



## Town Clerks Report

**Date** 2 June 2025  
**Prepared by** Town Clerk

### 1. ADMINISTRATION

#### Annual Accounts

- 1.1. Annual Governance Statement, Internal Audit Report, Statement of Accounts and Notice of Public Rights have been published for both Sandown and Lake Parish Council.
- 1.2. Audit Materials have been prepared for both Councils. The Lake materials have been submitted to the external auditor. Sandown's materials will be submitted following confirmation no councillors have conflicts relating to the external auditor.

### 2. ADVERTS, PUBLICITY AND EVENTS

- 2.1. Planning work has begun on Autumn and Christmas events.

### 3. BEACHES

#### Accessibility.

- 3.1. Arrangements are in place for the Accessible Matting to be laid at the start of the Summer Season.
- 3.2. The Changing Places facility cleaning schedule has been agreed and access arrangements drafted.

#### Seaside Award.

- 3.3. The Seaside Award press release was issued on 15 May 2025.
- 3.4. The materials provided by the awarding body have been received and arrangements are in place for these to be displayed accordingly.

### 4. BROADWAY CENTRE

#### 17 February 2025 Incident

- 4.1. The Surveyor has received quotations for repairs to the front elevation of the building, and these were submitted to the loss adjuster on Monday 27 May 2025.
- 4.2. Works are expected to take between 8 - 12 weeks.
- 4.3. The Front Entrance will remain closed until works are completed.

## **5. CIVIC SPACE**

### Hanging Baskets and Planting

- 5.1. The Hanging Baskets have been installed on the High Street and watering of the baskets, planters and boat bed has begun.

### Costal Amenity Improvement Projects

- 5.2. Five new benches have been installed along Culver Parade.
- 5.3. Initial scoping for refreshing the information board adjacent to the first bench has begun.
- 5.4. Mary Ellis Mural has been commissioned. Work can either begin as soon as the artists are able to proceed – likely to be in the holidays – or be delayed until after the summer holidays.
- 5.5. Works to the retaining wall at Eastern Gardens have been delayed.
- 5.6. Conversations with IWC regarding murals at Battery Gardens have been initiated.
- 5.7. The IWC has received quotes for the repairs to the viewing platform and officers are in discussions to upgrade the repairs inline with the Changing Places Viewing Platform.

## **6. LOS ALTOS**

### Licence

- 5.8. The Isle of Wight Council has been informed STC will not be renewing the licence to occupy Los Altos Park.

### Wooden Activity Trail

- 5.9. The order for the equipment has been placed.
- 5.10. Officers are liaising with the Isle of Wight Council and the Supplier to confirm a date for installation of the equipment.

## **7. SANDHAM GROUNDS**

- 6.1. The installation of the 2g MUGA has been delayed until the Autumn.
- 6.2. Wet Pour repairs have been completed where possible. There are a number of areas which could not be repaired. Members will need to consider replacing the surfaces in 2026/2027.
- 6.3. General repairs have been undertaken on equipment in the Rainbow Park where required.
- 6.4. Officers are attempting to progress repairs to the Skate Park fencing.
- 6.5. There have been increasing levels of anti-social behavior at the Skate Park. On 13 May 2025 a significant amount of gravel was moved from the adjacent road and spread across the ramps and the park. This required action from officers to make the

area safe as it raised immediate health and safety concerns and further action by the councils contractor to clear the area.

## **8. TOILETS**

- 7.1. Signage explaining the energy saving system and reasons for charging are being designed.
- 7.2. There have been issues with antisocial behaviour vandalism and theft at Eastern Gardens. Officers are working with the councils CCTV provider and police on the matter.

### Eastern Gardens Fire

- 7.3. Two male youths set a fire in the shower area 26 March 2025. Officers spent a significant amount of time reviewing CCTV and were able to isolate footage of the incident. They have also spent time working with the police. Unfortunately, the individuals in question have not been identified.
- 7.4. Officers are also working with Danfo to rectify the damage caused by the fire.

### Eastern Gardens Fire

- 7.5. On 7 May 2025 the coin boxes at Eastern Gardens were broken into by a single male. Officers spent a significant amount of time reviewing CCTV and were able to isolate footage of the incident. While images have been shared with the police unfortunately it has not been possible to identify the individual who covered his face.

### Eastern Gardens Cameras

- 7.6. The Cameras at Eastern Gardens have been moved on three separate occasions since the last meeting. Officers have readjusted them on each occasion. However, this is a time-consuming process and is subject to capacity. There is also clear CCTV footage of the individual responsible which has been shared with the Police.

### Yaverland.

- 7.7. Hedging has been installed at Yaverland and bedding plants planted on the bund. The mud area has been woodchipped until the hardstanding is installed.
- 7.8. Quotations are being obtained to extend the planter behind the toilets.