

SANDOWN TOWN COUNCIL



You are hereby summoned to a Meeting of Sandown Town Council to be held on **MONDAY, 16 March 2020** at Hall, The Broadway Centre, 1 The Broadway, Sandown, Isle of Wight PO36 9GG, commencing at **7.00 pm** for the transaction of the business set out in the agenda below:

Town Clerk: Richard Priest

Dated: 9 March 2020

COUNCILLORS' SURGERY

An informal Councillors' Surgery will be held prior to each meeting of the Town Council, commencing at **6.45 pm** in the Broadway Centre. All electors are welcome to attend this informal session to meet those Town Council and Isle of Wight Council Ward councillors attending to discuss personally any local item of concern. No matters can be put forward to the agenda below unless previously notified to the Clerk, but may be considered for future meetings.

PUBLIC QUESTION TIME – 15 minutes are available for members of the public to speak on matters relating to the agenda.

Members' of the public at the invitation of the Chairman are entitled to speak once on issues affecting the Town for no longer than 3 minutes. If more than one person wishes to speak on the same topic, they should nominate one person to speak on their behalf. Any questions asked shall not require a response or debate. The Chairman has the right to decide if a question or statement is inappropriate & will not be accepted. All persons present will act respectfully towards every other person present or they will be excluded. Members of the public are respectfully asked to remain silent on commencement of the meeting & throughout.

1853/19 APOLOGIES

To receive any apologies for absence

1854/19 DECLARATIONS OF INTERESTS

1. To receive any declarations of pecuniary and non -pecuniary interests
2. To receive and consider granting any written requests for dispensations.

1855/19 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 24 February 2020.

1856/19 FINANCES

1. To approve the payments lists as presented.
2. To receive and note the verified bank reconciliations for February 2020.
3. To receive and note the expenditure against budget until 29 February 2020.
4. To receive and note finance report for period ending 29 February 2020.
5. To receive report and agree way forward for Sandown Beach Safety.
6. To receive report and agree way forward for Hanging Basket project.
7. To commence procurement process for Sandown Public Toilet re-provision.

8. To note VE Day @ 75 plans for May 2020.
9. To agree on Town Council Association provider for 2020/21.

1857/19 TO RECEIVE ANY ENVIRONMENTAL ISSUES RAISED

To receive and comment as appropriate on the Isle of Wight Council's consultation on Public Space Protection Orders

1858/19 TO RECEIVE ANY PLANNING APPLICATIONS

1859/19 TO RECEIVE REPORTS FROM

1. The Town Clerk – including review/reaffirmation of the Policies:

Revised Policies:

- a) Communications Strategy (LR)
- b) Publication Scheme (LR)
- c) Risk management policy (LR)

Policies to reaffirm:

- d) CCTV
 - e) Absence and Sickness Policy
 - f) Complaints Procedure
 - g) Dignity at Work/Bullying and Harassment Policy
 - h) Disciplinary Policy
 - i) Document retention Policy
 - j) Equality and Diversity Policy
 - k) Financial Regulations (LR)
 - l) General Data Protection Regulation Policy 2018 and Privacy Notice
 - m) Grievance Policy
 - n) Health & Safety Policy
 - o) Information available under model publication scheme
 - p) Lone Worker Policy
 - q) Members Code of Conduct
 - r) Persistent or Vexatious Complaints Policy
 - s) Public Complaining Policy
 - t) Recording & Photography at Meetings
 - u) Redundancy Policy
 - v) Staff Recruitment and Retention Policy
 - w) Standing Orders
 - x) Volunteer Policy
2. Town Councillors
 3. To note Isle of Wight Council Ward Reports
 4. Outside Bodies

1860/19 DATE OF NEXT MEETING – proposed date 7:00 pm on Monday, 20 April 2020

PUBLIC QUESTION TIME – 10 minutes are available for members of the public to speak on any matters relating to town business.

SANDOWN TOWN COUNCIL



Minutes of the Meeting of Sandown Town Council held on Monday, 24 FEBRUARY 2020 at 7.00 pm at The Broadway Centre, Sandown, Isle of Wight PO36 9GG.

PUBLIC QUESTION

Residents raised questions in relation to the 2020-21 budget, including the proposals for grants and community events, the town improvement fund and life guard provision. The format of the meeting was also raised.

Present: Cllrs Gary Young (Mayor), Paul Brading (Deputy Mayor), Debbie Andre, Chris Dupre, Heather Humby, Alex Lightfoot, Paddy Lightfoot, Jacquie Mereweather, Raj Patel, Ronnie Teasdale, Ian Ward.

1845/19 TO RECEIVE ANY APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Connie Crowley.

1846/19 DECLARATIONS OF INTERESTS.

1. To receive any declarations of pecuniary and non -pecuniary interests.

Councillors were advised by the clerk, that all members had a dispensation in relation the disclosable pecuniary interest of being Sandown residents for the item pertaining to the setting of the precept and budget.

Cllrs Andre, Brading and Ward declared an interest, as members of the authority, in any matter relating to the Isle of Wight Council.

2. To receive and consider granting any written requests for dispensations.

None.

1847/19 MINUTES OF THE PREVIOUS MEETING.

RESOLVED:

THAT the minutes of the meeting held on the 21 October 2019 be approved as a true record subject to the following amendments:

Item 1834/19: Council had agreed to look favourably on proposals which included a new route through Sandham Gardens, and a site visit had agreed a way forward. Members noted that the confidential minute from the October 2019 meeting would be included on the next set of minutes.

