

SANDOWN TOWN COUNCIL



Minutes of the Meeting of Sandown Town Council held on **MONDAY, 14 SEPTEMBER 2020** at 7:00 pm at Hall, The Broadway Centre, 1 The Broadway, Sandown, Isle of Wight PO36 9GG.

Town Clerk: Richard Priest

PUBLIC QUESTION TIME

A question was asked in relation to the Finance Committee, specifically the role of members of the committee. A written answer would be provided.

Present Cllrs Gary Young (Mayor), Paul Brading (Deputy Mayor), Debbie Andre, Connie Cowley, Heather Humby, Alex Lightfoot, Paddy Lightfoot, Jacquie Mereweather, Ronnie Teasdale and Ian Ward.

10-20/21 APOLOGIES

Cllrs Chris Dupre and Raj Patel.

11-20/21 DECLARATIONS OF INTERESTS

1. **To receive any declarations of pecuniary and non -pecuniary interests**

Cllrs Andre, Brading and Ward advised they were members of the Isle of Wight Council.

2. **To receive and consider granting any written requests for dispensations.**

None Received. Members were advised the clerk would be contacting them regarding updating their registers of interest in due course.

12-20/21 MINUTES OF THE LAST MEETING

RESOLVED:

THAT the minutes of the meeting held on 27 July 2020 be approved as a true record subject to an amendment on page 6, that the meeting was “recorded” rather than “streamed”.

13-20/21 RATIFICATION OF VIRTUAL DECISIONS

RESOLVED:

THAT the submitted response as presented in Paper B be ratified.

14-20/21 COUNCIL TAX REDUCTION SCHEME CONSULTATION

Discussion took place regarding the options outlined in the consultation document. There was general consensus that there should be no reduction to the support offered as it would impact on the most vulnerable members of the community, many of whom had been, and would continue to be, adversely affected by the pandemic. Members

Town Clerk: Richard Priest

The Broadway Centre, 1 Broadway, Sandown, Isle of Wight. PO36 9GG

Tel: (01983) 408 287 / (01983) 300 329

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agreed that the clerk would draft a response reflecting these views and circulate it for comment.

15-20/21 PUBLIC CONVENIENCE RE-PROVISION

Members agreed the commissioning process, including public engagement, should begin and that a working party be established. Cllrs Gary Young, Paul Brading, Debbie Andre, Paddy Lightfoot and Alex Lightfoot would form the party. However, all members would be informed during the process.

RESOLVED:

- (i) THAT the commissioning process relating to the re-provision of the following public conveniences begin:
 - a) Eastern Gardens
 - b) St Johns
 - c) Yaverland
 - d) Pier Street (subject to discussion with Isle of Wight Council)

- (ii) THAT a working group be formed to take forward the project.

15-20/21 FINANCES

1. To approve the receipts and payments lists as presented for July and August 2020

RESOLVED

THAT the payments and receipts listed as presented for July and August 2020 be approved.

2. To receive and note the verified bank reconciliations for July and August 2020.

RESOLVED

THAT the verified bank reconciliations for July and August 2020 be noted.

3. To receive an update on the position of the External Audit

The external auditors had acknowledged submission of the annual governance and return statement (AGAR). The documents and information requested for the audit had been returned to them. Due to Covid-19 the auditors were not expected to provide their opinion until 30 November 2020. Since the issues with the 2018/2019 audit had been raised as part of the return no further update was expected until this time.

4. To receive and note the expenditure against budget through 31 August 2020 (Paper F).

Clarification was provided that beach cleaning charges related to the provision and emptying of litter bins for the season and would cease at the end of September.

RESOLVED:

THAT the expenditure against budget through 31 August 2020 be noted.

5. To note the Los Altos park arrangement.

Members noted the use of Los Altos park by a production company for filming, which had resulted in a donation to be used to support local causes.

6. To authorise officers to prepare a revised budget to reflect spending and income post Covid-19.

The pandemic had impacted on the council's income as the centre had been closed and additional costs had been incurred of mitigations relating to the pandemic, many of which would be ongoing.

RESOLVED:

THAT the budget be revised to reflect the change in circumstances resulting from the Covid-19 Pandemic.

7. To note receipt of grant from PCC in relation to CCTV at Sandham Gardens, following antisocial behaviour.

Members noted that a grant of £500 had been awarded by the Police and Crime Commissioner to support the reduction of anti-social behaviour at Sandham Gardens through CCTV.

16-20/21 TO RECEIVE ANY ENVIRONMENTAL ISSUES RAISED

Brown's Golf Course was raised as an issue following news that the incumbent proprietors would cease to run the concession after 27 September 2020. Members were advised an update would be provided during a later agenda item.

