community publication	36.30% 49
Other (please specify)	17.78% 24
Total Respondents: 135	

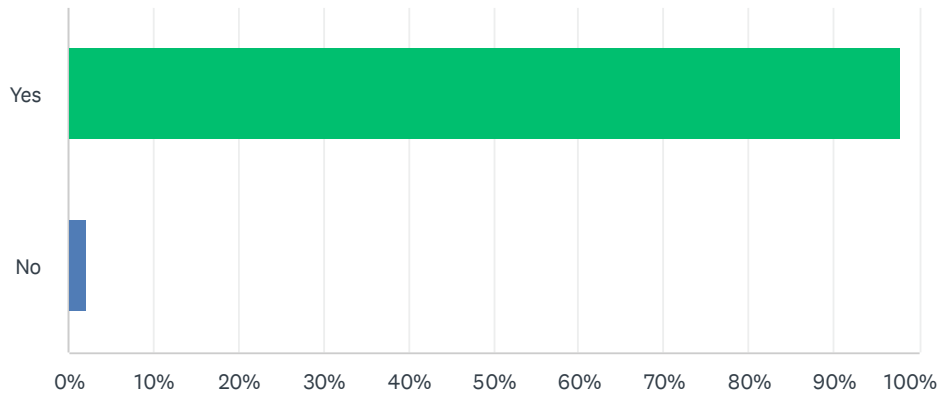
#	OTHER (PLEASE SPECIFY)	DATE
1	Social media	1/9/2022 11:49 PM
2	better use of social media, more regular meetings	1/9/2022 7:56 PM
3	The website should be sufficient? With an option of monthly/quarterly newsletter for those not online, pick up from nominated store	1/9/2022 1:04 PM
4	A well maintained websie	1/9/2022 11:42 AM
5	Facebook	1/9/2022 9:39 AM
6	Keep it simple and in line with what other councils do. Have a page in The Beacon. Do not go back to the dark ages with a printed publication of your own. This is 2022 not 1922.	1/8/2022 8:36 PM
7	Social media	1/8/2022 7:53 PM
8	Sandown hub?	1/8/2022 4:20 PM
9	Post regularly on local Facebook groups. Have a Facebook page like other councils. Contribute to The Beacon like other Councils. It's not necessary to go backwards and publish a Chronicle. Sandown need to move forwards not revert to past communication methods.	1/8/2022 2:59 PM

Budget 2022/2023

10	Website, Facebook, Island Echo/County Press websites	1/8/2022 12:03 PM
11	Facebook page and Twitter	1/7/2022 10:34 PM
12	Don't bother, they do what they want anyway	1/7/2022 3:02 PM
13	A page (or double page spread) in the new Town Guide to be launched by the SCA. Why double up when we could work together?	1/7/2022 1:56 PM
14	Use the notice board Albert road high street junction	1/7/2022 1:26 PM
15	Social media	1/7/2022 1:20 PM
16	The Council to use the already well established Social Media platforms in Sandown	12/27/2021 3:17 PM
17	Social media	12/21/2021 9:30 PM
18	Printable online news update / Facebook page	12/21/2021 9:11 PM
19	Facebook page	12/21/2021 9:04 PM
20	Social media	12/21/2021 8:59 PM
21	Website	12/21/2021 3:49 PM
22	A regularly updated website	12/21/2021 1:05 PM
23	Social media	12/21/2021 11:30 AM
24	The post office notice board is not useful - needs to be town centre	12/20/2021 10:48 PM

Q6 Do you support the council providing a Beach Safety Service (lifeguards with fixed base, buoys, SSIL, litter, seaside awards)

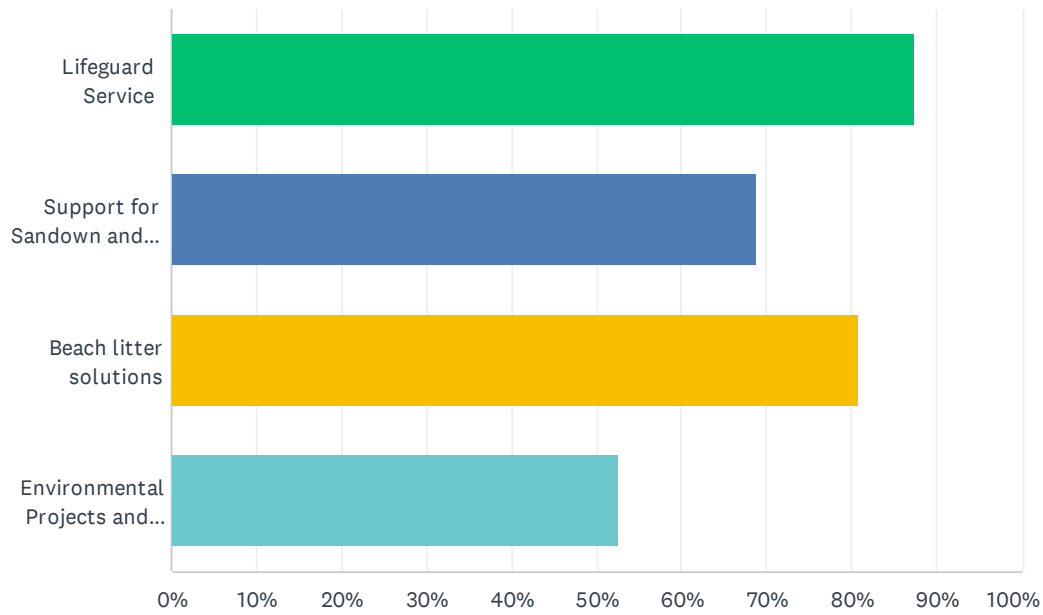
Answered: 137 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	97.81%	134
No	2.19%	3
TOTAL		137

Q7 What do you think this should involve?

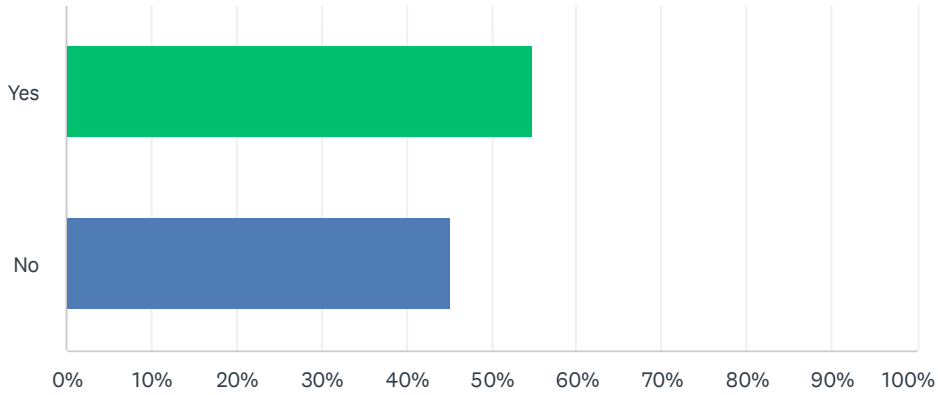
Answered: 135 Skipped: 3



ANSWER CHOICES	RESPONSES	
Lifeguard Service	87.41%	118
Support for Sandown and Shanklin In-shore Life boat	68.89%	93
Beach litter solutions	80.74%	109
Environmental Projects and Seaside Award	52.59%	71
Total Respondents: 135		

Q8 Would you support a "Recycling" fish sculpture for plastic bottles on the sea front?

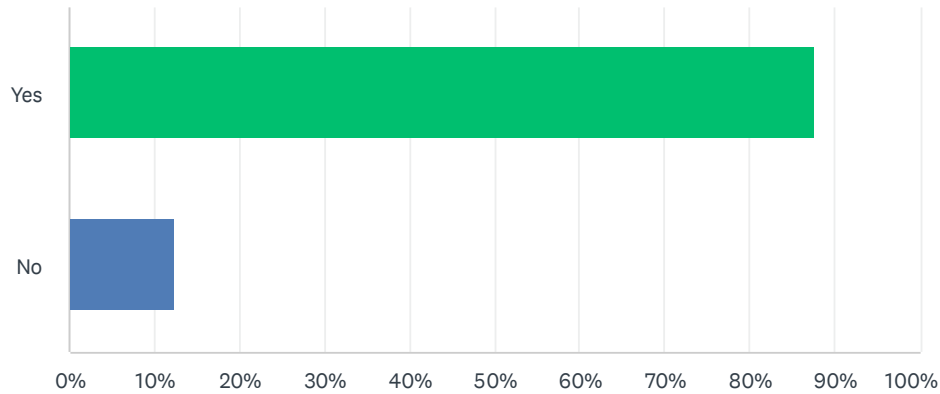
Answered: 137 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	54.74%	75
No	45.26%	62
TOTAL		137

Q9 The council has the opportunity to work with a Youth Officer to help secure match funding for the provision of Youth Services in the Bay. There is evidence the provision of Youth Services reduces antisocial behaviour. Do you think the council should invest in this?

Answered: 137 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	87.59%	120
No	12.41%	17
TOTAL		137

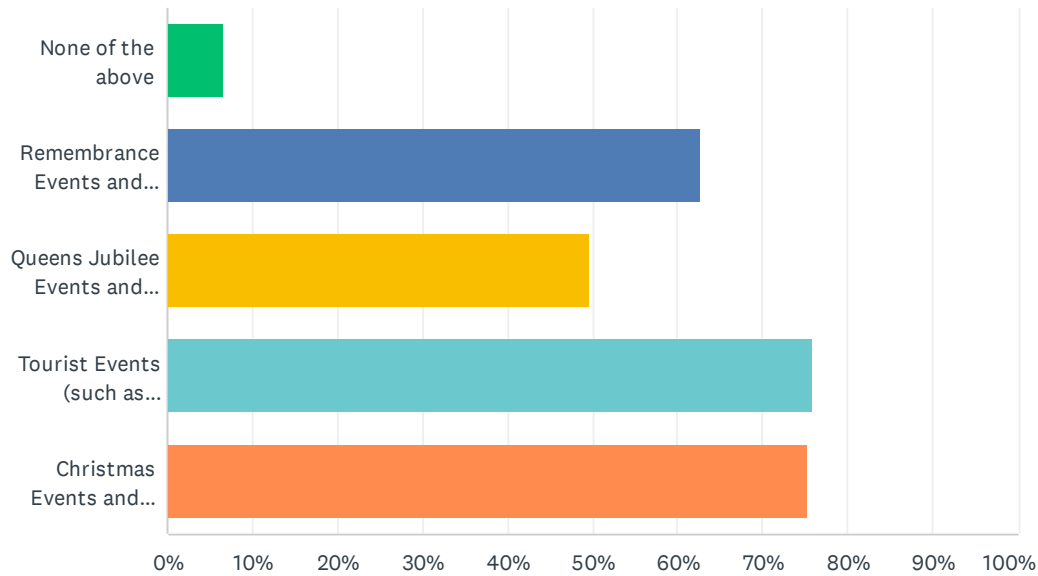
#	COMMENTS:	DATE
1	This must be a priority	1/9/2022 11:49 PM
2	This is an absolute priority for the town	1/9/2022 7:56 PM
3	Youth services is code for services targetted at males and not gender neutral. Youth services should be island wide and funded by the Isand Council	1/9/2022 3:12 PM
4	WE NEED TO STOP YOBS TAKING OVER OUR TOWN WE ARE NOT TOUGH ENOUGH ON THEM	1/9/2022 1:17 PM
5	There will always be an element who have no interest/enthusiasm for organised youth facilities.....if what schools offer alongside what is already established locally is not enough I doubt any additional projects would be.	1/9/2022 1:04 PM
6	Hold some gigs/music/youth centre at the Broadway Centre.	1/8/2022 8:36 PM
7	Would also give young people nicer lives and more opportunities!!	1/8/2022 4:20 PM
8	Sandown has no youth pro ion at the Broadway Centre. This should be addressed. It's all for seniors. It's not balanced. It should cater for all age groups.	1/8/2022 2:59 PM
9	This is a must.	1/8/2022 12:56 PM
10	Absolutely. Should be a priority.	1/7/2022 10:34 PM
11	Introduction of the arts should be promoted	1/7/2022 9:21 PM
12	It is the parent's responsibility to control their offspring.	1/7/2022 4:03 PM
13	Invest time & knowledge, try to secure grant funds to supplement	1/7/2022 3:17 PM
14	Years of austerity and poor education provision on the Island has resulted in several issues that manifest in anti-social behaviour in youngsters	1/7/2022 3:04 PM

Budget 2022/2023

15	It would not make much difference, more armed police is better	1/7/2022 3:02 PM
16	A youth club in Sandown would help reduce vandalism	1/7/2022 2:02 PM
17	This should be a very high priority. Outcomes for youngsters are so poor in deprived seaside towns	1/7/2022 1:28 PM
18	Support local watersports for youths take advice on understanding local needs from the youth team operators give the young people a chance to see what there views are.... engaging	1/7/2022 1:26 PM
19	A brilliant Idea to be involved with youth	1/7/2022 12:57 PM
20	We must adress anti-social behaviour	1/7/2022 12:39 PM
21	If the youth have an input and connection to the Bay they are more likely to be able to prevent anti-social behaviour by their influence.	1/7/2022 11:52 AM
22	Long overdue	1/7/2022 11:23 AM
23	Youths need somewhere to go to avoid all the anti docial behaviour	12/27/2021 4:17 PM
24	Youth provision at the Broadway Centre	12/27/2021 3:17 PM
25	I'd make this a priority	12/21/2021 9:15 PM
26	Sandown badly needs imaginative youth provision	12/21/2021 9:11 PM
27	Youth provision for the young people of Sandown is terribly inadequate. Upgrades & improvement to facilities like the skatepark are essential for older teens.	12/21/2021 7:34 PM
28	This should be iw council not town council	12/21/2021 8:07 AM
29	Might help with all the negative behaviour from local youngsters	12/20/2021 11:06 PM

Q10 Which of the following events and activities do you think the council should include in the budget?

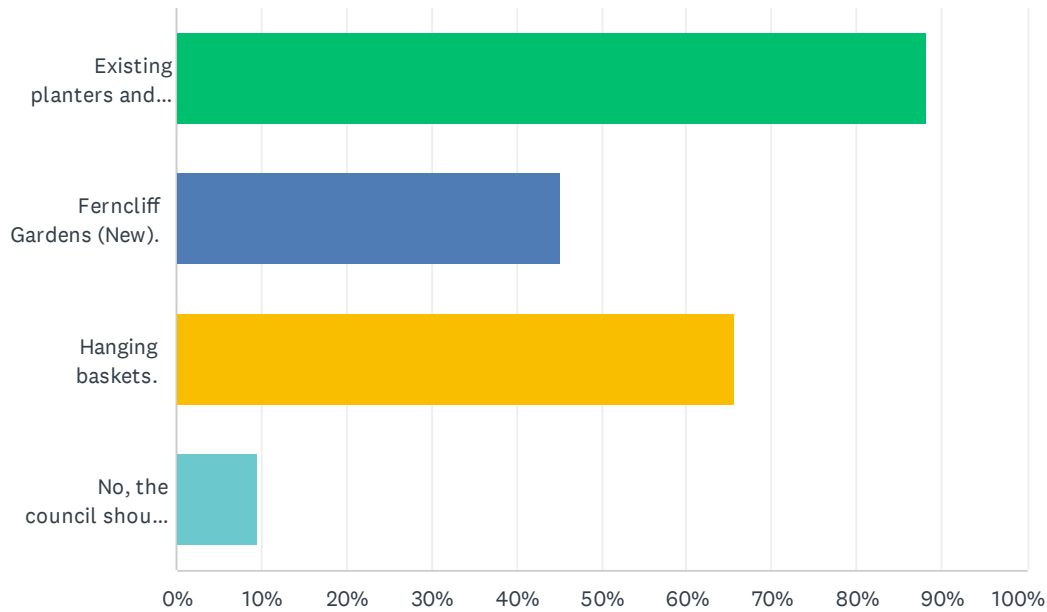
Answered: 137 Skipped: 1



ANSWER CHOICES	RESPONSES	
None of the above	6.57%	9
Remembrance Events and Activities	62.77%	86
Queens Jubilee Events and Activities	49.64%	68
Tourist Events (such as carnival activities)	75.91%	104
Christmas Events and Activities (including tree with lights)	75.18%	103
Total Respondents: 137		

Q11 Do you think the councils should support Voluntary Environmental Groups in their work around Sandown?

