



SANDOWN TOWN COUNCIL

EVENTS WORKING PARTY MEETING 7 OCTOBER 2025 (10:00 AM)

- 1.1. Present: Cllrs Joan Solomon, Gary Young.

In attendance: Reverend Mark Williams, Clerk, Deputy Clerk and Administration Assistant

Remembrance

Service of Remembrance

- 2.1. All arrangements were in place (road closure, band, PA, first aid, marshals, wreaths).
- 2.2. The Order of Service has been finalised and proofed by the Vicar. Councillors would collate on 4 November 2025 between 11:00 and 12 noon. 800 copies would be produced.
- 2.3. The school poppy art would be collected and dropped to Cllr Solomon on the 21 October 2025 at the library for display from the start of November.

Armistice, Anzac, VE Day and VJ Day

- 2.4. The vicar had confirmed the dates for private blessing and laying of a wreath at the Esplanade memorial which would be open to all councillors.

Christmas

- 3.1. The Christmas Window Competition forms and posters were collected, and the working party would canvas the high street in pairs. ID Badges were requested and would be produced.
- 3.2. The details of the Carol Service at the Church were finalised. Refreshments would be served from 19:00 with the event starting between 19:00 and 20:00. It was agreed mulled punch would be served rather than mulled wine due to sensitivities around alcohol. The Church would make the catering arrangements for the event, with the Town Council contributing to costs. The poster for the event was finalised. The Band had their own order of service.
- 3.3. Officers had begun obtaining quotes for a Christmas Ice rink in 2026 to inform the budget. The type of rink was discussed and it was agreed a real ice rink would be preferred.

Easter

- 4.1. Cllr Solomon and the Vicar were now in touch and would discuss the possibility of an Easter event.

Engagement with Schools

- 4.2. The school was on board with the Remembrance Poppies Artwork (no competition – to encourage remembrance). Details of an Easter activity had not yet been confirmed.

Community Engagement

- 5.1. Posters for the budget consultation, which had been launched on the 1st had been put up at all council sites. Cllrs canvassing for the Christmas Window Competition would also ask shops to display the posters.

Meeting closed at 11:00