17 -20/21 TO RECEIVE ANY PLANNING APPLICATIONS

The following planning application was considered. No comments were put forward:

<i>Application Number:</i>	<i>20/01387/HOU</i>
<i>Parish(es):</i>	<i>Sandown</i>
<i>Location:</i>	<i>51 Perowne Way Sandown Isle Of Wight PO36 9BX</i>
<i>Proposal:</i>	<i>Proposed single storey side extension</i>

18-20/21 TO RECEIVE REPORTS FROM

1. The Town Clerk

The town clerk provided a verbal update on a number of issues, which were noted. Key points included:

- (a) The AGAR was submitted in August. One member of the public attended offices to view accounts.
- (b) A meeting had taken place with Heritage at Sandham Gardens and the invoicing cycle had started. The monies would be reinvested in gardens, and it was hoped this could be used to fund securing and maintaining the site following ongoing vandalism requiring officer attendance to secure the site.
- (c) The caretaker met with Community Payback and had initiated the Sensory Garden project; it was hoped that community groups could be involved in the project.
- (d) Signage in relation to Covid-19 had been installed across the Broadway Centre and other town council provisions such as the playground and skate park. A number of risk assessments in relation to Covid-19 has also been undertaken. This work would continue as guidance evolved.

- (e) Discussions were underway with the local church regarding Remembrance Day and Christmas Events, though it was expected the pandemic would limit the .
- (f) Sandown Green Town Volunteers had achieved the Gold Standard in the 2020 South East England in Bloom awards.
- (g) The councils energy supplier had been changed following the end of a the fixed price contract with the existing supplier, unit rate savings had been achieved.

2. **Mayors Report**

The mayor presented a report (attached to and forming part of these minutes) which outlined the council's activities in 2019/2020 and moving forward.

3. **Town Councillors**

Cllr Teasedale raised the issue of the Canoe Lake and lack of action by the owners; it was noted that the town council does not own any part of the lake and it is owned partially by the Isle of Wight Council and partly by private owners.

Cllr Paddy Lightfoot raised Browns Golf Club and the Ocean Hotel as matters of concern. There was a short debate regarding the facts of the situation.

Cllr Humby sort clarification on public access to the meeting. Numbers were limited as a result of mitigations to ensure the meeting was Covid-19 Secure. The clerk advised that five members of the public had approached the office to attend the meeting and all had been accommodated.

4. **To note Isle of Wight Council Ward Reports**

Cllrs Andre and Brading had circulated written reports. Cllr Ward provided a verbal update which included:

- Planning was underway for a solution to the Jet Ski issues in the bay for 2021.
- Clarification was provided regarding the lease situation at Browns Gold Course and surrounding area. The provision had been managed as a concession through the zoo, who had handed back their lease. The lease had then been offered to the group who ran the concession. However, due to the duration of the lease offered they declined to proceed. There was a short debate regarding the situation.
- Concerns had been raised regarding the continued untidiness of the Ocean site were raised. Clarification was provided that enforcement action had related to securing the site rather than aesthetics.

5. **Outside Bodies**

The Sandown Forum would meet at the centre on 12 October 2020 subject to any changes in guidelines and the South Wight Health and Wellbeing Board had not met since the last meeting.

29-20/21 DATE OF NEXT MEETING

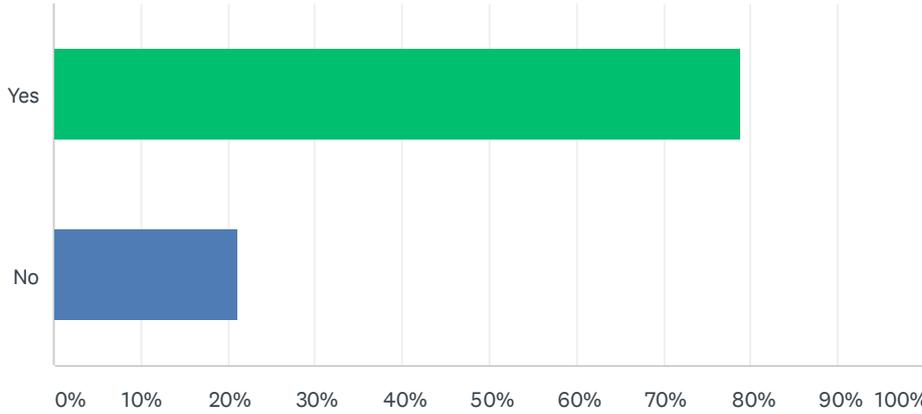
The next meeting would be held on 16 November 2020 subject to progress on recommissioning of public conveniences.

PUBLIC QUESTION TIME:

No questions were raised. A member of the public spoke regarding the Ocean hotel site.

Q1 We have had issues with damage to certain pieces of equipment, (sprung animals, swings). Do you think the council should replace this with a different type of equipment that is less prone to being damaged?