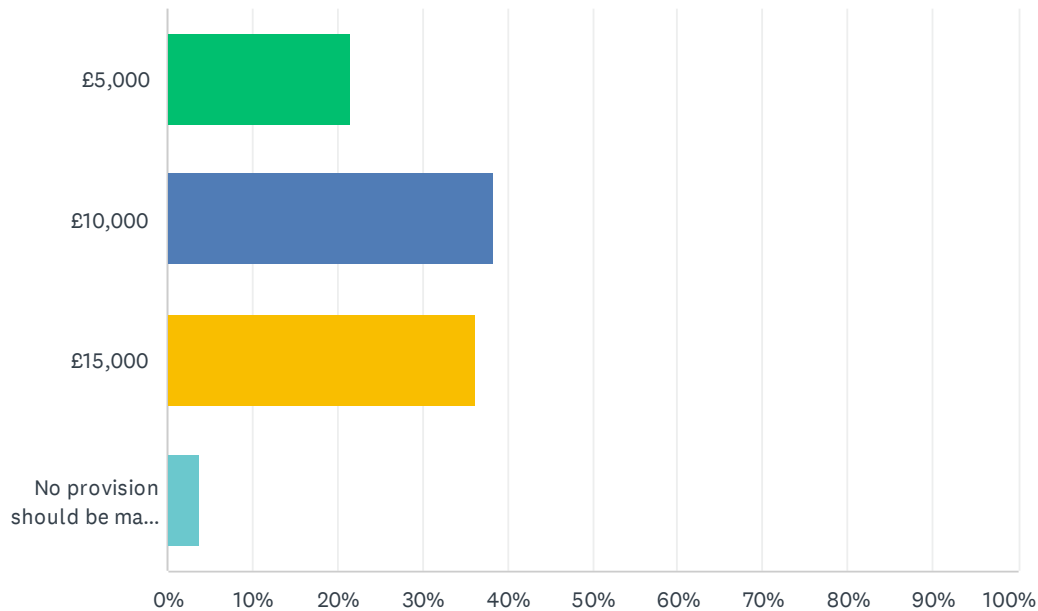
Answered: 137 Skipped: 1



ANSWER CHOICES	RESPONSES	
Existing planters and areas.	88.32%	121
Ferncliff Gardens (New).	45.26%	62
Hanging baskets.	65.69%	90
No, the council should not support volunteer groups work to improve Sandown.	9.49%	13
Total Respondents: 137		

Q12 Do you think the council should have a Town Improvement budget (maintaining defibrillator, addressing graffiti, supporting tidying the canoe lake etc)

Answered: 130 Skipped: 8



ANSWER CHOICES	RESPONSES
£5,000	21.54% 28
£10,000	38.46% 50
£15,000	36.15% 47
No provision should be made for Town Improvements	3.85% 5
TOTAL	130

#	OTHER (PLEASE SPECIFY)	DATE
1	essential, we need to see annual, aggregated gains through public realm investment, however small, annually to a coherent plan	1/9/2022 7:56 PM
2	To work with partner organisations and community groups to identify 'eyesores' in Sandown and plan to remove the problemsthe	1/9/2022 3:12 PM
3	WE NEED TO KEEP OUR TOWN CLEAN AND TIDY	1/9/2022 1:17 PM
4	I can't comment on the amounts as I don't know what is realistic , if the above are only going to be maintained by us then clearly yes, it needs to be budgeted for?	1/9/2022 1:04 PM
5	Leave graffiti, it is a cultural art form. Your approach is outdated. Embrace it.	1/8/2022 8:36 PM
6	Commission a mural for the Avenue Road rail bridge	1/8/2022 6:11 PM
7	I feel strongly that the council should not be spending towards tidying the canoe lake. It is private land. That's preposterous. The council does not understand youth culture and the link between skateboarding and artistic expression at the skate park. There's no need to paint over it. Let them have freedom to paint within the skate park. Look at other areas . Graffiti is an art form in the appropriate place.	1/8/2022 2:59 PM
8	Yes to all three but not sure how much money is required. Also on hot/ dry days cleaning	1/8/2022 10:34 AM

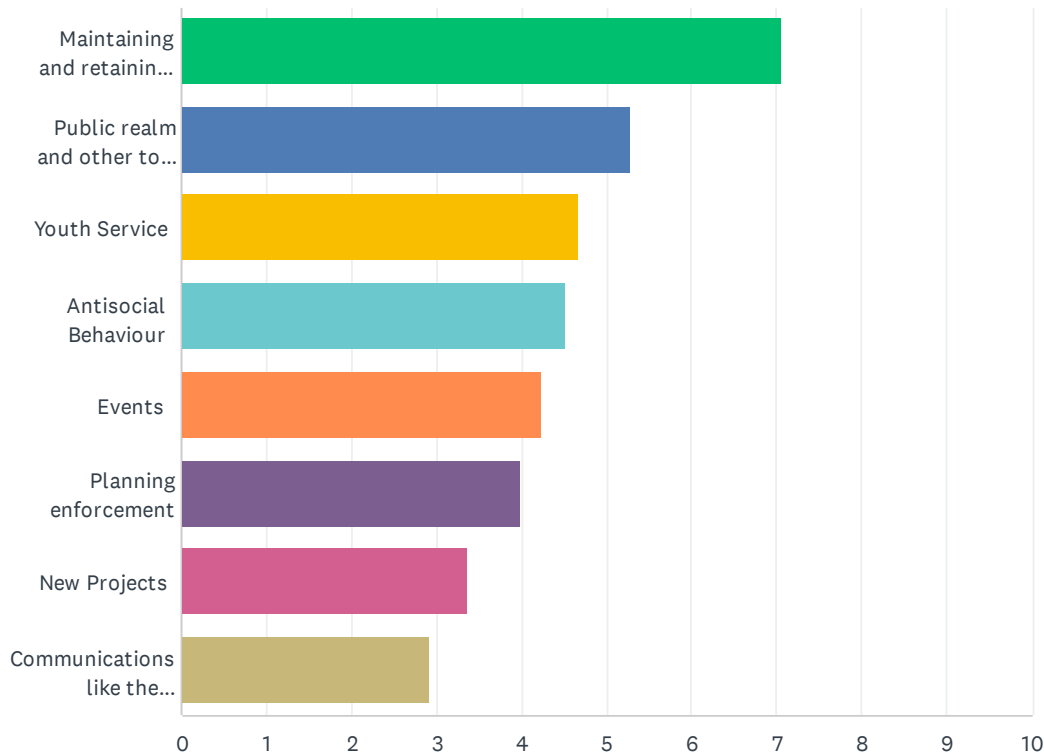
Budget 2022/2023

pavements of dog mess/urine in the high street - corner of Albert road. Smell and sight is disgusting. Encourage shop owners and private households to clean outside their own properties.

9	Yes, but I'm not qualified to say how much!	1/7/2022 10:40 PM
10	Beautify & pedestrianise the high street	1/7/2022 9:21 PM
11	Need to know detailed costs of these, cannot choose without	1/7/2022 8:18 PM
12	The canoe lake should not be supported as it is privately owned property and nothing to do with the council	1/7/2022 5:19 PM
13	The council need to get more from the island council our town is so obviously neglected the bay is or was a major draw for tourism neglected and abused by landowners and businesses the volunteers maintain the town now at virtually no cost 15000 will help the volunteers but will make little impact	1/7/2022 1:26 PM
14	Should have budget for town improvements but not sure how much this would cost	12/27/2021 4:17 PM
15	Not to support tidying privately owned property ie the canoe lake	12/27/2021 3:17 PM
16	The canoe lakes owners should be made to clean it up	12/22/2021 2:27 PM
17	I support the improvement budget (suggest maintaining defibrillators is maintenance rather than improvement!), but don't have the information required to give the amount needed).	12/21/2021 11:48 PM
18	Town improvement needs to sound more exciting than that	12/21/2021 9:11 PM
19	Only if projects are transparent	12/21/2021 5:35 PM
20	The canoe lake is not the responsibility of STC.	12/21/2021 5:26 PM
21	Yes, but I have no idea how much this costs	12/21/2021 1:05 PM

Q13 The council will need to prioritise the provisions, services and activities it provides. How do you think they should be priorities?

Answered: 136 Skipped: 2



	1	2	3	4	5	6	7	8	TOTAL	SCORE
Maintaining and retaining existing provisions (Toilets, Sandam Garden Parks, Lifeguard Service)	61.54% 80	20.77% 27	5.38% 7	1.54% 2	2.31% 3	3.08% 4	3.08% 4	2.31% 3	130	7.05
Public realm and other town improvements	11.54% 15	13.08% 17	23.08% 30	20.77% 27	16.15% 21	8.46% 11	4.62% 6	2.31% 3	130	5.28
Youth Service	9.38% 12	10.94% 14	11.72% 15	21.09% 27	14.06% 18	19.53% 25	10.94% 14	2.34% 3	128	4.66
Antisocial Behaviour	6.82% 9	17.42% 23	17.42% 23	12.88% 17	11.36% 15	9.09% 12	8.33% 11	16.67% 22	132	4.52
Events	5.43% 7	14.73% 19	7.75% 10	11.63% 15	22.48% 29	13.95% 18	17.83% 23	6.20% 8	129	4.25
Planning enforcement	3.94% 5	11.02% 14	15.75% 20	8.66% 11	14.17% 18	13.39% 17	22.83% 29	10.24% 13	127	3.99
New Projects	1.55% 2	4.65% 6	11.63% 15	13.18% 17	11.63% 15	18.60% 24	15.50% 20	23.26% 30	129	3.37
Communications like the Chronicle and website	0.00% 0	6.11% 8	8.40% 11	9.92% 13	10.69% 14	13.74% 18	15.27% 20	35.88% 47	131	2.93

Received as of 30 November 2021			Balance Carried Forward		383,562.61
Voucher	Date	Description	Net	VAT	Total
147	01/11/2021	Hall Hire	64.00	12.80	76.80
150	02/11/2021	Hall Hire	15.00	3.00	18.00
151	02/11/2021	WC Income	14.90	0.00	14.90
152	02/11/2021	WC Income	14.90	0.00	14.90
153	04/11/2021	Room Hire	15.00	3.00	18.00
154	01/11/2021	Room Hire	45.00	9.00	54.00
155	01/11/2021	Room Hire	191.25	38.25	229.50
156	02/11/2021	Hall Hire	48.00	9.60	57.60
157	03/11/2021	Room Hire	45.00	9.00	54.00
158	03/11/2021	Room Hire	45.00	9.00	54.00
159	04/11/2021	Hall Hire	75.00	15.00	90.00
160	09/11/2021	Room Hire	48.00	9.60	57.60
161	08/11/2021	Hall Hire	157.50	31.50	189.00
162	08/11/2021	Hall Hire	207.50	41.50	249.00
163	08/11/2021	Hall Hire	157.50	31.50	189.00
164	08/11/2021	Hall Hire	157.50	31.50	189.00
165	08/11/2021	Room Hire	180.00	36.00	216.00
166	10/11/2021	WC Income	8.50	0.00	8.50
167	11/11/2021	WC Income	9.70	0.00	9.70
168	17/11/2021	Room Hire	37.50	7.50	45.00
169	17/11/2021	Room Hire	37.50	7.50	45.00
170	15/11/2021	Room Hire	30.00	6.00	36.00
171	17/11/2021	Room Hire	16.00	3.20	19.20
172	05/11/2021	Room Hire	49.50	9.90	59.40
173	12/11/2021	Room Hire	33.00	6.60	39.60
174	15/11/2021	Base Rent (Sandham Gardens)	2,500.00	0.00	2,500.00
175	24/11/2021	WC Income	6.40	0.00	6.40
176	25/11/2021	WC Income	7.80	0.00	7.80
177	24/11/2021	Hall Hire	60.00	12.00	72.00
178	22/11/2021	Room Hire	30.00	6.00	36.00
179	22/11/2021	Room Hire	27.50	5.50	33.00
180	26/11/2021	Hall Hire	340.00	68.00	408.00
181	02/11/2021	Room Hire	16.00	3.20	19.20
182	09/11/2021	Bank Interest	2.49	0.00	2.49
					5,118.59
			End Balance		388,681.20

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76-2021/2022(1) - Paper D

Cashed as of 31 December 2021			Balance Carried Forward			300,627.33	
Voucher	Date	Cheque No	Supplier	Description	Net	VAT	Total
343	08/12/2021		Garden Tidy	Grass Cutting (SJP)	80.00	0.00	80.00
344	08/12/2021		John O'Conner	Grass Cutting (Los Altos)	360.00	72.00	432.00
345	08/12/2021		Lake Cleaning & Catering Supplies	Cleaning Materials	46.29	9.26	55.55
346	08/12/2021		Danfo (UK) Ltd	Cleaning	2382.90	476.58	2859.48
347	08/12/2021		Community Action Isle of Wight	Payroll	37.50	0.00	37.50
348	08/12/2021		Community Action Isle of Wight	Salaries	5191.21	0.00	5191.21
349	08/12/2021		Community Action Isle of Wight	Pension	676.02	0.00	676.02
350	08/12/2021		Community Action Isle of Wight	HMRC PAYE	1878.10	0.00	1878.10
351	08/12/2021		Garden Tidy	Litter Picking and Bin Emptying	50.00	0.00	50.00
352	08/12/2021		Lake Cleaning & Catering Supplies	Cleaning Materials	22.24	4.45	26.69
353	08/12/2021		Thompson's Plants	Christmas Tree	216.67	43.33	260.00
354	09/12/2021		Richard Priest	Expenses - Wreaths	40.00	0.00	40.00
355	09/12/2021		Richard Priest	Expenses - Planters at memorial	18.33	3.67	22.00
356	09/12/2021		Richard Priest	Expenses - Flowers	23.07	4.61	27.68
357	09/12/2021		Richard Priest	Expenses - Kids Choclates	54.63	10.93	65.55
358	09/12/2021		Richard Priest	Expenses - Catering supplies	0.65	0.00	0.65
359	09/12/2021		Richard Priest	Expenses - Catering supplies	2.03	0.41	2.44
360	09/12/2021		Richard Priest	Expenses - Flowers	25.00	0.00	25.00
361	09/12/2021		Richard Priest	Expenses - Stationary	4.23	0.85	5.08
362	01/12/2021		Garden Tidy	Grass Cutting (SJP)	80.00	0.00	80.00
363	01/12/2021		Garden Tidy	Litter Picking	50.00	0.00	50.00
364	06/12/2021		PWLB	Loan Repayment	4963.24	0.00	4963.24
365	01/12/2021		Isle of Wight Council	Business Rates	424.00	0.00	424.00
366	09/12/2021		Danfo (UK) Ltd	Cleaning	198.77	39.75	238.52
367	09/12/2021		Gala Lights	Decorative Lighting	13288.00	2657.60	15945.60
368	09/12/2021		Wight Fire	Fire Extinguisher Service	59.90	11.98	71.88
369	21/12/2021		Corona Energy Retail 4 Ltd	Electricity St Johns	288.10	14.41	302.51
370	21/12/2021		Corona Energy Retail 4 Ltd	Electricity	133.90	6.70	140.60
371	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	-57.01	-2.85	-59.86
372	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Yaverland	53.14	2.66	55.80
373	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	-57.70	-2.88	-60.58
374	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	-46.32	-2.32	-48.64
375	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	-43.97	-2.20	-46.17
376	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	-43.13	-2.16	-45.29
377	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	-43.55	-2.18	-45.73
378	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	-43.83	-2.19	-46.02
379	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	-46.60	-2.33	-48.93
380	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	-65.62	-3.28	-68.90
381	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	11.64	0.58	12.22
382	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	11.64	0.58	12.22
383	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	10.95	0.55	11.50
384	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	10.67	0.53	11.20
385	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	10.67	0.53	11.20
386	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	10.67	0.53	11.20

