



SANDOWN TOWN COUNCIL

## Grant Application - Form B

### Upper Level Grants - Over £200

Please complete this form as clearly as possible. You may continue onto additional sheets, if necessary, but please indicate where you are doing so and ensure they are securely fastened to this form on submission. Please refer to our grant policy, before completion of this form.

#### Applicant Details

##### A1. Name of Club/Organisation

Please give the name of your organisation as it appears on your constitution or set of rules if you have them.

*Sandown and District Historical Society*

##### A2. Name of Contact

This should be the main contact in respect of this application.

Gina Poole

##### A3. Address

This should be the address of the organisation or the main address for correspondence.

Alavan, Morton Road, Brading, Sandown, PO36 08J

##### A4. Additional Contact Details

Please provide daytime contact details for your organisation.

Phone:

Mobile:

Email:

##### A5. Club/Organisation Description

Briefly describe your organisation's activities/intended activities. Please include your aims and objectives and tell us how long your club/organisation has been in existence. If you are recently formed, please state that and whether your application relates to a one off project or a longer/ongoing activity.

The association aims to preserve the history of Sandown and the surrounding areas. In addition to collecting and maintaining historical documents and photos, the society also seeks to raise awareness of local history and make it more accessible.

**A6. Link to the Sandown Community**

Briefly explain how your organisation is linked to Sandown and supports its community.

The Society is run by local residents and based at the local Library in the heart of the community. In addition to taking responsibility for historical documents and photos, the society provides exhibits to local organisations such as the Library and Town Council to support events, local churches and schools.

**A7. Membership (if you have one) - number of individuals involved in the organisation/activities.**

Total Membership:	Adults:	Children:
Sandown Residents Membership:	Adults:	Children:

**A8. Registered charity no (if applicable)**

No: 1046028	Not Applicable:
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**A9. VAT Registered**

No:	Not Applicable: X
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**Grant Details**

**B1. Description**

Please briefly describe the project, scheme or service for which this grant is intended. Only applications for specific projects will be considered. Expenses linked to the day to day running of an organisation will not be funded.

The historical society began an exercise to make the Sandown Chronical Archives more accessible in 2020/2021.

The project has three stages:

- Building storage for the original papers
- Transferring the archives to the new storage
- Digitizing the Chronicles
- Cataloguing the digitised records

The first two stages have been completed and the scanning of the most fragile documents has been completed.

The association is seeking funding to complete the scanning of the remining archives prior to chronicling.

## B2. Grant Beneficiaries

Please indicate which sections of the community will benefit from your project.

Digitized archives will make history accessible to all members of the community from individual residents to schools, local councils and other community organisations.

## B3. Timeline

Please indicate when the project will start. Grant funds will not be released earlier than 3 months before the start of the project. This also applies to events.

The storage for the archives was built in 2020 with records being transferred in the summer of 2021.

Scanning of the most delicate issues, to preserve them began in 2023. The focus is now moving to scanning all issues of the chronicle,

## Funding Details

### C1. Total Cost

Please use the table below to provide an estimated breakdown of the expenditure for which this grant is being applied.

Digitizing the remaining issues has begun with the Association funding £2,726 to date. A further £1,500 is required to finish the project. The association is now looking to raise funds to complete the project. NB. The Library provide in-kind support with Provision of space.

### C2. Additional Funding

Please give details (including amounts and dates) of all other sources of funding you have secured for what this grant is going towards. This may include funding received from other bodies applied to for grant aid, own funds that will be contributed towards the project and contributions in kind received for this purpose. Sandown Town Council will usually not fund more than 50% of a project.

N/A – self funded.

### C3. Previous Applications

If your organisation has previously applied for a grant from Sandown Town Council, please provide the grant ID and details of the grant and what it was used for.

The first phase of the project, storage for the original papers £2719.87. The costs of materials were funded by £1,312 from "Down to the Coast Grant" and £1,407.87 from Sandown Town Council. The work to build the storage and transfer the archives was undertaken by members of the society on a volunteer basis. A further £250 was awarded by STC to digitalise the most delicate issues.

A grant from the National Archives will be sought to catalogue the archives electronically.

## Additional Information

### D1. Additional Information

Please use this section to provide us with any further information you feel is important to the consideration of your claim.