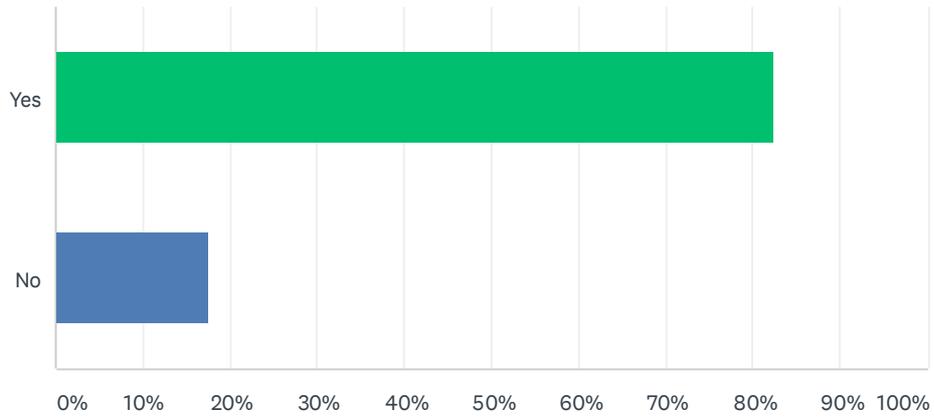
Answered: 57 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	78.95%	45
No	21.05%	12
TOTAL		57

Q2 Do you think there is a suitable range of equipment for different age groups?

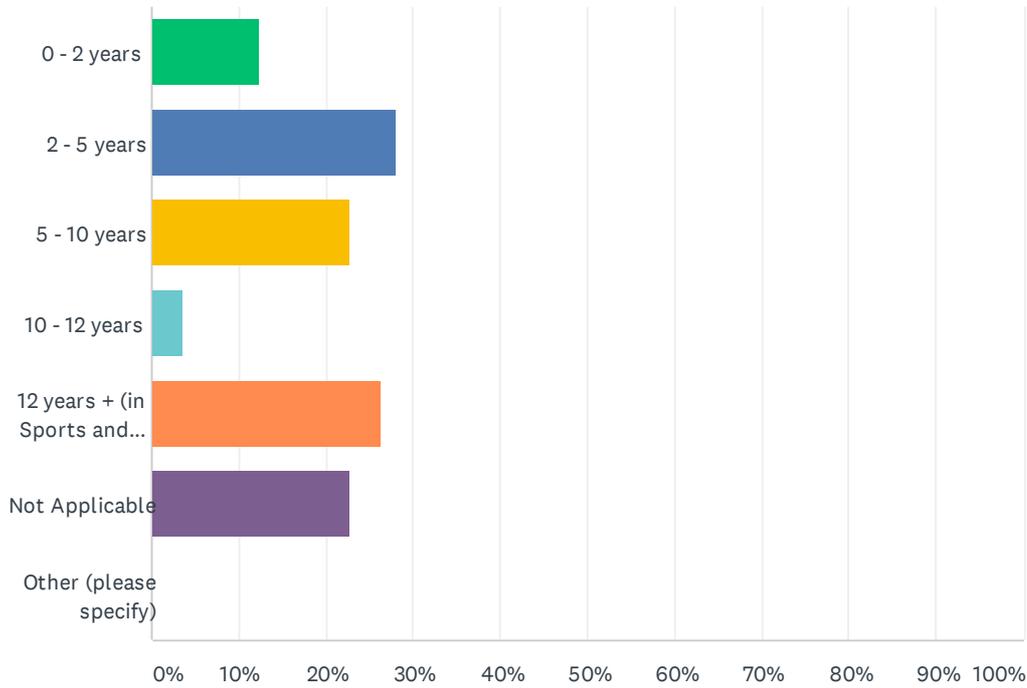
Answered: 57 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	82.46%	47
No	17.54%	10
TOTAL		57

Q3 If not which age range do you think would benefit most from new equipment?

Answered: 57 Skipped: 0



ANSWER CHOICES	RESPONSES	
0 - 2 years	12.28%	7
2 - 5 years	28.07%	16
5 - 10 years	22.81%	13
10 - 12 years	3.51%	2
12 years + (in Sports and Multi-Play Area)	26.32%	15
Not Applicable	22.81%	13
Other (please specify)	0.00%	0
Total Respondents: 57		

Q4 What equipment would you like to see within the playground?

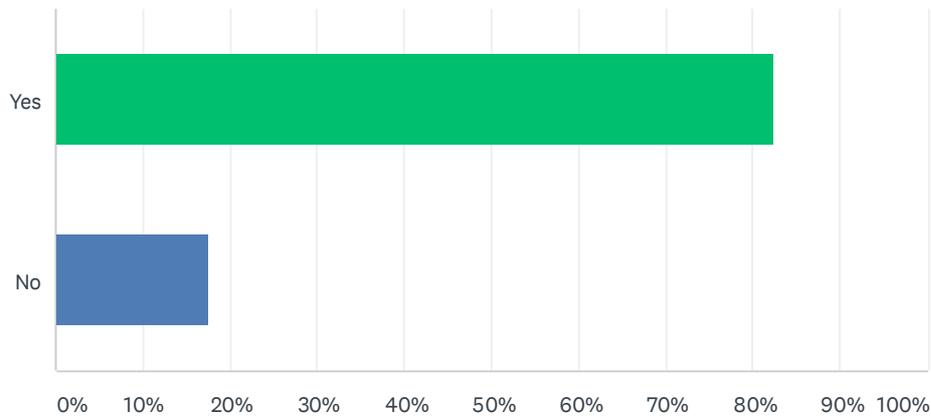
Answered: 57 Skipped: 0

Playground Survey
What equipment would you like to see within the playground?
 Answered 57
 0
 Skipped