Voucher	Date	Cheque No	Supplier	Description	Net	VAT	Total
387	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	10.67	0.53	11.20
388	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	10.95	0.55	11.50
389	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	11.65	0.58	12.23
390	21/12/2021		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	16.06	0.80	16.86
391	21/12/2021		Crystal Clear Windows	Window Cleaning	15.00	0.00	15.00
392	21/12/2021		Garden Tidy	Grass Cutting (SJP)	80.00	0.00	80.00
393	21/12/2021		Danfo (UK) Ltd	Cleaning	2462.33	492.47	2954.80
394	21/12/2021		Garden Tidy	Litter Picking	50.00	0.00	50.00
395	21/12/2021		Garden Tidy	Litter Picking	50.00	0.00	50.00
396	21/12/2021		Lake Cleaning & Catering Supplies	Cleaning Materials	21.46	4.29	25.75
397	21/12/2021		Rod Father	Drain Clearance	100.00	0.00	100.00
398	21/12/2021		Rod Father	Drain Clearance	100.00	0.00	100.00
399	21/12/2021		Independent Cleaner	Cleaning	70.00	0.00	70.00
400	21/12/2021		NDLE	Christmas Tree Lights/Set-up and Takedown	693.75	138.75	832.50
401	21/12/2021		Sandown & Shanklin Independant Lifeboat	Beach Safety Service	1500.00	0.00	1500.00
402	31/12/2021		Wightfibre	Broadband and Telephone	57.31	11.46	68.77
403	23/12/2021		Brightstone Landscaping	Beach Cleaning	4224.00	844.80	5068.80
404	20/10/2021		Brightstone Landscaping	Beach Cleaning	1980.00	396.00	2376.00
							46,949.93
					End Balance		347,577.26

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Received as of 31 December 2021			Balance Carried Forward		388,681.20
Voucher	Date	Description	Net	VAT	Total
183	01/12/2021	WC Income	12.30	0.00	12.30
184	01/12/2021	WC Income	19.60	0.00	19.60
185	02/12/2021	Room Hire	15.00	3.00	18.00
186	08/12/2021	WC Income	3.00	0.00	3.00
187	08/12/2021	WC Income	8.20	0.00	8.20
188	02/12/2021	Hall Hire	60.00	12.00	72.00
189	07/12/2021	Room Hire	318.75	63.75	382.50
190	10/12/2021	Hall Hire	75.00	15.00	90.00
191	13/12/2021	Hall Hire	64.00	12.80	76.80
192	15/12/2021	WC Income	5.40	0.00	5.40
193	15/12/2021	WC Income	9.60	0.00	9.60
194	16/12/2021	Room Hire	27.00	5.40	32.40
195	16/12/2021	Room Hire	37.50	7.50	45.00
196	16/12/2021	Room Hire	120.00	24.00	144.00
197	16/12/2021	Hall Hire	15.00	3.00	18.00
198	09/12/2021	Bank Interest	1.09	0.00	1.09
199	10/12/2021	Room Hire	300.00	60.00	360.00
200	13/12/2021	Hall Hire	157.50	31.50	189.00
201	13/12/2021	Hall Hire	157.50	31.50	189.00
202	13/12/2021	Hall Hire	157.50	31.50	189.00
203	13/12/2021	Hall Hire	207.50	41.50	249.00
204	13/12/2021	Hall Hire	157.50	31.50	189.00
205	15/12/2021	Room Hire	27.50	5.50	33.00
206	21/12/2021	WC Income	4.40	0.00	4.40
207	21/12/2021	WC Income	8.40	0.00	8.40
208	16/12/2021	Room Hire	48.00	9.60	57.60
209	24/12/2021	Room Hire	66.00	13.20	79.20
210	24/12/2021	Room Hire	33.00	6.60	39.60
211	24/12/2021	Room Hire	49.50	9.90	59.40
212	24/12/2021	Hall Hire	425.00	85.00	510.00
213	24/12/2021	Hall Hire	425.00	85.00	510.00
216	31/12/2021	Bank Interest - 32 Day notice	9.69	0.00	9.69
					3,614.18
			End Balance		392,295.38

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76-2021/2022(1) - Paper E

Cashed as of 31 January 2022				Balance Carried Forward			347,577.26
Voucher	Date	Cheque No	Supplier	Description	Net	VAT	Total
405	05/01/2022		Biffa Waste Services Ltd	Waste Collection (Wheelie Bins)	131.25	26.25	157.50
406	05/01/2022		Garden Tidy	Litter Picking and Bin Emptying	50.00	0.00	50.00
407	05/01/2022		Island Roads	Decorative Lighting Installation	3560.65	712.13	4272.78
408	13/01/2022		Community Action Isle of Wight	Payroll	37.50	0.00	37.50
409	13/01/2022		Community Action Isle of Wight	Salaries	5115.70	0.00	5115.70
410	13/01/2022		Community Action Isle of Wight	Pension	822.75	0.00	822.75
411	13/01/2022		Community Action Isle of Wight	HMRC PAYE	1837.92	0.00	1837.92
412	13/01/2022		SLCC Enterprises	Membership Fees	270.00	0.00	270.00
413	13/01/2022		Newsquest Media	Job Advert - Lock-up	2.88	0.58	3.45
414	13/01/2022		Lake Cleaning & Catering Supplies	Cleaning Materials	90.11	18.02	108.13
415	13/01/2022		Isle of Wight Council	Business Rates	424.00	0.00	424.00
416	04/01/2022		Isle of Wight Sports Foundation	Membership Fees	5.00	0.00	5.00
417	11/01/2022		PWLB	Loan Repayment	11870.50	0.00	11870.50
418	18/01/2022		Focus Plumbing and Heating	Eastern Gardens - Light repair	147.75	29.55	177.30
419	18/01/2022		Focus Plumbing and Heating	Yaverland - Toilet Repairs	85.00	17.00	102.00
420	20/01/2022		Richard Priest	Expenses - Survey Monkey	320.00	64.00	384.00
421	20/01/2022		Richard Priest	Expenses - Key cutting (lock-up)	41.67	8.33	50.00
422	20/01/2022		PCC Christ Church	Beast Must Die - access through church yard	500.00	0.00	500.00
423	20/01/2022		Sandown Carnival Association	Fireworks contribution	6000.00	0.00	6000.00
424	27/01/2022		Chant Lock	Padlock/Key Cutting	89.27	17.85	107.12
425	27/01/2022		Garden Tidy	Grass Cutting (SJP)	80.00	0.00	80.00
426	26/01/2022		Biffa Waste Services Ltd	Waste Collection (Wheelie Bins)	117.00	23.40	140.40
427	27/01/2022		Garden Tidy	Litter Picking and Bin Emptying	50.00	0.00	50.00
428	27/01/2022		Garden Tidy	Litter Picking and Bin Emptying	50.00	0.00	50.00
429	26/01/2022		Garden Tidy	Litter Picking and Bin Emptying	50.00	0.00	50.00
430	26/01/2022		Garden Tidy	Litter Picking and Bin Emptying	50.00	0.00	50.00
431	27/01/2022		Garden Tidy	Litter Picking and Bin Emptying	55.00	0.00	55.00
432	20/01/2022		Independent Cleaner	Cleaning	35.00	0.00	35.00
433	31/01/2022		Wightfibre	Broadband and Telephone	50.01	10.00	60.01
434	17/01/2022		Corona Energy Retail 4 Ltd	Electricity St Johns	136.65	6.83	143.48
435	17/01/2022		Corona Energy Retail 4 Ltd	Electricity	144.00	7.20	151.20
436	17/01/2022		Corona Energy Retail 4 Ltd	Electricity - Eastern Gardens	30.01	1.50	31.51
437	17/01/2022		Corona Energy Retail 4 Ltd	Electricity - Yaverland	53.32	2.67	55.99
438	31/01/2022		Hillbans Pest Control Ltd	Pest Control	233.33	46.67	280.00
439	31/01/2022		IWALC	Membership Fees	1182.43	0.00	1182.43
							34,710.67
					End Balance		382,287.93

Signed _____ Date _____

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Received as of 31 January 2022			Balance Carried Forward		392,295.38
Voucher	Date	Description	Net	VAT	Total
214	06/01/2022	Room Hire	15.00	3.00	18.00
217	13/01/2022	Hall Hire	37.50	7.50	45.00
218	13/01/2022	Hall Hire	15.00	3.00	18.00
219	05/01/2022	WC Income	7.90	0.00	7.90
220	05/01/2022	WC Income	14.60	0.00	14.60
221	06/01/2022	Hall Hire	48.00	9.60	57.60
222	07/01/2022	Room Hire	12.00	2.40	14.40
223	10/01/2022	Room Hire	105.00	21.00	126.00
224	10/01/2022	Room Hire	6.00	1.20	7.20
225	10/01/2022	Room Hire	8.00	1.60	9.60
226	10/01/2022	Room Hire	8.00	1.60	9.60
227	10/01/2022	Bank Interest	0.11	0.00	0.11
228	11/01/2022	Room Hire	60.00	12.00	72.00
229	12/01/2022	WC Income	4.20	0.00	4.20
230	12/01/2022	WC Income	8.00	0.00	8.00
231	20/01/2022	WC Income	6.30	0.00	6.30
232	20/01/2022	WC Income	9.70	0.00	9.70
233	17/01/2022	Hall Hire	157.50	31.50	189.00
234	17/01/2022	Hall Hire	207.50	41.50	249.00
235	14/01/2022	VAT Refund	5,755.69	0.00	5,755.69
236	13/01/2022	Room Hire	127.50	25.50	153.00
237	21/01/2022	Room Hire	60.00	12.00	72.00
238	25/01/2022	Room Hire	13.00	2.60	15.60
239	27/01/2022	Hall Hire	187.50	37.50	225.00
240	27/01/2022	Room Hire	79.20	15.84	95.04
241	27/01/2022	Hall Hire	210.00	42.00	252.00
242	27/01/2022	Hall Hire	210.00	42.00	252.00
243	27/01/2022	Room Hire	60.00	12.00	72.00
244	28/01/2022	Room Hire	66.00	13.20	79.20
245	28/01/2022	Room Hire	44.00	8.80	52.80
246	28/01/2022	Room Hire	49.50	9.90	59.40
247	28/01/2022	Hall Hire	340.00	68.00	408.00
248	28/01/2022	Base Rent (Sandham Gardens)	2,500.00	0.00	2,500.00
249	26/01/2022	WC Income	12.90	0.00	12.90
250	26/01/2022	WC Income	9.60	0.00	9.60
253	24/01/2022	Hall Hire	83.33	16.67	100.00
254	31/01/2022	Bank Interest (32 Day access)	7.70	0.00	7.70
					10,988.14
			End Balance		403,283.52

Signed _____
Signed _____

Date _____
Date _____

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 30/11/2021			
	Cash in Hand 01/04/2021			518,454.33
	ADD			
	Receipts 01/04/2021 - 30/11/2021			388,681.20
				907,135.53
	SUBTRACT			
	Payments 01/04/2021 - 30/11/2021			300,627.33
A	Cash in Hand 30/11/2021 (per Cash Book)			606,508.20
	Cash in hand per Bank Statements			
	Petty Cash	30/11/2021	2.41	
	5 - 32 Day Access Acc Number TB	30/11/2021	300,000.00	
	2 - Treasurers Account 30-97-42 1	30/11/2021	0.00	
	5 - Business Bank Instant 30-97-4	30/11/2021	0.10	
	3 - Reserves 30-97-42 24097868	30/11/2021	0.00	
	4 - Business Bank Instant 30-97-4	30/11/2021	13,000.00	
	1 - Treasurers Account 30-97-42 0	30/11/2021	293,505.69	
				606,508.20
	Less unrepresented payments			
				606,508.20
	Plus unrepresented receipts			
B	Adjusted Bank Balance			606,508.20
	A = B Checks out OK			

SANDOWN TOWN COUNCIL

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/12/2021		
	Cash in Hand 01/04/2021		518,454.33
	ADD Receipts 01/04/2021 - 31/12/2021		392,295.38
	SUBTRACT Payments 01/04/2021 - 31/12/2021		910,749.71
			347,577.26
A	Cash in Hand 31/12/2021 (per Cash Book)		563,172.45
	Cash in hand per Bank Statements		
	Petty Cash 30/11/2021	2.41	
	5 - 32 Day Access Acc Number TB 30/11/2021	300,009.69	
	2 - Treasurers Account 30-97-42 1 30/11/2021	0.00	
	5 - Business Bank Instant 30-97-4 30/11/2021	0.10	
	3 - Reserves 30-97-42 24097868 30/11/2021	0.00	
	4 - Business Bank Instant 30-97-4 31/12/2021	13,000.00	
	1 - Treasurers Account 30-97-42 0 31/12/2021	250,160.25	
			563,172.45
	Less unrepresented payments		
			563,172.45
	Plus unrepresented receipts		
B	Adjusted Bank Balance		563,172.45
	A = B Checks out OK		

SANDOWN TOWN COUNCIL

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/01/2022		
	Cash in Hand 01/04/2021		518,454.33
	ADD Receipts 01/04/2021 - 31/01/2022		403,283.52
	SUBTRACT Payments 01/04/2021 - 31/01/2022		921,737.85
			382,287.93
A	Cash in Hand 31/01/2022 (per Cash Book)		539,449.92
	Cash in hand per Bank Statements		
	Petty Cash	2.41	
	5 - 32 Day Access Acc Number TB 31/01/2022	300,017.39	
	2 - Treasurers Account 30-97-42 1 31/01/2022	0.00	
	5 - Business Bank Instant 30-97-4 31/01/2022	0.10	
	3 - Reserves 30-97-42 24097868 31/01/2022	0.00	
	4 - Business Bank Instant 30-97-4 31/01/2022	13,000.00	
	1 - Treasurers Account 30-97-42 0 31/01/2022	226,430.02	
			539,449.92
	Less unrepresented payments		
			539,449.92
	Plus unrepresented receipts		
B	Adjusted Bank Balance		539,449.92
	A = B Checks out OK		

SANDOWN TOWN COUNCIL

Net Position by Cost Centre and Code (Between 01/04/2021 and 31/01/2022)

2 February 2022 (2021-2022)

Cost Centre NameADMINISTRATION

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1	Public Works Loan Board				34,803.00	33,742.98	1,060.02
2	Audit				1,850.00	8,592.20	-6,742.20
3	County Association Dues				1,100.00	1,938.20	-838.20
4	ICO				35.00	35.00	
5	Broadband & Phone				930.00	520.62	409.38
6	Postage				102.00	2.25	99.75
7	Stationery				765.00	382.81	382.19
8	Photocopier				468.00	380.97	87.03
9	ICT				3,870.00	2,837.78	1,032.22
10	Insurance (All Assests)				5,390.00	6,364.91	-974.91
11	Professional fees			1,575.00	1,075.00	578.00	2,072.00
78	Bank Interest			26.14			26.14
79	VAT Refunded			13,681.23			13,681.23
85	Mayors Board				35.00		35.00
86	Office Equipment				80.00	64.50	15.50
				£15,282.37	50,503.00	£55,440.22	10,345.15

ADVERTS & PUBLICITY

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
13	Chronicle				1,821.00	1,315.28	505.72
14	Notice Boards						
15	Local Press Adverts						
					1,821.00	£1,315.28	505.72

BEACH

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
16	Beach Cleaning (Litter)				10,732.00	10,428.00	304.00
					10,732.00	£10,428.00	304.00