The digitisation of the archives will enable the association to support a wider range of organisations with historical exhibits and images.

### D2. Checklist

In order to consider your claim for a small grant the following materials must be submitted to Sandown Town Council with this completed form:

- A copy of your club/organisation's constitution or set of rules
- A copy of your bank statement and recent accounts
- A copy of any quotations as specified in section C1

## Declaration

I certify that, to the best of my knowledge, all the information I have given in this application is correct and understand that any grant awarded and used for any other purpose than that detailed in this application or unused within 6 months must be returned in full to Sandown Town Council as set out in the Application Guidelines.

Signed



Date of Application

3-Jan-25

Name (in capitals)

GINA POOLE

Position in Club/Organisation

Treasurer

Please return completed forms to:

Town Clerk  
Sandown Town Council  
The Broadway Centre  
S1 Broadway  
Sandown  
IW  
PO36 9GG

Email signed forms to: [rfo@sandowntowncouncil.gov.uk](mailto:rfo@sandowntowncouncil.gov.uk)



**Select Statement - 30974200133480**

SANDOWN & DISTRICT HISTORICAL  
ASSO  
ALAVAN MORTON ROAD  
BRADING  
SANDOWN  
ISLE OF WIGHT  
PO36 0BJ

Branch Name: RYDE (309742)  
Sort Code: 309742  
Account no: 00133480

account statement

BUS BANK INSTANT  
SANDOWN & DISTRICT HISTORICAL ASSO

Sheet: 85 Of 86  
Date Issued: 27/11/2024

Date	Activity	Paid out	Paid in	Balance
25Oct24				163.07
11Nov24	INTEREST (GROSS)		0.15	163.22
	<b>TOTAL PAYMENTS/RECEIPTS:</b>	<b>0.00</b>	<b>0.15</b>	

BGC-Bank Giro Credit BP-Bill Payments CHG-Charge CHQ-Cheque(s) COM-Commission COR-Correction CPT-Cashpoint CSH-Cash CSQ-Cash/Cheque(s) DD-Direct Debit DEB-Debit card DEP-Deposit DR-Overdrawn Balance EUR-Euro Cheque IB-Internet Banking MPI-Mobile Payment In MPO-Mobile Payment Out PAY-Counter withdrawal PSV-Paysave SAL-Salary SCR-Refund Debit SDC-Collection Credit SDD-Collection Debit SDR-Reversal Credit SO-Standing Order SUR-Excess Management Reversal

SANDOWN & DISTRICT HISTORICAL  
ASSO  
ALAVAN MORTON ROAD  
BRADING  
SANDOWN  
ISLE OF WIGHT  
PO36 0BJ

Branch Name: RYDE (309742)  
Sort Code: 309742  
Account no: 00133480

account statement

COMM INST ACCESS  
SANDOWN & DISTRICT HISTORICAL ASSO

Sheet: 86 Of 86  
Date issued: 27/12/2024

Date	Activity	Paid out	Paid in	Balance
27Nov24				163.22
09Dec24	INTEREST (GROSS)		0.13	163.35
	<b>TOTAL PAYMENTS/RECEIPTS:</b>	<b>0.00</b>	<b>0.13</b>	

BGC-Bank Giro Credit BP-Bill Payments CHG-Charge CHQ-Cheque(s) COM-Commission COR-Correction CPT-Cashpoint CSH-Cash CSQ-Cash/Cheque(s) DD-Direct Debit DEB-Debit card DEP-Deposit DR-Overdrawn Balance EUR-Euro Cheque IB-Internet Banking MPI-Mobile Payment In MPO-Mobile Payment Out PAY-Counter withdrawal PSV-Paysave SAL-Salary SCR-Refund Debit SDC-Collection Credit SDD-Collection Debit SDR-Reversal Credit SO-Standing Order SUR-Excess Management Reversal

**Your account statement**

Issue date: 27 November 2024

Write to us at: PO Box 1000, Andover, BX1 1LT  
 Call us on: 0345 072 5555 (from UK)  
 +44 1733 347338 (from Overseas)

Visit us online: [www.lloydsbank.com](http://www.lloydsbank.com)

Your branch: RYDE (309742)