Respondent's Response Date	Responses	Tags
1 Nov 16 2020	Something more suitable for 2/8 year olds	
2 Nov 16 2020	Maybe a small ramp for scooters. The large one along the road is too scary for tiny people	
3 Nov 14 2020	Maybe a short open ended tunnel	
4 Nov 11 2020	The zip line being replaced would be great. The toddler size climbing frame is fantastic so maybe something else along those lines? One rocking animal is enough.	
5 Nov 11 2020	I think the equipment there is adequate. Education for people who think its okay to destroy public property is what is needed	
6 Nov 11 2020	Swings	
7 Nov 10 2020	Exercise equipment	
8 Nov 10 2020	Same	
9 Nov 10 2020	Climbing frames	
10 Nov 10 2020	Disability access	
11 Nov 09 2020	What is there is ok	
12 Nov 09 2020	Yes	
13 Nov 09 2020	N/a	
14 Nov 09 2020	Equipment that children will enjoy	
15 Nov 09 2020	It would be nice if there was a bit of sports equipment for older people.	
16 Nov 09 2020	leave it as it is	
17 Nov 09 2020	It's great as it is	
18 Nov 09 2020	Monkey bars, Monkey bars, Monkey bars, posts	
19 Nov 09 2020	Equipment that all children can use. Swings would benefit from being updated different climbing activities maybe a climbing wall	
20 Nov 09 2020	Roundabout	
21 Nov 09 2020	I think it is sufficient	
22 Nov 09 2020	I think the range of equipment is sufficient at present. Aside from the damaged items of course.	
23 Nov 09 2020	Rope climbing frame + slide	
24 Nov 09 2020	In floor trampoline	
25 Nov 09 2020	It's fine as it is. It's already well equipped. Sort out the toilets please!	
26 Nov 09 2020	Climbing frames	
27 Nov 09 2020	Something that is usable for disabled children	
28 Nov 09 2020	Nothing extra, as would be too crowded.	
29 Nov 09 2020	Skate ramps	
30 Nov 09 2020	More agility type equipment. Balance and strength	
31 Nov 09 2020	Nothing near there, enough has been spent on the playground recently and spending should be directed towards the new toilet provision and planting to present Sandown ready for tourism. More bins at the playground would be helpful so you don't waste £5k on a weekend litter picker. Very poor value for money in my opinion.	
32 Nov 09 2020	Equipment for kids	
33 Nov 09 2020	Sports equipment	
34 Nov 09 2020		
35 Nov 09 2020	Return of exercise equipment, more variety like they have along sea fronts in Turkey, family friendly	
36 Nov 09 2020	Tried and tested equipment for younger ages.....around 8, and under.	
37 Nov 09 2020	Maybe a seesaw would be a nice addition, other than that I think it's a lovely park with lots to play on!	
38 Nov 09 2020	See saw	
39 Nov 08 2020	Wooden large climbing frame	
40 Nov 08 2020	I think there is a good variation of equipment in playground	
41 Nov 07 2020	I think there is plenty there already and the spring animals could be removed altogether and not replaced with anything. The park is getting over filled. Once children and parents are there it's cluttered with minimal seating for adults. More picnic style benches would be nice? Maybe hopscotch/floor painted activity (numbers etc) not taking up 3D space but engaging for younger children.	
42 Nov 07 2020	See saw	
43 Nov 07 2020	The baby swing to be replaced	
44 Nov 07 2020	Climbing frame	
45 Nov 07 2020	New baby swing	
46 Nov 07 2020	Another baby swing. New spring sit on toy.	
47 Nov 07 2020	The exercise equipment we used to have where skywells is now	
48 Nov 07 2020	Seesaw	
49 Nov 06 2020	Roundabout or more creative play	
50 Nov 06 2020	Roundabout or more creative play	
51 Nov 06 2020	Hut, playhouses	
52 Nov 06 2020	A section for older children may help keep them entertained	
53 Nov 06 2020	Maybe a small see saw and another swing for little ones	
54 Nov 06 2020	Seesaw	
55 Nov 06 2020	Definitely still the baby swings but maybe something else instead of the springs but for the same age group 2-5	
56 Nov 06 2020	more wooden adventure type equipment. Natural materials, rocks etc.	
57 Nov 06 2020	Sensory equipment for children who are blind or visually impaired, my daughter is blind and she loves the park but would be nice for more sensory stuff for her to enjoy.	