BROADWAY CENTRE

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
19	Business Rates			30.00	4,284.00	4,241.50	72.50
20	Water				567.00	175.76	391.24
21	Licences				317.00	487.90	-170.90
22	Electricity				1,492.00	961.80	530.20
23	Gas				2,000.00	370.34	1,629.66
24	Alarms/CCTV				1,100.00		1,100.00
26	Waste				1,746.00	1,766.75	-20.75
27	Cleaning materials					510.13	-510.13
28	Furniture and Fittings				500.00	978.47	-478.47
29	Repair and Maintenance				762.00	470.54	291.46
30	Landscape				1,000.00	1,228.79	-228.79
31	Signage				102.00	30.00	72.00
32	Service				951.00	1,415.00	-464.00
77	Room Hire			18,749.45			18,749.45
84	Covid-19 Business Suppo						
				£18,779.45	14,821.00	£12,636.98	20,963.47

CIVIC

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
34	Remembrance Events				1,700.00	682.66	1,017.34
35	Christmas Tree and Lightir				1,500.00	910.42	589.58
36	Town Crier				250.00		250.00
87	War Memorial (Esplanade)				1,500.00	779.15	720.85
88	War Memorial (Animal)				250.00	504.23	-254.23
					5,200.00	£2,876.46	2,323.54

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

SANDOWN TOWN COUNCIL
Net Position by Cost Centre and Code (Between 01/04/2021 and 31/01/2022)

Cost Centre Name**COMMUNITY GRANTS & EVENTS**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
37	Fireworks				6,000.00	6,000.00	
38	Events and Grants				2,000.00	3,433.66	-1,433.66
39	Green Towns				2,000.00	2,000.00	
89	Schools				1,000.00		1,000.00
					11,000.00	£11,433.66	-433.66

COUNCILLORS

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
40	Mayor Allowance				1,000.00	54.62	945.38
41	Election				4,000.00	5,201.53	-1,201.53
42	Training				1,000.00		1,000.00
43	Hospitality				500.00	2.68	497.32
95	Meeting Materials and oth					130.00	-130.00
					6,500.00	£5,388.83	1,111.17

ISLE OF WIGHT COUNCIL PRECEPT

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
80	Precept/Grant		334,366.70	335,212.00			845.30
			334,366.70	£335,212.00			845.30

LOS ALTOS

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
56	Grass Cutting (Los Altos)				6,000.00	2,880.00	3,120.00
					6,000.00	£2,880.00	3,120.00

MAINTENANCE

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
46	Defibrator Pads				200.00		200.00
					200.00		200.00

OTHER

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
96	Misc					17.69	-17.69
						£17.69	-17.69

SANDHAM GARDENS

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
51	Inspections				1,000.00	233.50	766.50	
52	Maintenance and Repair (10,000.00	160.03	9,839.97	
53	All Playground Repair							
55	Kerbing				2,500.00		2,500.00	
81	Grounds Maintenance (Sa				5,872.00	40.00	5,832.00	
83	Sandham Gardens - Leas			10,000.00			10,000.00	
91	Signage (Sandham)				250.00		250.00	
					£10,000.00	19,622.00	£433.53	29,188.47

SANDHAM GARDENS (SJP)

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
50	Playground Renewal Func				10,000.00	15,128.16	-5,128.16

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

SANDOWN TOWN COUNCIL
Net Position by Cost Centre and Code (Between 01/04/2021 and 31/01/2022)

Cost Centre Name

54 Litter Picking	5,603.00	875.00	4,728.00
92 Grounds Maintenance (SJ)	1,829.00	2,748.33	-919.33
	17,432.00	£18,751.49	-1,319.49

SANDHAM GARDENS (SKATE PARK)

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
48	Skatepark (General)				3,000.00		3,000.00
49	Maintenance and Repair (1,000.00		1,000.00
93	Competition (Skate Park)				700.00		700.00
					4,700.00		4,700.00

SERVICE PROVISION

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
57	Revetment Lighting				400.00		400.00
59	Town Improvement Fund	18,271.00		750.00	20,000.00	46,689.90	-7,668.90
60	Hanging Baskets				6,871.00		6,871.00
75	Seaside Awards (Town Im)					799.00	-799.00
82	Grounds Maintenance (Fe				2,000.00	403.00	1,597.00
		£18,271.00		£750.00	29,271.00	£47,891.90	400.10

STAFF

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
61	Salaries/HMRC/ Pensions				109,221.00	75,534.24	33,686.76
62	Training				1,000.00	234.17	765.83
63	Expenses (Inc Travel)						
64	Professional Subscription				247.00	579.00	-332.00
65	Locum Clerk						
99	Recruitment					251.99	-251.99
					110,468.00	£76,599.40	33,868.60

TOILETS

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
66	Business Rates				5,243.00	-5,139.70	10,382.70
67	Electricity				1,372.00	1,101.90	270.10
68	Water				8,717.00	1,478.56	7,238.44
69	Cleaning & Security				32,625.00	19,994.18	12,630.82
70	Wallgate & Inspection				1,568.00	763.00	805.00
71	Repair and Maintenance				3,075.00	4,331.90	-1,256.90
72	Solar/Turbine				200.00	225.00	-25.00
73	Refurbishment				196,420.00	78,462.50	117,957.50
94	Waste (Toilets)				668.00	91.00	577.00
97	Accessible Toilet Income -			248.61			248.61
98	Unisex Toilet Income - St			375.03			375.03
				£623.64	249,888.00	£101,308.34	149,203.30

NET TOTAL

£18,271.00	334,366.70	£380,647.46	538,158.00	£347,401.78	255,307.98
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SANDOWN TOWN COUNCIL

RISK REGISTER

Definition of Risk Management

Risk is the threat that an event or action will adversely affect an organisation's ability to achieve its objectives and to successfully execute its strategies. Risk management is the process by which risks are identified, evaluated and controlled. It is a key element of the framework of governance together with community focus, structures and processes, standards of conduct and service delivery arrangements.

Purpose of Document:

This document has been produced to enable the council to assess the risks that it faces and satisfy itself that it has taken adequate steps to minimise them. In conducting this exercise, the following plan was followed:

- Identify the areas to be reviewed
- Identify what the risk may be
- Evaluate the management and control of the risk and record all findings
- Review, assess and revise if required.
- Risk levels, high, medium and low (H,M,L)

MANAGEMENT				
Subject	Risk(s) Identified	Level	Management/ Control of Risk	Review/Assess/Revise
Forward planning	<p>The council recognises the need to make informed decisions in a planned and sustainable way, to avoid reactive responses and short-term fixes that may cost more in the longer term.</p> <p>In 2021, members met and agreed priorities for short, medium and longer terms, in line with public consultation, and established working parties, involving stakeholders and taking forward priorities to timescales, and reflected in budget.</p>	M	<p>The council must have and work to a forward plan.</p> <p>As a minimum this should be for at least the duration of the term of office.</p> <p>This was reported and agreed in Feb 2018 but not actioned.</p> <p>Members discussed the need for town plan, and recognised costs and logistical issues, including scoping of the plan, with the existing working party structure to take forward identified priorities over the term of the Council.</p>	<p>Agree a forward plan</p> <p>Review quarterly</p> <p>Review prior to budget.</p>
Risk Assessments	Risk assessments are now in place for all the councils provisions and are undertaken for each event.	M	Risk Assessment should be reviewed on annually.	Review at least annually
Business Continuity	<p>Council not being able to continue its business due to an unexpected or tragic circumstance.</p> <p>Historical records have been logged and archived. Work is underway to identify all licenses and contracts, create a file map and procedures.</p> <p>All ICT equipment has been updated, VOiP has been introduced and staff can work from home effectively subject to access to hard copy documents.</p>	M	<p>All files and recent records are kept in the office.</p> <p>The clerk makes regular back up of data files.</p> <p>File Map Central list of ongoing and regular tasks. Central procedures. Register of Licenses.</p>	<p>Review when necessary</p> <p>Ensure procedures below are undertaken</p>

MANAGEMENT				
Subject	Risk(s) Identified	Level	Management/ Control of Risk	Review/Assess/Revise
	Fraud	M	person employed as replacement (bearing in mind that it would take at least 1-2 years to obtain the required qualification). Deputy Clerk to hold/train for qualification, and there was a 2-month void of Clerk/s in previous Council.	Adequate
	Training	M	The requirements of Fidelity Guarantee insurance must be adhered to The Clerk/s should be provided with training as requested, reference books, access to assistance and legal advice via SLCC and time to attend IWSLCC training and meetings and research.	Purchase revised reference books, renew Membership of SLCC and provide and pay for Clerk's time to read and research information.

PHYSICAL EQUIPMENT OR AREAS				
Area	Risk	Level	Control of risks	Review/Assess/Revise
Assets	Loss or Damage Risk/damage to third party(ies) property	M	An annual review of assets is undertaken for insurance provision and maintenance schedule. Standing Orders refer to procedure for asset disposals. All repairs and relevant expenditure for repairs are actioned /authorised in accordance with Standing Orders. All Leases/licences held in filing cabinet for review as required and proof of ownership	Existing procedures now adequate
All equipment Seats/Signs Toilets Play area	Vandalism and accidental damage Increased anti-social behaviour has been experienced.	M	Insured against theft and damage. Regular inspections of playground/skate park areas Inspections are on going, including IWC Environmental Officer and additional support sought. New facilities designed to reduce instances of vandalism. Any damage logged.	Insurance adequate and increased when new equipment installed CCTV to be considered/increased across sites.

	Inspections, on-going maintenance and repair.		RoSPA inspection undertaken annually Inspections to be contracted or training undertaken for completion in house. Maintenance schedule to be created and monies needed to be allocated for ongoing maintenance, this should also be considered when equipment is installed.	Annual risk assessments on all facilities and equipment undertaken
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LEGAL LIABILITY				
Area	Risk	Level	Control of Risk	Review /Assess/Revise
Legal Powers	Illegal activity or payments	L	All activity and payments made within the powers of the Town Council (not ultra vires) and to be resolved and clearly minuted.	Existing standing orders and financial regulations are adequate.
	Committees / Working Parties	M	Ensure established with clear terms of reference to limit any councillor acting beyond their remit.	Existing procedures adequate if councillors adhere to the rules.
Council meetings	Legality	L	Minutes and Agenda are produced in the prescribed timescale by the Clerk and adhere to legal requirements.	Existing procedures adequate
	Non-compliance with statutory requirements	L	Minutes are approved and signed at the next Council meeting and displayed according to the legal requirements.	Members must adhere to rules and the Code of Conduct
	Business Conduct	M	Business at meetings should be managed by the Chair. Councillors should adhere to the rules and regulations.	All Chair should undertake training to understand the role.
	Recording of council business – Poor quality and poor practice	M	Recordings of meetings for social media purposes should ensure that all councillors, are clearly identifiable, when possible. Alternatively, the Town Council could consider purchase of suitable equipment to record the meetings to an acceptable standard.	Review as appropriate.
Members interests	Conflict of interests	M	Councillors have a duty to declare any interest either at the start of the meeting or during the meeting, if necessary.	Existing procedures adequate
	Register of members interest	M	Register of interest forms to be reviewed annually	Members take responsibility to update their own Register.



Budget 2022/2023 (Briefing Note)

Date 4 January 2022.
Prepared by Town Clerk and RFO

1. BACKGROUND

- 1.1. The Local Government Finance Act 1992. C.14, Part 1, Chpt. IV, s49(A) 49A (Calculation of council tax requirement by authorities in England) does not reference a “budget” but requires a local precepting authorities to make calculations (outlined in sections (2) and (3)) which are effectively those used by local councils to produce the budget.
- 1.2. Sections 41 of the act requires this to be completed by the 1 March though it should be noted that the precept is not invalid if this date is missed.
- 1.3. The Billing Authorities (Anticipation of Precepts) Regulations 1992, Regulation 2 (Anticipation of precepts) (amended). 2.3. S.49(A) also refers to “proper practices” which in England is the Governance and Accountability in Local Councils in England and Wales: A Practitioners' Guide published jointly by the National Association of Local Councils and the Society of Local Council Clerks. (The Joint Panel on Accountability and Governance, 2020)
- 1.4. 2.4. The Practitioners' Guide requires local councils to “prepare and approve a budget in a timely manner before setting a precept or rates and prior to the commencement of the financial year” (Page 7: 1.8).
- 1.5. This briefing note does to provide line by explanations but highlights key items.

2. BASIS

- 2.1. The budget has been prepared with a 5% rate of inflation.
- 2.2. Where there is an existing provision, monies for maintenance and capital monies for reprovision have been allocated.

3. EXPENDITURE

3.1. Administration:

- 3.1.1. These monies represent the general costs relating to governance and back office functions related to running the council.

3.1.2. This also includes the operational costs relating to running the centre.

3.1.3. New allocation has been included for professional fees relating to:

- Legal advice
- Planning and Leasing
- Accessible formatting

3.2. Adverts and Publicity:

3.2.1. The public consultation deemed communication the lowest priority in terms of spending. Therefore, no monies for the town council to develop either digital communication or hard copy offer have been included.

3.2.2. However, a contribution to a hardcopy publication has been included for those without access to the website and social media.

3.3. Beaches:

3.3.1. The beaches have previously been included in Town Improvement. Due to the number of related projects a new cost centre has been created.

3.3.2. The public consultation supported beach cleaning.

3.3.3. The council committed to supporting the buoys in the bay until the end of the season in 2025.

3.3.4. Due to other financial commitments, monies have not been allocated to the “recycling fish”. However, this has been included in the budget so the project can proceed should funding be found and the project be viable.

3.3.5. The public consultation supported beach safety.

3.3.6. The structure for the beach safety team base is a capital item and future budgets will need to allocate monies for maintenance and replacement. The beach safety structure cannot be delivered without a structure due to inclement weather conditions.

3.4. The Broadway Centre:

3.4.1. Provision has been made for

- Contingency cleaning arrangements.
- Increased security (CCTV)
- Improved accessibility (Microphones and hearing loop).

3.5. Civic Events

- 3.5.1. 2022 is the year of the Queens Platinum Jubilee. Due to the need to increase the precept to fund existing provisions only a small allocation has been made for marking the occasion.
- 3.5.2. The events working party have tentatively agreed projects to take forward within this budget.

3.6. Civic Space

- 3.6.1. Clerks have been unable to source a cost-efficient method of leasing lights and have been advised by several suppliers to purchase lights. The cost of the purchase has been included. The preferred supplier for installing the trees has agreed to store any lights purchased.
- 3.6.2. Monies have been allocated to maintain/repair decorative lighting on the high street and esplanade.
- 3.6.3. Capital provision for replacing the lights in five years has also been made.
- 3.6.4. Money has been allocated to support increased environment/planning officer activity.
- 3.6.5. The council hope to secure welcome back funding for hanging baskets. This does not include watering costs which are included herein.
- 3.6.6. The town improvement budget has been adjusted to reflect the public consultation.

3.7. Community, Grants and Events

- 3.7.1. The Carnival Association has provided a comprehensive programme of events. The council has allocated funding to support the association in delivering these events.
- 3.7.2. The council has been supporting partner agencies regarding youth projects in the Bay. A financial contribution will allow those partners to seek match funding for on-going projects.
- 3.7.3. Such a contribution was supported by the public.
- 3.7.4. The events working party have tentatively agreed projects to take forward within this budget.

3.8. Councillors

- 3.8.1. The Isle of Wight Council have increased the charges per elector which has been reflected in the increased budget line.

3.9. Sandham Grounds

- 3.9.1. The lighting at the site needs to be repaired and maintained. The council has also been advised they need to contribute to running costs which has not previously been rebilled.
- 3.9.2. Provision has been made to install CCTV at the grounds following high levels of anti-social behaviour.
- 3.9.3. Capital allocation has been made for the MUGA, and equipment in both parks. If allocation is not made there will be no monies in the reserves to replace equipment when needed.
- 3.9.4. In order to maximise the life of the equipment and ensure it remains safe, repair and maintenance activities must also be undertaken.