Sort code: 30-97-42 Account number: 00133480

BIC: LOYDGB21596

IBAN: GB65 LOYD 3097 4200 1334 80

005673 PDOEA04-20241128-03274-000265

SANDOWN & DISTRICT HISTORICAL ASSO

ALAVAN MORTON ROAD

BRADING

SANDOWN

ISLE OF WIGHT

PO36 0BJ



40300 C

**BUS BANK INSTANT**

SANDOWN & DISTRICT HISTORICAL ASSO

**Account summary**

<b>Balance On 25 Oct 2024</b>	<b>£163.07</b>
Total Paid In	£0.15
Total Paid Out	£0.00
<b>Balance On 11 Nov 2024</b>	<b>£163.22</b>

**Account activity**

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>25 Oct 24</b>		<b>STATEMENT OPENING BALANCE</b>			<b>163.07</b>
11 Nov 24		INTEREST (GROSS)	0.15		163.22
<b>11 Nov 24</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>0.15</b>	<b>0.00</b>	<b>163.22</b>

PMKSODP3100000

100900567300010002

Branch Name:  
Sort Code: 309742  
Account no: 00291698

account statement

Sheet: 86 Of 86  
Date issued:

Date	Activity	Paid out	Paid in	Balance
02Jan25	SO BRITISH ASSOCIATIO	90.00		148.08

Select Statement - 30974200291698

SANDOWN & DISTRICT HISTORICAL ASSO  
 ALAVAN MORTON ROAD  
 BRADING  
 SANDOWN  
 ISLE OF WIGHT  
 PO36 0BJ

Branch Name: RYDE (309742)  
 Sort Code: 309742  
 Account no: 00291698

account statement

TREASURERS ACCOUNT  
 SANDOWN & DISTRICT HISTORICAL ASSO

Sheet: 85 Of 86  
 Date issued: 27/11/2024

Date	Activity	Paid out	Paid in	Balance
25Oct24				188.08
04Nov24	FPI SANDOWN TOWN COUNC STC DDAY 80 PROJEC 100000001442298177 309742 10 04NOV24 10:02		250.00	438.08
11Nov24	PAY 000240	200.00		238.08
	<b>TOTAL PAYMENTS/RECEIPTS:</b>	<b>200.00</b>	<b>250.00</b>	

BGC-Bank Giro Credit BP-Bill Payments CHG-Charge CHQ-Cheque(s) COM-Commission COR-Correction CPT-Cashpoint CSH-Cash CSQ-Cash/Cheque(s) DD-Direct Debit DEB-Debit card DEP-Deposit DR-Overdrawn Balance EUR-Euro Cheque IB-Internet Banking MPI-Mobile Payment In MPO-Mobile Payment Out PAY-Counter withdrawal PSV-Paysave SAL-Salary SCR-Refund Debit SDC-Collection Credit SDD-Collection Debit SDR-Reversal Credit SO-Standing Order SUR-Excess Management Reversal

**Your account statement**

Issue date: 27 November 2024

Write to us at: PO Box 1000, Andover, BX1 1LT  
 Call us on: 0345 072 5555 (from UK)  
 +44 1733 347338 (from Overseas)

Visit us online: [www.lloydsbank.com](http://www.lloydsbank.com)

Your branch: RYDE (309742)

Sort code: 30-97-42 Account number: 00291698

BIC: LOYDGB21596

IBAN: GB59 LOYD 3097 4200 2916 98

005672 PDOEA04-20241128-03274-000264

SANDOWN & DISTRICT HISTORICAL ASSO



ALAVAN MORTON ROAD  
 BRADING  
 SANDOWN  
 ISLE OF WIGHT  
 PO36 0BJ



40300 C

**TREASURERS ACCOUNT**

SANDOWN & DISTRICT HISTORICAL ASSO

**Account summary**

<b>Balance On 25 Oct 2024</b>	<b>£188.08</b>
Total Paid In	£250.00
Total Paid Out	£200.00
<b>Balance On 11 Nov 2024</b>	<b>£238.08</b>

**Account activity**

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>25 Oct 24</b>		<b>STATEMENT OPENING BALANCE</b>			<b>188.08</b>
04 Nov 24	FPI	SANDOWN TOWN COUNC STC DDAY 80 PROJEC 100000001442298177 309742 10 04NOV24 10:02	250.00		438.08
11 Nov 24	PAY	000240		200.00	238.08
<b>11 Nov 24</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>250.00</b>	<b>200.00</b>	<b>238.08</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