Q5 Do you want CCTV installed to protect investment and improve safety for users? CCTV would be subject to guidance.

Answered: 57 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes	82.46% 47
No	17.54% 10
TOTAL	57

Cashed as of 30 October 2020			Balance Carried Forward			128307.67
Voucher	Date	Cheque No	Description	Net	VAT	Total
171	06/10/2020	Bacs	Expenses - ICT	£22.50	£4.50	£27.00
172	06/10/2020	Bacs	Expenses - Prize/Gift Card	£20.83	£4.17	£25.00
173	06/10/2020	Bacs	Expenses - Wreaths	£40.00	£0.00	£40.00
174	06/10/2020	Bacs	Expenses - Wreaths	£260.00	£0.00	£260.00
175	06/10/2020	Bacs	Expenses - Wreaths	£20.00	£0.00	£20.00
176	06/10/2020	Bacs	Expenses - Gardening	£16.67	£3.33	£20.00
177	06/10/2020	Bacs	Expenses - Flowers	£70.00	£0.00	£70.00
178	05/10/2020	Bacs	Window Cleaning	£15.00	£0.00	£15.00
179	05/10/2020	Bacs	Grass Cutting (SJP)	£100.00	£0.00	£100.00
180	05/10/2020	Bacs	Grass Cutting (Spare ground - sandham)	£60.00	£0.00	£60.00
181	05/10/2020	Bacs	Stationary	£65.08	£13.02	£78.10
183	05/10/2020	Bacs	Cleaning	£1,694.00	£338.80	£2,032.80
184	05/10/2020	Bacs	Cleaning	£220.00	£44.00	£264.00
185	05/10/2020	Bacs	Cleaning Materials	£4.10	£0.82	£4.92
186	05/10/2020	Bacs	Cleaning Materials	£51.65	£10.33	£61.98
187	05/10/2020	Bacs	Cleaning Materials	£67.98	£13.60	£81.57
189	08/10/2020	Bacs	Floor Mats	£50.92	£10.18	£61.10
190	08/10/2020	Bacs	Gardening Tools	£114.79	£22.96	£137.75
192	12/10/2020	Bacs	Stationary	£15.73	£3.15	£18.88
193	12/10/2020	Bacs	Payroll	£7,417.27	£0.00	£7,417.27
194	12/10/2020	Bacs	Email Hosting	£252.00	£50.40	£302.40
195	12/10/2020	Bacs	Email Hosting	£18.00	£3.60	£21.60
197	19/10/2020	Bacs	Beach Cleaning	£1,990.37	£398.07	£2,388.44
198	19/10/2020	Bacs	Security	£240.00	£48.00	£288.00
199	19/10/2020	Bacs	Grass Cutting (Los Altos)	£360.00	£72.00	£432.00
201	26/10/2020	Bacs	EOI advert	£75.60	£15.12	£90.72
202	26/10/2020	Bacs	Waste Collection (Wheelie Bins)	£105.00	£21.00	£126.00
203	26/10/2020	Bacs	Electricity - Eastern Gardens	£518.61	£25.93	£544.54
206	01/10/2020	Bacs	Business Rates	£471.00	£0.00	£471.00
207	16/10/2020	Bacs	ICO Registration	£35.00	£0.00	£35.00
208	30/10/2020	Bacs	Broadband and Telephone	£47.83	£2.39	£50.22
209	06/10/2020	Bacs	Expenses - Mice	£48.00	£0.00	£48.00
						15593.29
				End Balance		143900.96

Signed _____ Date _____
 Signed _____ Date _____

Uncashed as of 31-Aug-20						
Voucher	Date	Cheque No	Description	Net	VAT	Total
373(2019/20)	06/02/2020		Sanitary Bins	91.00	18.20	109.20