3.10. Toilets

- 3.10.1. There are ongoing issues at Yaverland. Temporary repairs will be made to open the toilets for half term but more significant works will be required of the toilets are to be opened for Easter and the summer.
- 3.10.2. Council should consider looking to reprovision the toilets at Yaverland in 2023/2024 to avoid increasing repair costs and closures.

4. INCOME

- 4.1. The precept budgeted is estimated based on the 2021/2022 receipt.
- 4.2. Following renewed uncertainty around the pandemic following the prevalence of the Omicron variant in December 2021, no income has been budget as recommended by industry guidance.

5. UNDERSPEND AND UNBUDGETED INCOME

- 5.1. Monies budgeted and not forecast to be spent in 2021/2022 has been accounted for when calculating the precept.
- 5.2. Income received in 2021/2022 was not budgeted due to the pandemic and has also been accounted for when calculating the precept.

6. RESERVES

- 6.1. The proposed budget brings forward the £74,951 remaining in the allocated reserved for the reprovision of the toilets.

- 6.2. (The Joint Panel On Accountability and Governance, 2021) advises that the accepted recommendation for the level of General Reserves to be maintained is between three and 12 months net revenue (this excludes capital allocations and revenue).
- 6.3. Therefore, the maximum reserve the council can hold based on the proposed budgets revenue costs is £372,783.452 and the minimum is 93,195.863.
- 6.4. £80,000 has been brought forward to fund 2022/2023 activities.
- 6.5. The proposed budget leaves 4 months revenue which is approximately 21% of the total budget in the general reserves.
- 6.6. The remaining reserves are allocated to build capital monies for future projects such as the refurbishment of the parks.
- 6.7. Budget lines have been included to increase these allocated reserves year on year to spread the cost of funding the projects.

7. EQUALITY AND DIVERSITY.

- 7.1. The Council has to comply with Section 149 of the Equality Act 2010. This provides that decision makers must have due regard to the elimination of discrimination, victimisation and harassment, advancing equalities, and fostering good relations between different groups (race, disability, gender, age, sexual orientation, gender reassignment, religion/belief and marriage/civil partnership).
- 7.2. Equality and diversity should be considered where appropriate for the proposal typically when implementing the budget.
- 7.3. There is a common misconception that the Equality Act requires that everyone be treated equally. This is not the case and is highlighted in government advice:
“The Equality Duty does not require public bodies to treat everyone the same” (Government Equalities Office, 2011) One of the duties in Section 149 of The Equality Act 2010
- 7.4. The act states the council needs to:
“advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to—
 - (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
 - (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
 - (c) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

- 7.5. The requirement is to think about different peoples needs and how these can be met. This includes targeting services at a particular characteristic such as a gender specific service. The budget can therefore include services such as parks or a youth offer which benefit a some residents but not all without being considered discriminatory.

8. Bibliography

Government Equalities Office. (2011). *Equality Act 2010: Public Sector Equality Duty What I need to Know*. Crown Copy Right.

Government Equalities Office. (2011). *Equality Act 2010: Specific duties to support the equality duty what do I need to know? A quick start guide for public sector organisations*. London: Crown copyright.

The House of Commons Library. (2020). *The Public Sector Equality Duty and Equality Impact Assements Briefing Paper 06591*. London: Crown Copy Right.

The Joint Panel On Accountability and Governance. (2021). *Practitioners Guide (JPAG)*. National Association of Local Councils .

76-2021/2022 (7)- Paper J

Row Labels	Sum of 2022 - 2023 Budget
ADMINISTRATION	67380
Audit	2263
Broadband and Telephone	938
County Association Membership Fees	794
ICO Registration	37
ICT	4446
Insurance	6683
Mayors Board	37
Office Equipment Service	80
Photocopier	537
Postage	107
Professional Fees	16838
Public Works Loan	33818
Stationary	803
ADVERTS AND PUBLICITY	1720
Adverts	484
Chronicle (Archiving)	0
ICT	236
New Chronicle	0
Newsletter - Hard	1000
Newsletter - Soft	0
Notice Boards	0
Website Upgrades	0
BEACHES	63656
Beach Cleaning (Litter pick)	13306
Bouys	5850
Fish Project - Capital	0
Fish Project - Revenue	0
Life Boat	2000
Lifeguard Equipment and training	7500
Lifeguard Hut	15000
Lifeguards Service	15000
Tourism	900
Base	4000
Beach Storage	100
BROADWAY CENTRE	27902
Ad Hoc Outside Cleaner	500
Business Rates	5346
CCTV	2250
Furniture and fittings	200
Landscape	500
Licenses	1025
Repair and Maintenance	1727
Service	1506
Signage	102
Utilities	4173

Waste Collection (General and Confidential)	1601
Waste Collection (Sanitary)	573
Microphones and Loop	8400
CIVIC	2285
Remembrance	1785
Jubilee	500
CIVIC SPACE	42403
Christmas Tree and Lights	2200
Decorative Lighting	6500
Defib Pads	210
Ferncliff - Grounds Maintenance and Hedge Cutting	450
Green Towns	2500
Hanging Baskets	11000
Los Altos Grass Cut	5443
Revetment Lighting	400
Town Improvement Fund	10000
War Memorial	1000
War Memorial (Animal)	500
Environment Officer/Planning	2200
COUNCILLORS	8525
Election	6000
Hospitality	525
Mayor Allowance	1000
Training	1000
SANDHAM GARDENS (GENERAL)	16665
CCTV	2250
Grounds Maintenance	4540
Kerbing	2625
LIGHTING	2000
Maintenance and Repair	5000
Signage	250
SANDHAM GARDENS (MUGA)	10000
Replacement of MUGA	10000
SANDHAM GARDENS (SJP)	26766
Grounds Maintenance	3434
Inspections	2730
Litter Picking	5603
Playground Renewal Fund	10000
Repair/replace (damage)	5000
SANDHAM GARDENS (SKATE PARK)	16000
Competition	0
Maintenance and Repair	6000
Replacement	10000
STAFF	118869
Expenses (Milage etc)	1128
Locum Clerk	1000
Professional Subscriptions	309

Salaries	87615
Salaries - HMRC	7498
Salaries - Pension	20269
Training	1050
TOILETS	198494
Business Rates	0
Cleaning and Security	40000
Refurbishment	141964
Repair and Maintenance	8954
Testing and Service (inc Solar)	1438
Utilities	4605
Wallgate and inspection	961
Waste	573
COMMUNITY, GRANTS & EVENTS	16000
Schools	4000
Carnival Association	5000
Youth Provision	5000
Grants	2000
CIVIC	250
Town Crier	250
Grand Total	616915

2022-2023 Budget	
Expenditure	616915
Underspend	78148
Income	335212
Grants	0
Budgeted Income	413360
2021/2022 Unbudgeted Income	31952
From Allocated Reserves	74951
From General Reserves	80000
Required Precept Income	16652
Tax Base (Estimated based on 2021/2022)	2414

Precept c/d 2019-20	140.1
Precept c/d 2020-21	138.9
Precept c/d 2021-22	138.9

Predicted Income no increase	413360
Required	16652
Difference/Tax base	7
Precept Increase	5.0%
New Precept	145.7

Bank Accounts	
Treasurers	301214
Reserves 1	313000
Reserves 2	0
Unspent	241767.91
Var to treasurers	59446.09

Reserves bought forward	
Toilets	74951
General	80000

Allocation 2022/2023	
Sandham Gardens - MUGA	6000
Sandham Gardens - Skate Park	10000
Sandham Gardens - SJP	10000
Decorative Lighting/Xmas lights	0
Lifeguard Hut	0
Toilets	0
IT	947
General	131102
General as percentage of operating budget	21.3%
Balance check	313000

Check	0
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Three months	122380
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Row Labels	Sum of 2022 - 2023 Budget
Donations	0
Grants	0
Insurance Claim	0
Interest	0
Land Lease	0
Misc Hire	0
Precept/IWC Grant	335212
Recharges	0
Room Hire	0
Toilet Income	0
VAT	0
Grand Total	335212

Waste Collection	1601
Waste Collection	573
Microphones and	8400
CIVIC	2285
Remembrance	1785
Jubilee	500
CIVIC SPACE	42403
Christmas Tree ar	2200
Decorative Lighti	6500
Defib Pads	210
Ferncliff - Grounc	450
Green Towns	2500
Hanging Baskets	11000
Los Altos Grass Cl	5443
Revetment Lighti	400
Town Improveme	10000
War Memorial	1000
War Memorial (A	500
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COUNCILLORS	8525
Election	6000
Hospitality	525
Mayor Allowance	1000
Training	1000
SANDHAM GARDEN	16665
CCTV	2250
Grounds Mainter	4540
Kerbing	2625
LIGHTING	2000
Maintenance and	5000
Signage	250
SANDHAM GARDEN	10000
Replacement of M	10000
SANDHAM GARDEN	26766
Grounds Mainter	3434
Inspections	2730
Litter Picking	5603
Playground Rene'	10000
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General	80000

Allocation 2022/2023	
Sandham Gardens - M	6000
Sandham Gardens - Sk	10000
Sandham Gardens - SJ	10000
Decorative Lighting/Xm	0
Lifeguard Hut	0
Toilets	0
IT	947
General	131102
General as percentage	21.3%
Balance check	313000

Check	0
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Three months	122380
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Row Labels	Sum of 2022 - 2023 Budget
Donations	0
Grants	0
Insurance Claim	0
Interest	0
Land Lease	0
Misc Hire	0
Precept/IWC Grant	335212
Recharges	0
Room Hire	0
Toilet Income	0
VAT	0
Grand Total	335212

Income / Receipts	2020 - 2021 Actual	2021 - 2022 Budget	2021-2022 To Date (30/9)	2021-2022 Year End anticipated	Difference + is Overspend	2022 - 2023 Budget	Comments/ explanations
Precept/IWC Grant	342446.00	334366.70	335212.00	335212.00	845.30	335212.00	Increase to tax base
VAT	6320.82	0.00	1579.04	3158.08	3158.08	0.00	Reduced due to loss of hire income due to Covid-19 restrictions. Not budgeted.
Grants	24720.00	0.00	750.00	0.00	0.00	0.00	Covid-19 support grants. No grants budgeted
Donations	0.00	0.00	0.00	0.00	0.00	0.00	
Interest	20.82	0.00	4.04	8.08	8.08	0.00	
Room Hire	6638.34	0.00	8182.59	16365.18	16365.18	0.00	Income impacted by lockdowns and restrictions. Not budgeted for 2022-2023 due to uncertainty.
Insurance Claim	874.60	0.00		0.00	0.00	0.00	
Misc Hire	500.00	0.00		0.00	0.00	0.00	
Land Lease	7500.00	0.00	5000.00	10000.00	10000.00	0.00	Income was not budgeted due to pandemic.
Recharges	8700.00	0.00	1575.00	1575.00	1575.00	0.00	Income not budgeted. SLA extended.
Toilet Income	0.00	0.00	322.24	644.48	644.48	0.00	Income not budgeted
	397720.58	334366.70	352302.67	366318.34	31951.64	335212.00	