**Payment types:**

FPI - Faster Payment                      PAY - Payment

PMKSDP3100000

100900567200010002

Sandown and District Historical Association  
Charity Number 1046028

Digitizing Isle of Wight Chronicles onto disc. 1873 - 1976

2021	
July	125.00
August	225.00
Total	£350.00

2023	
August	462.00
September	363.00
Total	£825.00

2024		
June	462.00	
July	473.00	
September	176.00	350.00
October	352.00	825.00
November	297.00	1760.00
	1760.00	<b>£2,935.00</b>

CONSTITUTION  
OF  
HISTORICAL SANDOWN  
ASSOCIATION

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# Constitution

adopted on the 13th day of December 1994.

## A. Name

The name of the Association is  
**HISTORICAL SANDOWN ASSOCIATION**  
*("the Charity")*

## B. Administration

Subject to the matters set out below the Charity and its property shall be administered and managed in accordance with this constitution by the members of the Executive Committee, constituted by clause H of this constitution (*"the Executive Committee"*).

## C. Objects

1. The Charity's objects (*"the object"*) are to advance the education of a historical nature, and in particular those arising in Sandown and the surrounding area.
2. To establish, or secure the establishment of a Heritage Centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other persons or body) in furtherance of these objects.

## D. Powers

In furtherance of the objects but not otherwise the Executive Committee may exercise the following powers:

- (i). power to raise funds and to invite and receive contributions provided that in raising funds the Executive Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law;
- (ii). power to buy, take on lease or in exchange any property necessary for the achievement of the objects and to maintain and equip it for use;

- (iii). power subject to any consents required by law to sell, lease or dispose of all or any part of the property of the Charity;
- (iv). power subject to any consents required by law to borrow money and to charge all or any part of the property of the Charity with repayment of the money so borrowed;
- (v). power to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or of similar charitable purposes and to exchange information and advice with them;
- (vi). power to establish or support any charitable trusts, associations or institutions formed for all or any of the objects.
- (vii). power to appoint and constitute such advisory committees as the Executive Committee may think fit;
- (viii). power to do all such other lawful things as are necessary for the achievement of the objects.

## **E. Membership**

- (1) Membership of the Charity shall be open to:
    - (i). individuals (over the age of 18 years) who are interested in furthering the work of the Charity and who have paid any annual subscription laid down from time to time by the Executive Committee, and
    - (ii). anybody corporate or unincorporated association which is interested in furthering the Charity's work and has paid any annual subscription (any such body being called in this constitution a "member organisation").
    - (iii). Individuals aged under eighteen years whether living within or outside the area of benefit who may be admitted into junior membership as and when; and subject to such conditions as the Executive Committee may decide. Junior members shall not have the right to vote at General Meetings of the Association.
-

- (2). Every member shall have one vote.

#### 2.1 Subscriptions

All individual members shall pay such subscriptions as the Executive Committee may from time to time determine.

- (3). Each member organisation shall appoint an individual to represent it and to vote on its behalf at meetings of the Charity; and may appoint an alternate to replace its appointed representative at any meeting of the Charity if the appointed representative is unable to attend.
- (4). Each member organisation shall notify the name of the representative appointed by it and of any alternate to the secretary. If the representative or alternate resigns from or otherwise leaves the member organisation, he or she shall forthwith cease to be the representative of the member organisation.
- (5). (The Executive Committee may unanimously and for good reason terminate the membership of any individual or member organisation: Provided that the individual concerned or the appointed representative of the member organisation concerned (as the case may be) shall have the right to be heard by the Executive Committee, accompanied by a friend, before a final decision is made.

#### **F. Honorary Officers**

At the annual general meeting of the Charity the members shall elect from amongst themselves a chairman, a secretary and a treasurer, who shall hold office from the conclusion of that meeting.