Cashed as of 30 November 2020			Balance Carried Forward			143900.96
Voucher	Date	Cheque No	Description	Net	VAT	Total
204	03/11/2020		Gas	£0.25	£0.01	£0.26
205	03/11/2020		Electricity	£177.84	£8.89	£186.73
210	05/11/2020		Cleaning materials	£3.32	£0.66	£3.98
211	09/11/2020		Electricity	-£110.33	-£5.51	-£115.84
212	10/11/2020		Business Rates	£471.00	£0.00	£471.00
213	16/11/2020		Gas	£48.73	£2.44	£51.17
214	16/11/2020		Electricity	£96.41	£4.82	£101.23
215	16/11/2020		Electricity	£50.49	£2.52	£53.01
216	16/11/2020		Electricity	£38.14	£1.90	£40.04
217	16/11/2020		Service	£15.00	£0.00	£15.00
219	16/11/2020		Cleaning materials	£28.90	£5.78	£34.68
220	16/11/2020		Cleaning & Security	£248.00	£49.60	£297.60
221	16/11/2020		Stationery	£123.00	£0.80	£123.80
222	16/11/2020		Town Improvement Fund	£500.00	£0.00	£500.00
223	16/11/2020		Cleaning & Security	£1,428.80	£285.76	£1,714.56
224	16/11/2020		Litter Picking	£220.00	£44.00	£264.00
225	16/11/2020		Grass Cutting (Sandham)	£100.00	£0.00	£100.00
226	16/11/2020		Grass Cutting (Sandham)	£60.00	£0.00	£60.00
227	16/11/2020		Minor Repairs	£4.57	£0.92	£5.49
228	16/11/2020		Photocopier	£102.96	£20.59	£123.55
229	16/11/2020		Electricity	£260.86	£52.17	£313.03
230	19/11/2020		ICT/Office Equipment	£140.00	£28.00	£168.00
218	19/11/2020		Cleaning materials	£27.20	£5.44	£32.64
237	20/11/2020		Water	£8.52	£0.00	£8.52
231	20/11/2020		Professional fees	£31.00	£0.00	£31.00
232	20/11/2020		Salaries/HMRC/ Pensions	£4,851.61	£0.00	£4,851.61
233	20/11/2020		Salaries/HMRC/ Pensions	£728.87	£0.00	£728.87
234	20/11/2020		Salaries/HMRC/ Pensions	£1,805.79	£0.00	£1,805.79
235	23/11/2020		Waste	£105.00	£21.00	£126.00
236	23/11/2020		Grass Cutting (Los Altos)	£360.00	£72.00	£432.00
238	24/11/2020		Gas	£3.97	£0.20	£4.17
239	30/11/2020		Broadband & Phone	£57.50	£11.50	£69.00
						12600.89
				End Balance		156501.85

Signed _____ Date _____
Signed _____ Date _____

SANDOWN TOWN COUNCIL

PAPER D

30 November 2020 (2020-2021)

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2020		
	Cash in Hand 01/04/2020		355,729.36
	ADD Receipts 01/04/2020 - 30/09/2020		350,869.31
			706,598.67
	SUBTRACT Payments 01/04/2020 - 30/09/2020		128,307.67
A	Cash in Hand 30/09/2020 (per Cash Book)		578,291.00
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2020	2.41	
	2 - Treasurers Account 30-97-42 1 30/09/2020	0.00	
	5 - Business Bank Instant 30-97-4: 30/09/2020	0.10	
	3 - Reserves 30-97-42 24097868 30/09/2020	233,000.00	
	4 - Business Bank Instant 30-97-4 30/09/2020	80,000.00	
	1 - Treasurers Account 30-97-42 0 30/09/2020	265,397.69	
			578,400.20
	Less unrepresented payments		109.20
			578,291.00
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		578,291.00
	A = B Checks out OK		

SANDOWN TOWN COUNCIL

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2020		
	Cash in Hand 01/04/2020		355,729.36
	ADD Receipts 01/04/2020 - 31/10/2020		358,617.17
	SUBTRACT Payments 01/04/2020 - 31/10/2020		714,346.53
			143,900.96
A	Cash in Hand 31/10/2020 (per Cash Book)		570,445.57
	Cash in hand per Bank Statements		
	Petty Cash 31/10/2020	2.41	
	2 - Treasurers Account 30-97-42 1 31/10/2020	0.00	
	5 - Business Bank Instant 30-97-4 31/10/2020	0.10	
	3 - Reserves 30-97-42 24097868 31/10/2020	233,000.00	
	4 - Business Bank Instant 30-97-4 31/10/2020	80,000.00	
	1 - Treasurers Account 30-97-42 0 31/10/2020	257,552.26	
			570,554.77
	Less unrepresented payments		109.20
			570,445.57
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		570,445.57
	A = B Checks out OK		

SANDOWN TOWN COUNCIL

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/11/2020		
	Cash in Hand 01/04/2020		355,729.36
	ADD Receipts 01/04/2020 - 30/11/2020		376,295.31
			732,024.67
	SUBTRACT Payments 01/04/2020 - 30/11/2020		156,501.85
A	Cash in Hand 30/11/2020 (per Cash Book)		575,522.82
	Cash in hand per Bank Statements		
	Petty Cash 30/11/2020	2.41	
	2 - Treasurers Account 30-97-42 1 30/11/2020	0.00	
	5 - Business Bank Instant 30-97-4: 30/11/2020	0.10	
	3 - Reserves 30-97-42 24097868 30/11/2020	233,000.00	
	4 - Business Bank Instant 30-97-4 30/11/2020	80,000.00	
	1 - Treasurers Account 30-97-42 0 30/11/2020	262,629.51	
			575,632.02
	Less unrepresented payments		109.20
			575,522.82
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		575,522.82
	A = B Checks out OK		