CAPITAL	Cost Centre	Cost Code	Cost Code	Line Item	2020 - 2021 Actual	2021 - 2022 Budget	2021-2022 To Date (30/9)	2021-2022 Year End anticipated	Difference + is Overspend - is Underspend	2022 - 2023 Budget	Comments/ explanations (5% added to all non capital figures for inflation (Cncl Nov-21)
	ADMINISTRATION	001	Audit	Internal	250.00	250.00	250.00	250.00	0.00	262.50	
	ADMINISTRATION	002	Audit	External	0.00	1600.00	8342.20	8342.20	6742.20	2000.00	Fees for 2017/18, 2018/19, 2019/20 and 2020/21. 2017/18 fees included additional charges due to additional work resolving issues. 2021/2200 budget based on cost with minimal extra work.
	ADMINISTRATION	003	Broadband and Telephone	Monthly Charges	590.00	780.00	311.67	623.34	-156.66	780.00	Less calls due to lockdown. Budget set for no lockdown
	ADMINISTRATION	004	Broadband and Telephone	Repair and Maintenance	0.00	150.00	0.00	150.00	0.00	157.50	Maintenance comped due to line issues.
	ADMINISTRATION	005	County Association Membership	Development Partnership Dues	824.29	1100.00	755.77	755.77	-344.23	793.56	Budgeted for IWALC. There are additional advice costs instead
	ADMINISTRATION	006	ICO Registration		35.00	35.00	0.00	35.00	0.00	36.75	
CAP	ADMINISTRATION	007	ICT	Capital (equipment)	2155.42	1000.00	52.84	52.84	-947.16	1000.00	Limited Capital Purchases Required. Budget allocation is to build monies for replacements when required.
	ADMINISTRATION	008	ICT	Consumables	0.00	100.00	122.38	61.19	-38.81	105.00	
	ADMINISTRATION	009	ICT	Repair and Maintenance	135.00	200.00	0.00	0.00	-200.00	210.00	No repairs required as new kit. Monies should be budgeted for repair and maintenance of equipment.
	ADMINISTRATION	010	ICT	Accounting Software	730.50	894.00	950.00	950.00	56.00	997.50	Increase to license fee.
	ADMINISTRATION	012	ICT	Domain Registration	0.00	194.00	0.00	194.00	0.00	203.70	EG1 + vat every two years
	ADMINISTRATION	013	ICT	Office 365	289.93	355.00	338.40	338.40	-16.60	355.32	Increase to license fee.
	ADMINISTRATION	014	ICT	Email Hosting	270.00	330.00	126.00	456.00	126.00	478.80	Election Year - additional hosting charges
	ADMINISTRATION	015	ICT	Adobe/Zoom/Survey Monkey	763.84	351.00	343.92	847.82	496.82	890.21	Not previously budgeted Zoom or Survey Monkey
	ADMINISTRATION	016	ICT	Antivirus	140.00	171.00	0.00	195.95	24.95	205.75	Increase in cost
	ADMINISTRATION	017	Insurance		5284.01	5390.00	6364.91	6364.91	974.91	6683.16	Increase in premium and inclusion of new laptops/war memorial/beach wheelchair
	ADMINISTRATION	018	Mayors Board			35.00	0.00	35.00	0.00	36.75	
	ADMINISTRATION	020	Office Equipment Service	PAT Test Recalibration	25.00	80.00	64.50	64.50	-15.50	80.00	No increase from previous year
	ADMINISTRATION	022	Photocopier		408.71	468.00	255.56	511.12	43.12	536.68	Increased usage and rates
	ADMINISTRATION	023	Postage		77.80	102.00	2.25	102.00	0.00	107.10	Stamps still to be purchased
	ADMINISTRATION	024	Professional Fees	Land Registry/Sports Association	8.00	500.00	0.00	508.00	380.00	500.00	Requirement for Legal advice expected. Toilets project management to be funded by allocated funds.
	ADMINISTRATION	025	Professional Fees	HALC Bronze Membership (Legal)	160.00	196.00	0.00	0.00	-196.00	0.00	Not renewed
	ADMINISTRATION	026	Professional Fees	Payroll	341.00	379.00	436.00	372.00	-7.00	528.00	
	ADMINISTRATION	NEW	Professional Fees	Legal Advice						5000.00	
	ADMINISTRATION	NEW	Professional Fees	Planning and Leasing						10000.00	
	ADMINISTRATION	NEW	Professional Fees	Accessible Formatting	0.00	0.00	0.00				
	ADMINISTRATION	027	Public Works Loan	Loan 1	9926.48	24678.00	11946.00	23892.00	-786.00	23892.00	Over budgeted
	ADMINISTRATION	028	Public Works Loan	Loan 2	24118.50	10125.00	4963.24	9926.48	-198.52	9926.48	Over budgeted
	ADMINISTRATION	029	Stationary		815.73	765.00	298.25	596.50	-168.50	803.25	Savings made through using Amazon.
	ADVERTS AND PUBLICITY		Adverts		0.00	181.00	0.00	242.00	61.00	484.00	Increase in adverts placed. Budget increased to include two two week adverts
	ADVERTS AND PUBLICITY	030	Chronicle (Archiving)		807.46	1640.00	1315.28	1640.00	0.00	0.00	Project nearing completion. No further costs expected
	ADVERTS AND PUBLICITY	011	ICT	Web-Hosting	225.00	275.00	225.00	225.00	-50.00	236.25	Increase to license fee.
	ADVERTS AND PUBLICITY		New Chronicle		0.00	0.00	0.00	0.00	0.00	0.00	No costs provided
	ADVERTS AND PUBLICITY		Contribution to Hard Copy Pub.		0.00	0.00	0.00	0.00	0.00	1000.00	No costs provided
	ADVERTS AND PUBLICITY		Newsletter - Soft		0.00	0.00	0.00	0.00	0.00	0.00	Standard Mail Chimp is £14.99 pcm - 500 contacts/Website integration £75. Staffing implication for management
	ADVERTS AND PUBLICITY	033	Notice Boards		0.00	0.00	0.00	0.00	0.00	0.00	Post office board leaking (https://www.greenbarnes.co.uk)
	ADVERTS AND PUBLICITY		Website Upgrades		0.00	0.00	0.00	0.00	0.00	0.00	Home page. Content and additional pages would be more. Staffing implication for management
	BEACHES	035	Beach Cleaning (Litter pick)		10758.12	10732.00	4224.00	12672.00	1940.00	13305.60	Increased cost. Additional requirements due to Covid.
	BEACHES	NEW	Bouys		0.00	0.00	0.00	0.00	0.00	5850.31	Previously budgeted as town improvements
CAP	BEACHES	NEW	Fish Project - Capital		0.00	0.00	0.00	0.00	0.00	0.00	Sponsorship available
	BEACHES	NEW	Fish Project - Revenue		0.00	0.00	0.00	0.00	0.00	0.00	Budgeted for 2x empty per week but will vary on season. Can be sponsored
	BEACHES	NEW	Life Boat		0.00	0.00	0.00	0.00	0.00	2000.00	NEW
	BEACHES	NEW	Lifeguard Equipment and training		0.00	0.00	0.00	0.00	0.00	7500.00	Previously budgeted as town improvements
CAP	BEACHES	NEW	Lifeguard Hut		0.00	0.00	0.00	0.00	0.00	15000.00	Depreciate over 5 years
	BEACHES	NEW	Base		0.00	0.00	0.00	0.00	0.00	4000.00	Depreciate over 5 years
	BEACHES	NEW	Lifeguards Service		0.00	0.00	0.00	0.00	0.00	15000.00	Previously budgeted as town improvements
	BEACHES	NEW	Beach Storage		0.00	0.00	0.00	0.00	0.00	100.00	Previously budgeted as town improvements
	BEACHES	NEW	Tourism	Blue Flag/Seaside award	0.00	0.00	0.00	0.00	0.00	900.00	Previously budgeted as town improvements
	BROADWAY CENTRE	NEW	Ad Hoc Outside Cleaner					100.00	100.00	500.00	Not budgeted. Cover for leave.
	BROADWAY CENTRE	038	Business Rates		4191.37	4284.00	2545.50	5091.00	807.00	5345.55	Increase to rates greater than budgeted
	BROADWAY CENTRE	NEW	CCTV		0.00	0.00	0.00	0.00	0.00	2250.00	Quote +25%
	BROADWAY CENTRE	NEW	Microphones and Loop		0.00	0.00	0.00	0.00	0.00	8400.00	NEW Microphone for hall and portabale loop.
	BROADWAY CENTRE	039	Furniture and fittings		1182.31	500.00	707.47	707.47	207.47	200.00	Door guards required to bring additional rooms into regular use. Furniture beginning to need replacement, projector, screen, flipcharts
	BROADWAY CENTRE	040	Landscape		52.50	1000.00	1228.79	1228.79	228.79	500.00	Increased costs due to material shortages
	BROADWAY CENTRE	041	Licenses	(music , microphone)	179.36	317.00	487.90	487.90	170.90	1024.59	Music License rules changed resulting in increased cost though was prorated
	BROADWAY CENTRE	043	Repair and Maintenance	Door Stops	0.00	200.00	360.00	200.00	0.00	210.00	
	BROADWAY CENTRE	044	Repair and Maintenance	Sundries (cleaning supplies etc)	273.70	438.00	245.96	491.92	53.92	516.52	Increased cost of materials due to inflation/covid
	BROADWAY CENTRE	045	Repair and Maintenance	General repair and maintenance (inc.window cle	997.66	1000.00	229.33	1500.00	500.00	1000.00	Centre redecorated during lockdown saving costs
	BROADWAY CENTRE	046	Repair and Maintenance	External Storage	2375.00	0.00	0.00	0.00	0.00	0.00	No further costs expected. 30 year lifespan
	BROADWAY CENTRE	037	Service	Alarms/CCTV/Boiler/Electrics	614.30	1100.00	1355.10	1355.10	255.10	1422.86	Additional test required due to fault
	BROADWAY CENTRE	047	Service	Fire Extinguishers	58.34	75.00	0.00	78.75	3.75	82.69	
	BROADWAY CENTRE	048	Signage		17.99	102.00	30.00	60.00	-42.00	102.00	
	BROADWAY CENTRE	049	Utilities	Gas	610.51	2000.00	261.98	324.86	-1675.14	2100.00	Closure reduced costs and savings made through new contract and lockdowns but Covid-19 Requirements for ventilation will increase heating costs moving forward no further lockdowns are expected. Predicted 12% increase to gas prices
	BROADWAY CENTRE	050	Utilities	Water	227.33	567.00	56.37	281.85	-285.15	567.00	Closure due to Covid-19
	BROADWAY CENTRE	051	Utilities	Electric	1212.88	1492.00	478.16	1434.48	-57.52	1506.20	Closure due to Covid-19/New contract
	BROADWAY CENTRE	052	Waste Collection (General and Confidential)		1427.55	1746.00	762.50	1525.00	325.00	1601.25	Increased waste due to Sandham issues, increased costs
	BROADWAY CENTRE	053	Waste Collection (Sanitary)		1092.00	0.00	546.00	546.00	0.00	573.30	Split with Toilets as billed together
	CIVIC	055	Remembrance	Wreaths	320.00	200.00	0.00	200.00	0.00	210.00	
	CIVIC	056	Remembrance	Events	342.65	1500.00	135.70	1500.00	0.00	1575.00	
	CIVIC	056	Jubilee	Events	342.65	1500.00	135.70	1500.00	0.00	1500.00	Inc work withschools
	CIVIC SPACE	054	Christmas Tree and Lights		841.67	1500.00	0.00	1500.00	0.00	1200.00	
CAP	CIVIC SPACE	NEW	Christmas Tree and Lights	New lights and Storage						1000.00	NDLE are stopping light hire - costs to purchase - storage is free if they are the contractor
CAP	CIVIC SPACE	NEW	Decorative Lighting	Maintenance						500.00	
CAP	CIVIC SPACE	NEW	Decorative Lighting	Capital Replacement						6000.00	Life expectancy 5 years.
	CIVIC SPACE	069	Defib Pads		0.00	200.00	0.00	200.00	0.00	210.00	New pads not required. New device at centre. Pads due AUG-22
	CIVIC SPACE	NEW	Environment Officer/Planning							2300.00	
	CIVIC SPACE	088	Ferncliff - Grounds Maintenance and Hedge Cutting		908.00	2000.00	0.00	403.00	-1597.00	450.00	Cliffs is every three years. Cosst budgeted as advised from IWC 19/11
	CIVIC SPACE	062	Green Towns		2000.00	2000.00	1294.47	2000.00	0.00	2500.00	Planters, ferncliff.
	CIVIC SPACE	089	Hanging Baskets	Planting						3000.00	Covid-19 halted project. Budget vired to town improvement. Capital from welcome back funding for baskets and first planting ,monies for second planting
	CIVIC SPACE	089	Hanging Baskets	Watering						8000.00	
	CIVIC SPACE	068	Los Altos Grass Cut		4680.00	6000.00	1800.00	5184.00	-816.00	5443.20	Less cuts due to lockdown. Recommend hand backlease due to potential costs for little gain.
	CIVIC SPACE	090	Revetment Lighting		0.00	400.00	0.00	0.00	-400.00	400.00	Not invoiced
	CIVIC	057	Town Crier		0.00	250.00	0.00	0.00	-250.00	250.00	No activities undertaken
	CIVIC SPACE	091	Town Improvement Fund		8918.95	41061.00	28226.25	48444.63	7383.63	10000.00	Bouys in the bay request received after budget had been set. Now moved to beach.

	CIVIC SPACE	058	War Memorial	Maintenance	0.00	1500.00	1241.98	1241.98	-258.02	1000.00	
	CIVIC SPACE	059	War Memorial (Animal)	Maintenance	0.00	250.00	0.00	250.00	0.00	500.00	
	COMMUNITY, GRANTS & EVENTS	063	Schools		0.00	1000.00	3150.00	3150.00	2150.00	3000.00	Food bank grants passported - fell into wrong year/Mutch funding for future funding for food vouchers/hampers
	COMMUNITY, GRANTS & EVENTS	061	Carnival Association		0.00	6000.00	0.00	6000.00	0.00	5000.00	
	COMMUNITY, GRANTS & EVENTS	060	Grants		70.00	2000.00	225.32	2000.00	0.00	2000.00	
	COMMUNITY, GRANTS & EVENTS	NEW	Youth Provision		0.00	0.00	0.00	0.00	0.00	5000.00	To help secure match funding for outreach youth work
	COUNCILLORS	064	Election		0.00	4000.00	0.00	5201.53	1201.53	6000.00	Increased in charges
	COUNCILLORS	065	Hospitality		0.00	500.00	0.00	500.00	0.00	525.00	Events cancelled due to Covid-19.
	COUNCILLORS	066	Mayor Allowance		1000.00	1000.00	0.00	1000.00	0.00	1000.00	
	COUNCILLORS	067	Training		0.00	1000.00	0.00	1000.00	0.00	1000.00	Included in IWALC
	SANDHAM GARDENS (GENERAL)	072	Grounds Maintenance	Drainage	0.00	3000.00	0.00	3000.00	0.00	1500.00	Flooding at Sandham needs addressing.
	SANDHAM GARDENS (GENERAL)	073	Grounds Maintenance	Grass Cutting Spare Ground	660.00	872.00	0.00	0.00	-872.00	800.00	Not cut
	SANDHAM GARDENS (GENERAL)	074	Grounds Maintenance	Tree Care	1607.84	2000.00	0.00	2000.00	0.00	2000.00	Not invoiced?
	SANDHAM GARDENS (GENERAL)	081	Grounds Maintenance	Weed Treatment	30.00	100.00	40.00	0.00	-100.00	240.00	3x a year
	SANDHAM GARDENS (GENERAL)	076	Kerbing		0.00	2500.00	0.00	2500.00	0.00	2625.00	Capital Monies
	SANDHAM GARDENS (GENERAL)	NEW	LIGHTING		0.00	0.00	0.00	2000.00	2000.00	2000.00	IWC DEVOLVING COSTS OF LIGHTING - FROM SEPT 2021-MAR-22/REPIARS NEEDED
	SANDHAM GARDENS (GENERAL)	077	Maintenance and Repair	All playground repair	0.00	10000.00	10000.00	10000.00	0.00	5000.00	
	SANDHAM GARDENS (GENERAL)	078	Signage		0.00	250.00	0.00	0.00	-250.00	250.00	
CAP	SANDHAM GARDENS (MUGA)	079	Replacement of MUGA		0.00	6000.00	0.00	6000.00	0.00	10000.00	No monies allocated for replacement - 2025
	SANDHAM GARDENS (SIP)	080	Grounds Maintenance	Grass Cutting	1890.00	1729.00	1635.00	3270.00	1541.00	3433.50	Increased cuts due to weather
	SANDHAM GARDENS (SIP)	075	Inspections		0.00	1000.00	233.50	961.50	-38.50	2729.50	Budget for annual ROSPCA and Regular through IWC
	SANDHAM GARDENS (SIP)	082	Litter Picking		2370.00	5603.00	220.00	0.00	-5603.00	5603.00	Contract ended. Delayed relet due to welcome back funding. Pending Quote
CAP	SANDHAM GARDENS (SIP)	083	Playground Renewal Fund		0.00	10000.00	15128.16	15128.16	5128.16	10000.00	Capital Monies, increase in cost of equipment - project for 2025
	SANDHAM GARDENS (SIP)	084	Repair/replace (damage)		0.00	0.00	0.00	0.00	0.00	5000.00	Provision needs to be made for damaged parts and reinstatement
	SANDHAM GARDENS (SKATE PARK)	085	Competition		0.00	700.00	0.00	0.00	-700.00	0.00	No competition organised due to Covid-19
	SANDHAM GARDENS (GENERAL)	NEW	CCTV		0.00	1000.00	0.00	1000.00	0.00	2360.00	CCTV costs
	SANDHAM GARDENS (SKATE PARK)	086	Maintenance and Repair		0.00	3000.00	0.00	5000.00	2000.00	6000.00	Specialist repairs required
CAP	SANDHAM GARDENS (SKATE PARK)	087	Replacement		0.00	10000.00	0.00	10000.00	0.00	10000.00	Capital provision for replacement at end of life (2025)
	STAFF	092	Expenses (Milage etc)		0.00	0.00	0.00	0.00	0.00	1128.00	None claimed.
	STAFF	093	Locum Clerk		0.00	0.00	0.00	0.00	0.00	1000.00	Not required
	STAFF	094	Professional Subscriptions		153.00	247.00	309.00	309.00	62.00	309.00	Increase in dues
	STAFF	095	Salaries		60662.08	75886.00	37685.44	77781.08	1895.08	87615.00	Salary did not include employee contributions to pension and NI. Corrected as reported herein. Lock-up person x2.
	STAFF	096	Salaries - HMRC		22397.13	25500.00	3288.79	6656.05	-18843.95	7498.00	HMRC on system includes Employee contributions. Corrected as reported herein. Lock-up person x2. National award x2. Amend for staffing changes
	STAFF	097	Salaries - Pension		7618.70	7835.00	3425.68	6967.66	-867.34	20269.00	2x staff members opted out. Full pension liability budgeted
	STAFF	098	Training		1070.00	1000.00	180.00	1000.00	0.00	1050.00	
	TOILETS	099	Business Rates	St Johns	1197.60	1222.00	-1197.60	0.00	-1222.00	0.00	Toilets no longer rated. Refund applied. Budget vired to Town Improvement
	TOILETS	100	Business Rates	Eastern	3942.10	0.00	-3942.10	0.00	0.00	0.00	Toilets no longer rated. Refund applied. Budget vired to Town Improvement
	TOILETS	101	Business Rates	Yaverland	0.00	0.00	0.00	0.00	0.00	0.00	Toilets no longer rated. Refund applied. Budget vired to Town Improvement
	TOILETS	102	Cleaning and Security	Cleaning	17091.20	29883.00	6079.20	27065.20	-2817.80	40000.00	St Johns closed during refurbishment. Costs are for cleaning and locking up. Maintenance split out.
	TOILETS	106	Cleaning and Security	Locking Up	2600.00	2742.00	1304.00	2608.00	0.00	0.00	Budgeted under one item
CAP	TOILETS	103	Refurbishment		75.60	196420.00	78879.50	121468.55	-74951.45	141963.50	Increased cost for Eastern Gardens. All of ST John's in 2021/2022 - Partially Funded from allocated reserves
	TOILETS	104	Repair and Maintenance	Repairs	495.00	2607.00	1281.77	7500.00	4893.00	7500.00	Increases issues at Eastern Gardens and Yaverland due towallgates, drains and vandalism.
	TOILETS	105	Repair and Maintenance	Sundries	315.98	468.00	692.19	1384.38	916.38	1453.60	Vandalism, Covid-19 increased hygiene requirements
	TOILETS	108	Testing and Service (inc Solar)		0.00	200.00	225.00	225.00	25.00	1438.00	ECIR testing included in repair and maintenance - moved to separate budget line.
	TOILETS	109	Utilities	Electric	1983.80	1372.00	596.88	1193.76	-178.24	1500.00	Saving due to contract but costs increased.
	TOILETS	110	Utilities	Water	6959.68	8717.00	42.77	2957.12	-5759.88	3104.98	Leaks fixed, metres read, reduction of pressure for outside tap at yaveland
	TOILETS	111	Wallgate and inspection	Legionella	62.00	1368.00	915.00	915.00	-453.00	960.75	Change of provider. Risk assessments rather than tests and reactive actions.
	TOILETS	112	Wallgate and inspection	Wallgate	1752.00	200.00	0.00	0.00	200.00	0.00	New contract for maintenance
	TOILETS	113	Waste		0.00	668.00	546.00	546.00	122.00	573.30	Increased charges
					228210.22	565827.00	244760.83	486528.74	-78148.26	616915.43	

Still to be spent 241767.91



Full Council Meetings (Briefing Note)

Date 28 January 2022.
Prepared by Town Clerk and RFO

1. LEGISLATION

- 1.1. Local Government Act 1972, Chapter 70, Schedule 12, Para 7 requires the Council to hold an annual meeting and at least three other meetings a year.
- 1.2. Paragraph 8 permits the council to hold as many meetings as it see fit.
- 1.3. Para 9 of the same act permits a Chairman to call an extraordinary meeting of the council and requires them to do so if requested to by two councillors.