#### **G. Executive Committee**

- (1). The Executive Committee shall consist of not less than 4 members nor more than 15 members being:
- (a). the honorary officers specified in the preceding clause;
  - (b). not less than 1 and not more than 12 members elected at the annual general meeting who shall hold office from the conclusion of that meeting;
-

- (2) The Executive Committee may in addition appoint not more than 3 co-opted members but so that no-one may be appointed as a co-opted member if, as a result, more than one third of the members of the Executive Committee would be co-opted members. Each appointment of a co-opted member shall be made at a special meeting of the Executive Committee called under clause K4 and shall take effect from the end of that meeting unless the appointment is to fill a place which has not then been vacated in which case the appointment shall run from the date when the post becomes vacant.
- (3) All the members of the Executive Committee shall retire from office together at the end of the annual general meeting next after the date on which they came into office but they may be re-elected or re-appointed.
- (4) The proceedings of the Executive Committee shall not be invalidated by the vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.
- (5) Nobody shall be appointed as a member of the Executive Committee who is aged under 18 or who would if appointed be disqualified under the provisions of the following clause.
- (6) No person shall be entitled to act as a member of the Executive Committee whether on a first or on any subsequent entry into office until after signing in the minute book of the Executive Committee a declaration of acceptance and of willingness to act in the trusts of the Charity.

#### **H. Determination of Membership of Executive Committee**

A member of the Executive Committee shall cease to hold office if he or she:

- (1) is disqualified from acting as a member of the Executive Committee by virtue of section 45 of the Charities Act 1992 (or any statutory re-enactment or modification of that provision).

- 
- (2) becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs;
  - (3) is absent without the permission of the Executive Committee from all their meetings held within a period of six months and the Executive Committee resolve that his or her office be vacated; or
  - (4) notifies to the Executive Committee a wish to resign (but only if at least three members of the Executive Committee will remain in office when the notice of resignation is to take effect).

#### **I. Executive Committee Members not to be personally interested**

- (1) no member of the Executive Committee shall acquire any interest in property belonging to the charity (otherwise than as a trustee for the Charity) or receive remuneration or be interested (otherwise than as a member of the Executive Committee) in any contract entered into by Executive Committee.

#### **J. Meetings and proceedings of the Executive Committee**

- (1) The Executive Committee shall hold at least two ordinary meetings each year. A special meeting may be called at any time by the chairman or by any two members of the Executive Committee upon not less than 4 days notice being given to the other members of the Executive Committee of the matters to be discussed but if the matters include an appointment of a co-opted member then not less than 21 days' notice must be given.
- (2) The chairman shall act as chairman at meetings of the Executive Committee. If the chairman is absent from any meeting, the members of the Executive Committee present shall choose one of their number to be chairman of the meeting before any other business is transacted.
- (3) There shall be a quorum when at least one third of the number of members of the Executive Committee for the time being or three members of the Executive Committee, whichever is the greater, are present at a meeting.

- (4) Every matter shall be determined by a majority of votes of the members of the Executive Committee present and voting on the question but in the case of equality of votes the chairman of the meeting shall have a second or casting vote.
- (5) The Executive Committee shall keep minutes, in books kept for the purpose of the proceedings at meetings of the Executive Committee and any sub-committee.
- (6) The Executive Committee may from time to time make and alter rules for the conduct of their business, the summoning of the conduct of their meetings and the custody of documents. No rule may be made which is inconsistent with this constitution.
- (7) The Executive Committee may appoint one or more sub-committees consisting of three or more members of the Executive Committee for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the Executive Committee would be more conveniently undertaken or carried out by a sub-committee: provided that all acts and proceedings of any such sub-committees shall be fully and promptly reported to the Executive Committee.

#### **K. Receipts and expenditure.**

- (1) The funds of the Charity, including all donations contributions and bequests, shall be paid into an account operated by the Executive Committee in the name of the Charity at such bank as the Executive Committee shall from time to time decide. All cheques drawn on the account must be signed by at least two members of the Executive Committee.
- (2) The funds belonging to the Charity shall be applied only in furthering the objects.

#### **L. Property**

- (1) Subject to the provisions of sub-clause (2) of this clause, the Executive Committee shall cause the title to:

(a) all land held by or in trust for the charity which is not vested in the Official Custodian for Charities; and

(b) all investments held by or on behalf of the charity;

to be vested either in a corporation entitled to act as custodian trustee or in not less than three individuals appointed by them as holding trustees. Holding trustees may be removed by the Executive Committee at their pleasure and shall act in accordance with the lawful directions of the Executive Committee. Provided they act only in accordance with the lawful directions of the Executive Committee, the holding trustees shall not be liable for the acts and defaults of its members.