SANDOWN TOWN COUNCIL
Net Position by Cost Centre and Code

PAPER E

Cost Centre Name

ADMINISTRATION

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1	Public Works Loan Board	0.00	0.00	0.00	35,000.00	17,060.24	17,939.76
2	Audit	0.00	0.00	0.00	2,650.00	250.00	2,400.00
3	County Association Dues	0.00	0.00	0.00	1,100.00	824.29	275.71
4	ICO	0.00	0.00	0.00	35.00	35.00	0.00
5	Broadband & Phone	0.00	0.00	0.00	780.00	393.53	386.47
6	Postage	0.00	0.00	0.00	100.00	77.80	22.20
7	Stationery	0.00	0.00	0.00	200.00	630.34	-430.34
8	Photocopier	0.00	0.00	0.00	800.00	294.29	505.71
9	ICT/Office Equipment	0.00	0.00	0.00	700.00	4,064.77	-3,364.77
10	Insurance (All Assests)	0.00	0.00	0.00	5,135.00	5,284.01	-149.01
11	Professional fees	0.00	0.00	500.00	1,000.00	380.00	1,120.00
78	Bank Interest	0.00	0.00	18.19	36.00	0.00	54.19
79	VAT Refunded	0.00	30,000.00	0.00	0.00	0.00	-30,000.00
80	Precept/Grant	0.00	342,446.00	342,446.00	0.00	0.00	0.00
		£0.00	372,446.00	£342,964.19	47,536.00	£29,294.27	-11,240.08

ADVERTS & PUBLICITY

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
12	Website	0.00	0.00	0.00	295.00	225.00	70.00
13	Chronicle	0.00	0.00	0.00	2,640.00	0.00	2,640.00
14	Notice Boards	0.00	0.00	0.00	0.00	0.00	0.00
15	Local Press Adverts	0.00	0.00	0.00	200.00	0.00	200.00
		£0.00	0.00	£0.00	3,135.00	£225.00	2,910.00

BEACH

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
16	Beach Cleaning (Bins)	0.00	0.00	0.00	9,000.00	10,758.12	-1,758.12
17	Lifeguards	0.00	0.00	0.00	0.00	0.00	0.00
18	Dredging Costs	0.00	0.00	0.00	0.00	0.00	0.00
		£0.00	0.00	£0.00	9,000.00	£10,758.12	-1,758.12

BROADWAY CENTRE

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
19	Business Rates	0.00	0.00	792.00	4,200.00	1,838.50	3,153.50
20	Water	0.00	0.00	0.00	800.00	166.79	633.21
21	Licences	0.00	0.00	0.00	1,200.00	0.00	1,200.00
22	Electricity	0.00	0.00	0.00	1,200.00	832.09	367.91
23	Gas	0.00	0.00	0.00	1,800.00	400.44	1,399.56
24	Alarms	0.00	0.00	0.00	1,300.00	496.80	803.20
25	Hygine Waste Service	0.00	0.00	0.00	105.00	0.00	105.00
26	Waste	0.00	0.00	0.00	1,400.00	884.05	515.95
27	Cleaning materials	0.00	0.00	0.00	800.00	226.99	573.01
28	Furniture and Fittings	0.00	0.00	0.00	750.00	50.92	699.08
29	Minor Repairs	0.00	0.00	0.00	420.00	916.48	-496.48
30	Landscape	0.00	0.00	0.00	2,000.00	40.00	1,960.00
31	Signage	0.00	0.00	0.00	100.00	17.99	82.01
32	Service	0.00	0.00	0.00	125.00	220.84	-95.84
33	External Storage	0.00	0.00	0.00	0.00	2,575.00	-2,575.00
77	Hall Hire	0.00	0.00	4,928.84	17,000.00	0.00	21,928.84
		£0.00	0.00	£5,720.84	33,200.00	£8,666.89	30,253.95

CIVIC

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
34	Remembrance Events	0.00	0.00	200.00	3,000.00	512.65	2,687.35
35	Christmas Tree and Lighting	0.00	0.00	0.00	1,500.00	0.00	1,500.00
36	Town Crier	0.00	0.00	0.00	250.00	0.00	250.00
		£0.00	0.00	£200.00	4,750.00	£512.65	4,437.35

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

SANDOWN TOWN COUNCIL
Net Position by Cost Centre and Code

Cost Centre Name**COMMUNITY GRANTS & EVENTS**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
37	Fireworks	0.00	0.00	0.00	6,000.00	0.00	6,000.00
38	Events and Grants	0.00	0.00	500.00	15,000.00	1,320.00	14,180.00
39	Green Towns	0.00	0.00	0.00	2,000.00	0.00	2,000.00
		£0.00	0.00	£500.00	23,000.00	£1,320.00	22,180.00

COUNCILLORS

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
40	Mayor Allowance	0.00	0.00	0.00	1,000.00	500.00	500.00
41	Election	0.00	0.00	0.00	4,000.00	0.00	4,000.00
42	Training	0.00	0.00	0.00	1,000.00	0.00	1,000.00
43	Hospitality	0.00	0.00	0.00	500.00	0.00	500.00
		£0.00	0.00	£0.00	6,500.00	£500.00	6,000.00