2. CURRENT POSITION

- 2.1. Sandown Town Council standing orders currently state the following directly reflecting the legislation:

17. Ordinary Meetings

- 17.1.1. In addition to the annual meeting of the Council, at least three other ordinary meetings shall be held in each year on such dates and times as the Council decides.

- 18.1.1. The Chairman of the Council may convene an extraordinary meeting of the Council at any time.

- 18.1.2. If the Chairman of the Council does not call an extraordinary meeting of the Council within seven days of having been requested in writing to do so by two councillors, any two councillors may convene an extraordinary meeting of the Council. The public notice giving the time, place and agenda for such a meeting shall be signed by the two councillors.

- 2.2. The council's 2021/2022 meeting schedule is:

17 May 2021

19 July 2021

20 September 2021

15 November 2021

7 February 2022

14 March 2022

- 2.3. In addition to the formal meetings, informal meetings were held in June 2021 to draw up a plan of work and in December 2021 to inform the draft budget.
- 2.4. Working party meetings were also held throughout the year which include stakeholders and have facilitated the delivery of decorative lighting, Remembrance Day and the basis of the beach safety service and related projects.
- 2.5. The proposal for 2022/2023 is expected to be
 - 9 May 2022 (proposed date change due to bank holidays)
 - 18 July 2022
 - 19 September 2022
 - 21 November 2022
 - 06 February 2023
 - 20 March 2023

3. BUDGET

- 3.1. The current budget position in relation to staffing is based on six meetings a year.
- 3.2. No staffing or costings for a revised structure have been provided to inform a revision to the budget.
- 3.3. The public consultation in relation to the budget indicated communication was not a key issue and residents would prefer to prioritise delivery of services.

4. ACTIVITIES/TIMESCALES

- 4.1. The activities related to the meeting include:
 - Agenda
 - 3x Hard copy notices
 - Website notice
 - Papers
 - Accessible Formatting
 - Hard copy for files
 - Named Vote sheets
 - Minutes
 - Power Point Presentation.
 - Room set-up and clear down
- 4.2. The current timeline for a meeting is:
 - 4 weeks Agenda drafted
 - 3 weeks Agenda revised and finalised

-2 weeks	Agenda circulated; papers drafted
-10 days	Agenda and papers published; notices displayed. Hard copies produced.
+7 days	Minutes drafted and sent to Chair
+10 days	Draft minutes and power point published.

5. CONCLUSION

5.1. During 2021/2022 under the current structure the following have been achieved:

- Additional briefings IW Plan, Conservation Area, Southern Water;
- Additional grants secured, inc Resilience Project and Youth Initiative;
- Decorative Lighting and Christmas Projects;
- Delivery of new toilets at St Johns, consultation and planning for Eastern Gardens, interim arrangements
- Upgrade and repair of Steven Jenkins Park; ongoing maintenance of the Skate Park.
- Defib and health related projects;
- Sandown and Shanklin Inshore Lifeboat Service initiatives, support of carnival and events.
- Projects with Church and War Memorial;
- Additional usage of the Broadway Centre and upgrade;
- Projects with local school/s;
- Blue Flag;
- Projects with Green Town Volunteers (planters in High Street, War Memorial, etc); accessible garden project (working party with stakeholders);
- Events at Centre (Royal visit, Church Events for VE and VJ days).

5.2. If staff are in a continual cycle of preparing for or follow-up from formal meetings, there is a significant risk less projects would be delivered due to capacity issues.

Meeting of Sandown Town Council

Monday, 7 February 2022



Agenda

SANDOWN TOWN COUNCIL



You are hereby summoned to a Meeting of Sandown Town Council to be held on **MONDAY, 7 FEBRUARY 2022** at Main Hall, The Broadway Centre, 1 Broadway, Sandown, Isle of Wight PO36 9GG, commencing at **7.00 pm** for the transaction of the business set out in the agenda below:

Town Clerk: Richard Priest

Dated: 31 January 2022

PUBLIC ACCESS

In order to ensure the centre operates in a Covid-19 secure manner, in line with current guidance, members of the public wishing to attend the councillor's surgery or access the meeting are asked to notify the clerk in advance of the meeting. **Attendees are encouraged to undertake a lateral flow test prior to attending the meeting.** If you are unwell please do not attend the meeting.

COUNCILLORS' SURGERY

The informal Councillors' Surgeries held prior to this meeting of the Town Council, will commence at **6:45 pm** in the Broadway Centre. All electors are welcome to attend this informal session to meet those Town Council and Isle of Wight Council Ward councillors attending to discuss personally any local item of concern. No matters can be put forward to the agenda below unless previously notified to the Clerk but may be considered for future meetings.

AGENDA

PUBLIC QUESTION TIME – 15 minutes are available for members of the public to speak on matters relating to the agenda.

Members' of the public at the invitation of the Chairman are entitled to speak once on issues affecting the Town for no longer than 3 minutes. If more than one person wishes to speak on the same topic, they should nominate one person to speak on their behalf. Any questions asked shall not require a response or debate. The Chairman has the right to decide if a question or statement is inappropriate & will not be accepted. All persons present will act respectfully towards every other person present or they will be excluded. Members of the public are respectfully asked to remain silent on commencement of the meeting & throughout.



Public Question Time

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If more than one person wishes to speak on the same topic, they should nominate one person to speak on their behalf.

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All persons present will act respectfully towards every other person present or they will be excluded.

Members of the public are respectfully asked to remain silent on commencement of the meeting & throughout.

(15 Mins)



Agenda

71-2021/2022 **APOLOGIES**

To receive any apologies for absence

72-2021/2022 **DECLARATIONS OF INTERESTS**

1. To receive any declarations of pecuniary and non -pecuniary interests
2. To receive and consider granting any written requests for dispensations.

73-2021/2022 **MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting held on 15 November 2022 (Paper A).

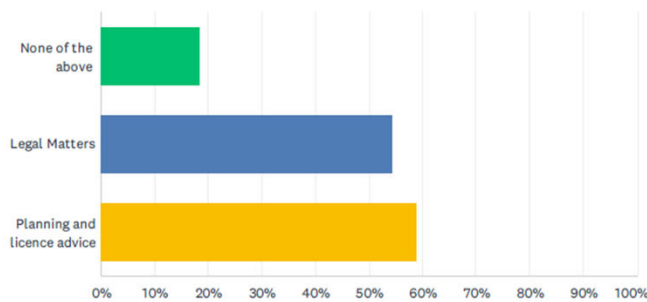


74-2021/2022 SURVEY RESPONSES

To consider the results of the recent budget survey (Paper B).

Q1 The council has a small team and can require professional advice on somethings like legal matters and planning or licence applications. Which of the following do you think is it is appropriate for them to budget for?

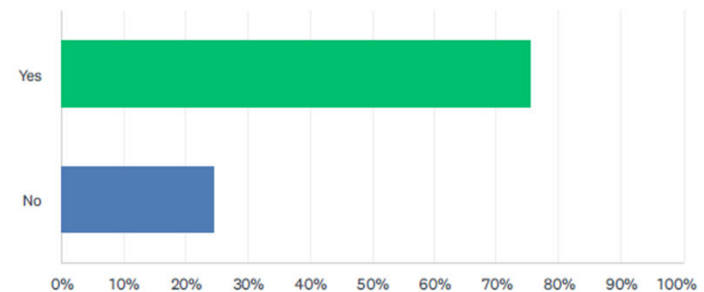
Answered: 136 Skipped: 2



ANSWER CHOICES	RESPONSES	
None of the above	18.38%	25
Legal Matters	54.41%	74
Planning and licence advice	58.82%	80
TOTAL		136

Q2 Do you support the council sourcing "green" utilities such as renewable gas and electricity or solar power?

Answered: 135 Skipped: 3



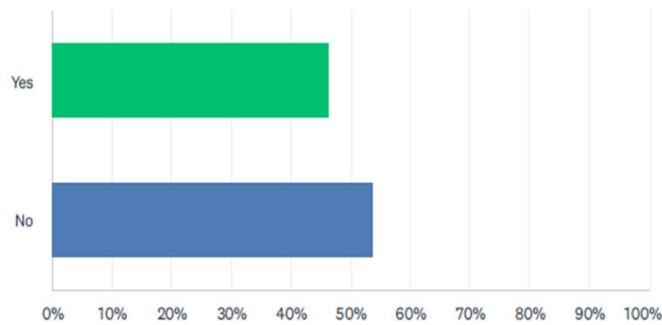
ANSWER CHOICES	RESPONSES	
Yes	75.56%	102
No	24.44%	33
TOTAL		135



74-2021/2022 SURVEY RESPONSES (Cont)

Q3 Would you support the council replacing the notice board at the post office?

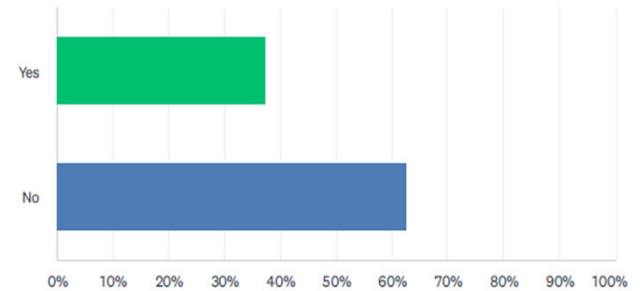
Answered: 134 Skipped: 4



ANSWER CHOICES	RESPONSES
Yes	46.27% 62
No	53.73% 72
TOTAL	134

Q4 The councils website is functional but basic. Would you support the council investing in a sleeker website?

Answered: 134 Skipped: 4



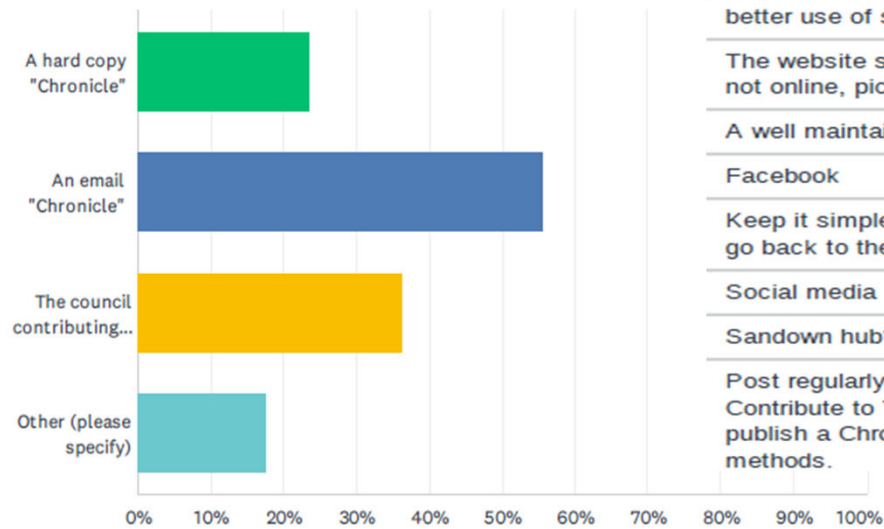
ANSWER CHOICES	RESPONSES
Yes	37.31% 50
No	62.69% 84
TOTAL	134



74-2021/2022 SURVEY RESPONSES (Cont)

Q5 The council has been considering how it communicates with residents. Which of the following methods do you think would be appropriate?

Answered: 135 Skipped: 3



OTHER (PLEASE SPECIFY)

Social media

better use of social media, more regular meetings

The website should be sufficient? With an option of monthly/quarterly newsletter for those not online, pick up from nominated store

A well maintained websie

Facebook

Keep it simple and in line with what other councils do. Have a page in The Beacon. Do not go back to the dark ages with a printed publication of your own. This is 2022 not 1922.

Social media

Sandown hub?

Post regularly on local Facebook groups. Have a Facebook page like other councils. Contribute to The Beacon like other Councils. It's not necessary to go backwards and publish a Chronicle. Sandown need to move forwards not revert to past communication methods.

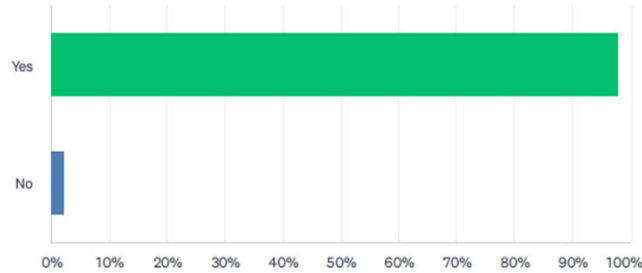
ANSWER CHOICES	RESPONSES	
A hard copy "Chronicle"	23.70%	32
An email "Chronicle"	55.56%	75
The council contributing to a community publication	36.30%	49
Other (please specify)	17.78%	24
Total Respondents: 135		



74-2021/2022 SURVEY RESPONSES (Cont)

Q6 Do you support the council providing a Beach Safety Service (lifeguards with fixed base, buoys, SSIL, litter, seaside awards)

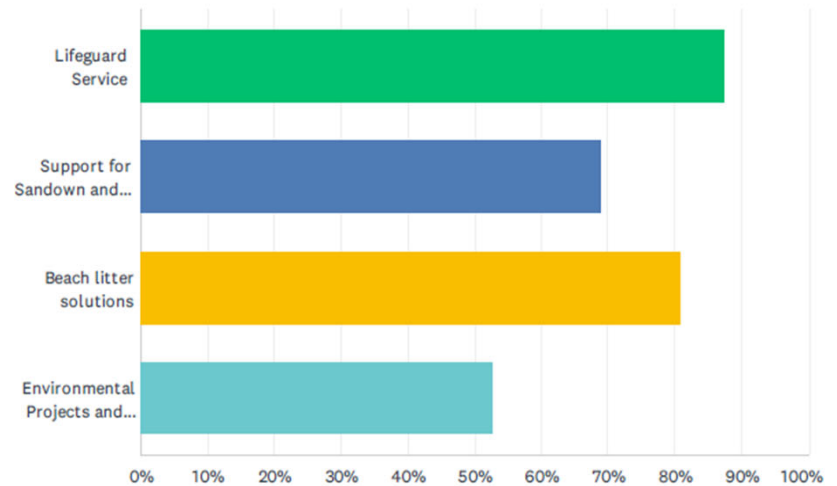
Answered: 137 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	97.81%	134
No	2.19%	3
TOTAL		137

Q7 What do you think this should involve?