(2) If a corporation entitled to act as custodian trustee has not been appointed to hold the property of the charity, the Executive Committee may permit any investments held by or in trust for the charity to be held in the name of a clearing bank, trust corporation or any stockbroking company which is a member of the International Stock Exchange (or any subsidiary of any such stockbroking company) as nominee for the Executive Committee, and may pay such a nominee reasonable and proper remuneration for acting as such.

#### **M. Accounts**

The Executive Committee shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of that Act) with regard to:

- (1) the keeping of account records for the Charity.
- (2) the preparation of annual statements of accounts for the charity.
- (3) the auditing or independent examination of the statements of account of the Charity; and
- (4) the transmission of the statements of account for the Charity to the Commissioners.

## **N. Annual Report**

The Executive Committee shall comply with their obligations under the Charities Act 1992 (for any statutory re-enactment or modification of that Act) with regard to the preparation of an annual report and its transmission to the Commissioners.

## **O. Annual Return**

The Executive Committee shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of that act) with regard to the preparation of annual return and its transmission of the Commissioners.

## **P. Annual General Meeting**

- (1) There shall be an annual general meeting of the Charity which shall be held in the month of March in each year or as soon as practicable thereafter.
  - (2) Every annual general meeting shall be called by the Executive Committee. The secretary shall give at least 21 days' notice of the annual general meeting to all the members of the Charity. All the members of the Charity shall be entitled to attend and vote at the meeting.
  - (3) Before any other business is transacted at the first annual general meeting the persons present shall appoint a chairman of the meeting. The chairman shall be the chairman of subsequent annual general meetings, but if he or she is not present, before any other business is transacted, the persons present shall appoint a chairman of the meeting.
  - (4) The Executive Committee shall present to each annual general meeting the report and accounts for the Charity for the preceding year.
  - (5) Nominations for election to the Executive Committee must be made by members of the Charity in writing and must be in the hands of the secretary of the Executive Committee at least 14 days before the annual general meeting. Should nominations exceed vacancies, election shall be by ballot.
-

**Q. Special General Meeting.**

The Executive Committee may call a special general meeting of the Charity at any time. If at least ten members request such a meeting in writing stating the business to be considered the secretary shall call such a meeting. At least 21 days' notice must be given. The notice must state the business to be discussed.

**R. Procedure at General Meetings**

- (1) The secretary or other person specially appointed by the Executive Committee shall keep a full record of proceedings at every general meeting of the Charity.
- (2) There shall be a quorum when at least one tenth of the number of members of the Charity for the time being or ten members of the Charity, whichever is the greater, are present at any general meeting

**S. Notices**

Any notice required to be served on any member of the Charity shall be in writing and shall be served by the secretary or the Executive Committee on any member either personally or by sending it through the post in a prepaid letter addressed to such member at his or her last known address in the United Kingdom, and any letter so sent shall be deemed to have been received within 10 days of posting.

**T. Alterations to the Constitution**

- (1) Subject to the following provisions of this clause the Constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.
- (2) No amendment may be made to clause A (the name of charity clause), Clause C (the objects clause), clause I (Executive Committee members not to be personally interested clause), clause U (the dissolution clause) or this clause without the prior consent in writing of the Commissioners.

- (3) No amendment may be made which would have the effect of making the Charity cease to be a charity at law.
- (4) The Executive Committee should promptly send to the Commissioners a copy of any amendment made under this clause.

**U. Dissolution**

If the Executive Committee decides that it is necessary or advisable to dissolve the Charity it shall call a meeting of the members of the Charity, of which not less than 21 days' notice (stating the terms of the resolution to be proposed) shall be given. If the proposal is confirmed by a two-thirds majority of those present and voting the Executive Committee shall have power to realise any assets held by or on behalf of the Charity. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of the Charity as the members of the Charity may determine or failing that shall be applied for some other charitable purpose. A copy of the statement of accounts, or account and statement, for the final accounting period of the Charity must be sent to the Commissioners.

**V. Arrangements until first Annual General Meeting**

Until the first annual general meeting takes place this constitution shall take effect as if references in it to the Executive Committee were references to the persons whose signatures appear at the bottom of this document.

This constitution was adopted on the date mentioned above by the persons whose signatures appear at the bottom of this document.

..... C. Attril  
..... J. B. Howell  
..... D. M. Low  
..... J. P. Howell