



## Town Clerks Report

**Date** 9 February 2026  
**Prepared by** Town Clerk

### **1. ADMINISTRATION**

- 1.1. 2026 Risk Assessment
- 1.2. Football Foundation Grant claims submitted.
- 1.3. Meetings with IWC.
- 1.4. Initial meetings with Community
- 1.5. Park electricity issues.

#### Staff

- 1.6. Appraisal process begun.

#### Committee Administration

- 1.7. Council met on the 26 January 2026.
- 1.8. The Finance Committee met on 9 February 2026
- 1.9. The Young Futures Working Party met on 27 January 2026.
- 1.10. The Events and Engagement Working Party will meet on the 3 February 2026.

#### Budget 2026-2027

- 1.11. The Budget has been approved and is being set-up in the accounting system in preparation for next year.
- 1.12. Isle of Wight Council notified of precept demand.

#### Lake Parish Council

- 1.13. Budget updated to reflect minor adjustments.
- 1.14. Final collection of toilet monies.

### **2. ADVERTS, PUBLICITY AND EVENTS**

- 2.1. 2G MUGA Bookings System now live with press release, facebook page and poster to advertise.
- 2.2. Building two new pages:
  - Community

- Working together for Better Sandown

### **3. BEACHES**

- 3.1. Arrangements for maintenance of Beach Lifeguard Base
- 3.2. Lift and off beach.
- 3.3. Building booking system for Changing Places and Beach Wheelchairs

### **4. BROADWAY CENTRE**

- 3.4. First Police Beat Surgery
- 3.5. Relocation of Concrete Planters to mitigate vehicular risk to walls.

### **5. CIVIC SPACE**

- 5.1. Quotes received for next mural project (Eastern Gardens Viewing Platform)

### **6. SANDHAM GROUNDS**

- 6.1. Replacement Zip and Mushrooms booked.
- 6.2. Ongoing issues with power to lighting resolved.
- 6.3. Quotes for GPR to inform Skatepark refurbishment received.
- 6.4. PlayZone.
- 6.5. Handover meeting.
- 6.6. Addressing further raised by tenant in relation to works.
- 6.7. Setting up online booking system and payment methods.
- 6.8. Opened for public bookings.

### **7. TOILETS**

- 7.1. Ongoing issues with electricity billing and outstanding complaint.
- 7.2. Moved to free usage begun.