1848/19 FINANCES.

1. To approve the payments list as presented.

RESOLVED:

THAT the payments lists as presented through 31 January 2020 be approved.

2. To receive and note the verified bank reconciliations for the end of January 2020.

Questions were raised in relation to the presentation of the figures and members were advised that changes to the format from 1 April 2020 would include more detailed calculations.

RESOLVED:

THAT the verified bank reconciliation through 31 January 2020 be noted

3. To receive and note the expenditure against budget until the end of January 2020

Discussion took place regarding the assignment of cost centres and it was suggested a consistent approach should be taken moving forward and it would be beneficial if different assets had different cost centres

RESOLVED:

THAT the expenditure against budget through 31 January 2020 be noted

4. To discuss and approve the Budget for 2020/2021.

Members received a presentation which provided a recap of the 2019/2020 budget, outlined the results of the public consultation and presented the 2020/2021 budget.

The reserves were restated and attention was drawn to the proposal to increase monies allocated for grants and events, the options in relation to litter picking and Los Altos and the inclusion of a town improvement fund which include match funding, an esplanade shelter project and discussion regarding beach safety and the provision of lifeguards.

Discussion took place regarding the consultation and how it could be approached in future years to ensure it was more inclusive, with both online opportunities and more locations being suggested.

RESOLVED:

THAT the proposed budget of £394,341 be approved.

5. To set the precept for 2020/2021.

RESOLVED:

THAT the Band D equivalent precept of £138.85 be set for 2020/2021, resulting in a budget of £394,341.

1849/19 TO RECEIVE ANY ENVIRONMENTAL ISSUES

None received.

1850/19 TO RECEIVE ANY PLANNING APPLICATIONS

The following planning applications were considered:

a) **Application No: 20/00183/FUL**

Location: Ocean Bay Beach Shop And Public Conveniences, Pier Street, Sandown, Isle Of Wight, PO36

Proposal: Partial demolition, alterations and extension to form 1 retail unit and a cafe; new public toilet facilities

Comment: Members felt that there should be a dialogue with the Isle of Wight council in relation to the development to ensure it complimented the strategy for public toilets in the town once agreed.

b) **Application No:** 19/01465/FUL

Location: Beaufort House, 30 Broadway, Sandown, Isle Of Wight, PO36 9BY

Proposal: Proposed change of use of care home (use class C1) to supported living service including 3 flats and 10 bedsits (use class C3) with communal facilities

c) **Application No:** 19/01509/FUL

Location: Masonic Hall, 13 Melville Street, Sandown, Isle Of Wight, PO36 8LF

Proposal: Demolition of outbuildings; proposed single storey rear extension; external fire escape; formation of vehicular access and new parking area at rear

Comment: A suggestion was made that the creation of additional off street parking would be beneficial for the town.

d) **Application No:** 20/00278/HOU

Location: 71 Station Avenue, Sandown, Isle Of Wight, PO36 8HB

Proposal: Formation of vehicular access and parking area

e) **Application No:** 20/00182/FUL

Location: Isle Of Wight Zoo, Yaverland Road, Sandown, PO36 8QB

Proposal: Replacement carnivore house

f) **Application No:** 20/00186/HOU

Location: High Bank, 14 Salisbury Way, Sandown, PO36 9JG

Proposal: Conversion of garage with first floor extension over to provide additional living accommodation

1851/19 TO RECEIVE REPORTS FROM

1. The Town Clerk

The clerk provided a verbal report, thanking volunteers for their assistance repainting the hall at the Broadway Centre and providing an update on activities being undertaken including the V.E. day service at the church, the HMS Sandown display for the centre, charity stamp collection, partnership arrangements being explored and work being undertaken in relation to the Ocean Hotel. Attention was also drawn to the Isle of Wight Council's Climate and Environment Strategy which had been circulated to members. The report was noted.

2. Town Councillors

Reports were received from Cllrs Lightfoot, Andre, Humby and Lightfoot. The issues highlighted included an online poll regarding the budget, damage and flood protection in relation to the recent and forecast inclement weather and the work of Green Towns.

Members attention was drawn to the consultation being undertaken on Public Space Protection Orders and the changes which would impact Sandown and the possible delegated decision in relation to Dinosaur Isle. Members requested the clerk contact the Isle of Wight Council and request a meeting/presentation regarding the matter, as well as discussion regarding the Pier Street Toilet project.

3. Isle of Wight Council Ward Councillors

Cllrs Andre and Ward provided a report on ward issues which included an update on the Ocean Hotel and it was noted a working group had been formed to see what action could be taken to resolve the issues on the site and ensure the town and parish councils and residents views were communicated to the receivers. Those in attendance were also reminded Cabinet on the Road would be held at the Broadway Centre in May.

4. Outside Bodies

An update was provided on the Sandown Forums recent meeting and on the work of the Green Town Volunteers. Members also noted that the South Wight Health and Wellbeing Forum's work towards having a mechanism for referring residents' concerns was progressing well.

1852/19 DATE OF NEXT MEETING

The next meeting would be held on Monday, 16 March 2020.

PUBLIC QUESTION TIME

Residents raised issues on a number of matters including health and safety issues at a number of derelict sites in town as a result of storm damage, dog fouling and litter, lighting on the revetment.