



## Town Clerks Report

**Date** 10 March 2025  
**Prepared by** Town Clerk

### **1. ADMINISTRATION**

- 1.1. Ongoing insurance claim and repairs after damage to the Broadway Centre
- 1.2. Annual Accounts, Annual Governance and Accountability Review, Internal Audit and Preparation of External Audit Materials for Sandown and as part of back office arrangement Lake Parish Council.
- 1.3. Annual Accounts, AGAR, Internal Audit) Ongoing meetings with Isle of Wight Council regarding crossover projects and securing funds.
- 1.4. Monthly invoicing and reconciliations, including Credit Control activities
- 1.5. Resolution of Complaint and billing adjustment with Business Stream.
- 1.6. Preparation for post-election arrangements.
- 1.7. Transition Arrangements

### **2. ADVERTS, PUBLICITY AND EVENTS**

- 2.1. VE at 80 Events, involving schools and local church.
- 2.2. Easter Competition and shop display events.

### **3. BEACHES**

- 3.1. Beach litter collection arrangements to be discussed.
- 3.2. Seaside Award Process

### **4. BROADWAY CENTRE**

- 4.1. Quotes for relocation of phone box from Railway Station
- 4.2. Meeting with Isle of Wight Council Lead Resilience Officer regarding Resilience Plan and securing grants following receipt of Grant.

## **5. CIVIC SPACE**

- 5.1. Taking forward Los Altos wooden activity trail.
- 5.2. Commissioning Coastal Amenity Projects works

## **6. SANDHAM GROUNDS**

- 6.1. Arrangements to begin delivery of Football Foundation Project.
- 6.2. Exploring alternative lighting solutions for Skate Park and existing MUGA.
- 6.3. Increased antisocial behavior.

## **7. TOILETS**

- 7.1. Ongoing correspondence with police regarding Arson attempts at Eastern Garden & St John's.
- 7.2. Progressing landscaping works at Yaverland.