Answered: 135 Skipped: 3



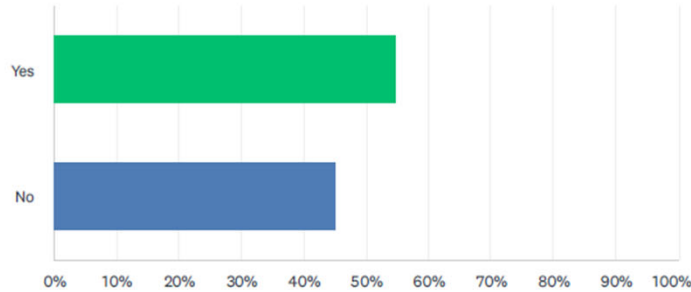
ANSWER CHOICES	RESPONSES	
Lifeguard Service	87.41%	118
Support for Sandown and Shanklin In-shore Life boat	68.89%	93
Beach litter solutions	80.74%	109
Environmental Projects and Seaside Award	52.59%	71
Total Respondents: 135		



74-2021/2022 SURVEY RESPONSES (Cont)

Q8 Would you support a "Recycling" fish sculpture for plastic bottles on the sea front?

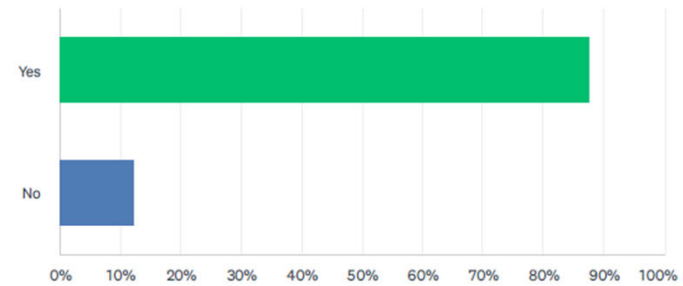
Answered: 137 Skipped: 1



ANSWER CHOICES	RESPONSES
Yes	54.74%
No	45.26%
TOTAL	

Q9 The council has the opportunity to work with a Youth Officer to help secure match funding for the provision of Youth Services in the Bay. There is evidence the provision of Youth Services reduces antisocial behaviour. Do you think the council should invest in this?

Answered: 137 Skipped: 1



ANSWER CHOICES	RESPONSES	COUNT
Yes	87.59%	120
No	12.41%	17
TOTAL		137

COMMENTS:

This must be a priority

This is an absolute priority for the town

Youth services is code for services targetted at males and not gender neutral. Youth services should be island wide and funded by the Isand Council

WE NEED TO STOP YOBS TAKING OVER OUR TOWN WE ARE NOT TOUGH ENOUGH ON THEM

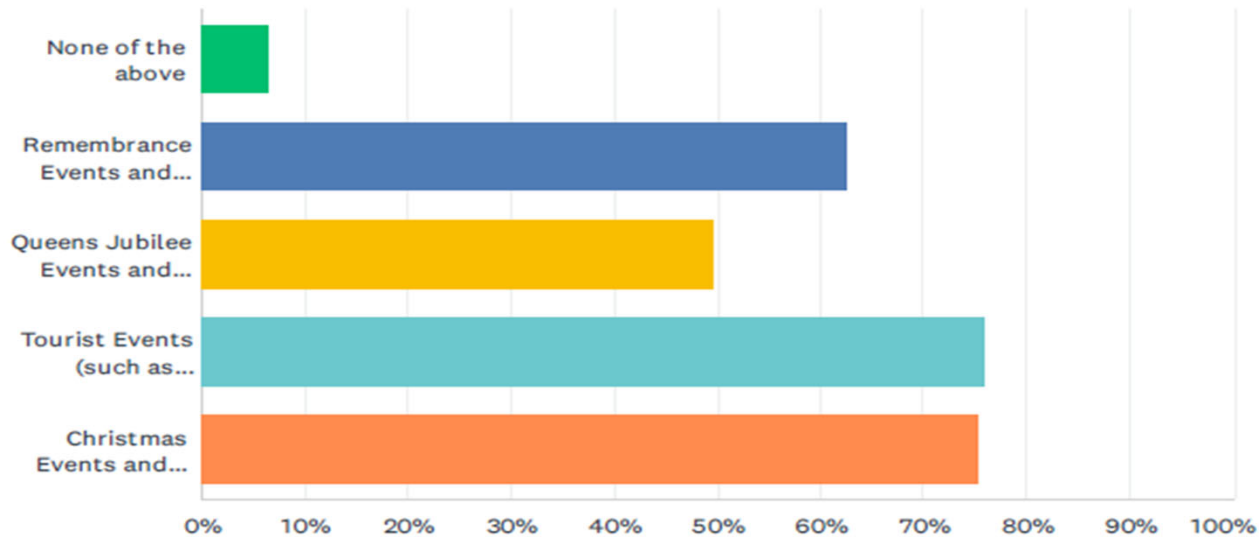
There will always be an element who have no interest/enthusiasm for organised youth facilities.....if what schools offer alongside what is already established locally is not enough I doubt any additional projects would be.



74-2021/2022 SURVEY RESPONSES (Cont)

Q10 Which of the following events and activities do you think the council should include in the budget?

Answered: 137 Skipped: 1



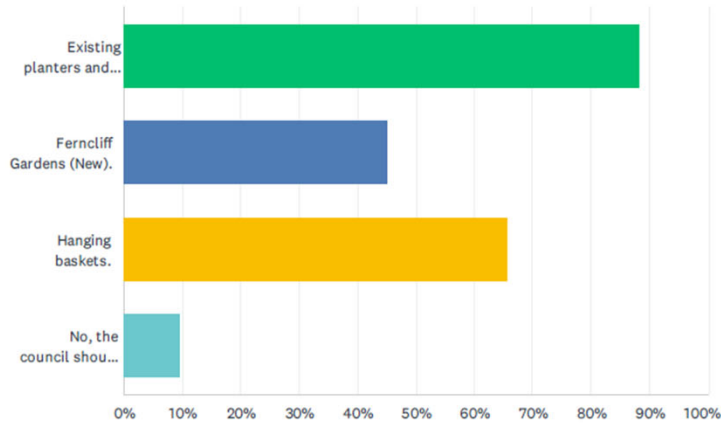
ANSWER CHOICES	RESPONSES	
None of the above	6.57%	9
Remembrance Events and Activities	62.77%	86
Queens Jubilee Events and Activities	49.64%	68
Tourist Events (such as carnival activities)	75.91%	104
Christmas Events and Activities (including tree with lights)	75.18%	103
Total Respondents: 137		



74-2021/2022 SURVEY RESPONSES (Cont)

Q11 Do you think the councils should support Voluntary Environmental Groups in their work around Sandown?

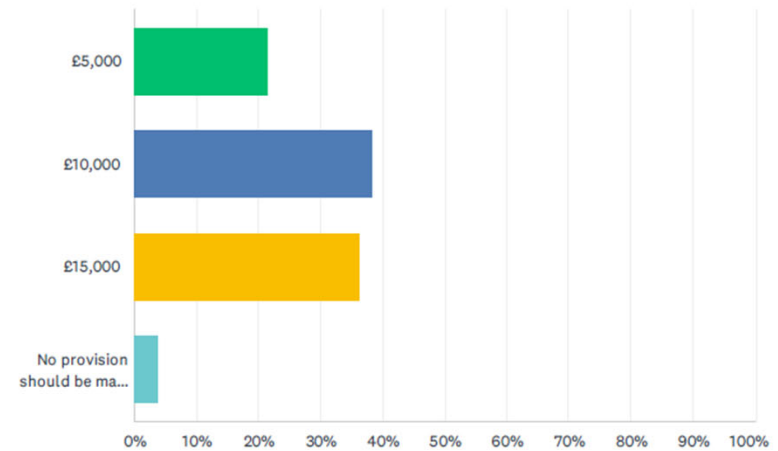
Answered: 137 Skipped: 1



ANSWER CHOICES	RESPONSES
Existing planters and areas.	88.32% 121
Ferncliff Gardens (New).	45.26% 62
Hanging baskets.	65.69% 90
No, the council should not support volunteer groups work to improve Sandown.	9.49% 13
Total Respondents: 137	

Q12 Do you think the council should have a Town Improvement budget (maintaining defibrillator, addressing graffiti, supporting tidying the canoe lake etc)

Answered: 130 Skipped: 8



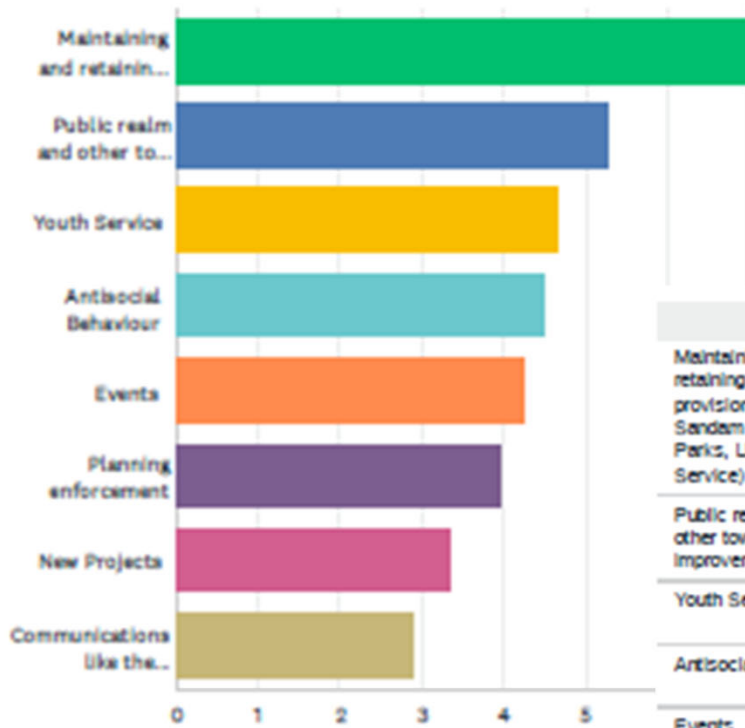
ANSWER CHOICES	RESPONSES
£5,000	21.54% 28
£10,000	38.46% 50
£15,000	36.15% 47
No provision should be made for Town Improvements	3.85% 5
TOTAL	130



74-2021/2022 SURVEY RESPONSES (Cont)

Q13 The council will need to prioritise the provisions, services and activities it provides. How do you think they should be priorities?

Answered: 136 Skipped: 2



	1	2	3	4	5	6	7	8	TOTAL	SCORE
Maintaining and retaining existing provisions (Toilets, Sandam Garden Parks, Lifeguard Service)	61.54% 80	20.77% 27	5.38% 7	1.54% 2	2.31% 3	3.08% 4	3.08% 4	2.31% 3	130	7.05
Public realm and other town improvements	11.54% 15	13.08% 17	23.08% 30	20.77% 27	16.15% 21	8.46% 11	4.62% 6	2.31% 3	130	5.28
Youth Service	9.38% 12	10.94% 14	11.72% 15	21.09% 27	14.06% 18	19.53% 25	10.94% 14	2.34% 3	128	4.66
Antisocial Behaviour	6.82% 9	17.42% 23	17.42% 23	12.88% 17	11.36% 15	9.09% 12	8.33% 11	16.67% 22	132	4.52
Events	5.43% 7	14.73% 19	7.75% 10	11.63% 15	22.48% 29	13.95% 18	17.83% 23	6.20% 8	129	4.25
Planning enforcement	3.94% 5	11.02% 14	15.75% 20	8.66% 11	14.17% 18	13.39% 17	22.83% 29	10.24% 13	127	3.99
New Projects	1.55% 2	4.65% 6	11.63% 15	13.18% 17	11.63% 15	18.60% 24	15.50% 20	23.26% 30	129	3.37
Communications like the Chronicle and website	0.00% 0	6.11% 8	8.40% 11	9.92% 13	10.69% 14	13.74% 18	15.27% 20	35.88% 47	131	2.93



75-2021/2022

WORKING PARTIES

1. Decorative Lighting
2. Beach Projects
3. Events



76-2021/2022 FINANCES

1. To approve the Payments and Receipts lists as presented for November 2021 (Paper C), December 2021 (Paper D) and January 2022 (Paper E)
2. To receive and note the verified bank reconciliations for November and December 2021 and January 2022 (Paper F)
3. To receive and note the expenditure against budget through January 2022 (Paper G)
4. To approve the Risk Register (Paper H).
5. To consider the appointment of the Internal Auditor
6. Update on Reserves.



Agenda Contd.

77-2021/2022 TO RECEIVE ANY ENVIRONMENTAL ISSUES RAISED

To consider any environmental issues raised by the Isle of Wight Council, Environment Agency or other statutory body.

78-2021/2022 TO RECEIVE ANY PLANNING MATTERS

To consider any relevant planning applications.

- Grand Hotel Culver Parade
- Beach Opposite Premier Inn And Trouville Hotel
- Lark Rise Carter Street
- 53A High Street
- Rear Of Grand Hotel Culver Parade

[Simple Search \(iow.gov.uk\)](http://iow.gov.uk).



79-2021/2022(1) – Reports from the Town Clerk

Welcome Back Fund

- Initial application in April 2021
- Pier Street Toilets opened New Years Day
- Litter picking at Sandham Gardens (only 2 months)
- New flag poles for Esplanade memorial
- Hanging Baskets (still to be confirmed)
- Railings with any remaining funds

Grants

- Secured £6k Connect4Communities Grant
- Exploring grant funding for Jubilee Activities
- Heritage project with Historical Society
- Possible projects with the church.



79-2021/2022(1) – Reports from the Town Clerk

The Broadway Centre

- Issues with Car Park lights resolved, ECIR Testing underway
- First Aid training
- Accessible Garden (inc. Bench Donation)
- User Group Consultation; possible increase in charges.
- New Rota evolving, monthly meetings but bookings are very fluid.
- Subject to budget approval looking to implement upgrade to loop/audio systems.
- Increased requests for projector, flipcharts, extension leads.
- Continue to support local groups, Regatta consultation, Carnival Queens.
- Car Park usage.



79-2021/2022(1) – Reports from the Town Clerk

Sandham Gardens

- Mole infestation
- Lights issues
- Anti Social Behaviour (Police)
- Youth project
- Litter bin burnt (similar report of fire at Battery Gardens)
- Community Volunteers
- Bowling Club Correspondence

Toilets

- Expression of Interest Published. Tender Specification drawn up (with Shanklin).
- Progress at Eastern Gardens
- Yaverland Issues
- St Johns Site – possible EV charging site



79-2021/2022(1) – Reports from the Town Clerk

Conservation Area

- Public Consultation on 4 February 2022.
- Ongoing/Online engagement
- Activities program with local groups.



Agenda Contd.

79-2021/2022 TO RECEIVE REPORTS FROM

2. Town Councillors
 - Wight Fibre Works
3. Outside Bodies



80-2021/2022 – Motions from Councillors

Motion from Cllr Debbie Andre

Proposed that:

This Council agrees that, in order to run council business efficiently and in a timely manner with manageable agendas, a programme of ten meetings a year is necessary. From May 2022 meetings shall be held monthly, except for August and December unless otherwise decided. Consequently, Standing Order 17.1.1 shall be reworded as follows:

“In addition to the annual meeting of the Council, at least nine further ordinary meetings shall be held in each year on such dates and times as the Council decides.”

Further, this Council agrees that all the Working Groups currently suspended shall be terminated to free up capacity. Future Task and Finish Groups may be considered at the right time to assist with specific deliverables.



Agenda Contd.

81-2021/2022 DATE OF NEXT MEETING

7 February 2021.

82-2021/2022 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution that under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, namely Agenda item number 83-21/22 on the grounds that there is likely to be disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Act and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.



PUBLIC QUESTION TIME – 10 minutes are available for members of the public to speak on any matters relating to town business. Any written questions received and not considered in the earlier session will be prioritised.