MAINTENANCE

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
44	Materials/Equipment	0.00	0.00	0.00	0.00	0.00	0.00
45	Clothing	0.00	0.00	0.00	0.00	0.00	0.00
46	Defibrator Pads	0.00	0.00	0.00	140.00	0.00	140.00
47	War Memorial Cleaning	0.00	0.00	0.00	1,000.00	0.00	1,000.00
		£0.00	0.00	£0.00	1,140.00	£0.00	1,140.00

OTHER

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
74	Church Wall	0.00	0.00	0.00	0.00	0.00	0.00
75	Seaside Awards	0.00	0.00	0.00	525.00	0.00	525.00
76	Town Plan - Printing Costs	0.00	0.00	0.00	0.00	0.00	0.00
		£0.00	0.00	£0.00	525.00	£0.00	525.00

SANDHAM GARDENS

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
48	Skatepark	0.00	0.00	0.00	1,000.00	0.00	1,000.00
49	Skatepark Repair/Painting	0.00	0.00	0.00	1,000.00	0.00	1,000.00
50	Playground Renewal Fund	0.00	0.00	0.00	10,000.00	0.00	10,000.00
51	Inspections	0.00	0.00	0.00	600.00	0.00	600.00
52	Repairs/Fences/Signage	0.00	0.00	0.00	0.00	1,500.00	-1,500.00
53	All Playground Repair	0.00	0.00	874.60	10,000.00	0.00	10,874.60
54	Litter Picking	0.00	0.00	0.00	5,000.00	1,300.00	3,700.00
55	Kerbing	0.00	0.00	0.00	2,500.00	0.00	2,500.00
81	Grass Cutting (Sandham)	0.00	0.00	0.00	0.00	2,020.00	-2,020.00
83	Sandham Gardens - Lease	0.00	0.00	5,000.00	0.00	0.00	5,000.00
		£0.00	0.00	£5,874.60	30,100.00	£4,820.00	31,154.60

SERVICE PROVISION

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
56	Grass Cutting (Los Altos)	0.00	0.00	0.00	6,000.00	2,880.00	3,120.00
57	Revetment Lighting	0.00	0.00	0.00	400.00	0.00	400.00
58	(CYEP) Central Eltham Youth Proj	0.00	0.00	0.00	0.00	0.00	0.00
59	Town Improvement Fund	0.00	0.00	8,593.00	20,000.00	918.95	27,674.05
60	Hanging Baskets	0.00	0.00	0.00	6,871.00	0.00	6,871.00
82	Grounds Maintenance	0.00	0.00	0.00	0.00	548.00	-548.00
		£0.00	0.00	£8,593.00	33,271.00	£4,346.95	37,517.05

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

SANDOWN TOWN COUNCIL
Net Position by Cost Centre and Code

Cost Centre Name

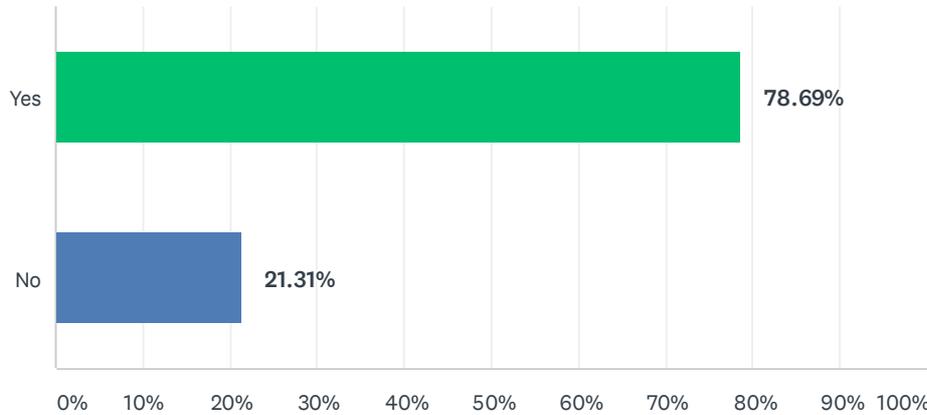
STAFF		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
61	Salaries/HMRC/ Pensions	0.00	0.00	3,175.00	85,000.00	59,174.78	29,000.22
62	Training	0.00	0.00	0.00	1,000.00	1,070.00	-70.00
63	Travel and Expenses	0.00	0.00	0.00	150.00	0.00	150.00
64	Professional Subscriptions	0.00	0.00	0.00	190.00	-81.00	271.00
65	Locum Clerk	0.00	0.00	0.00	500.00	0.00	500.00
		£0.00	0.00	£3,175.00	86,840.00	£60,163.78	29,851.22

TOILETS		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
66	Business Rates	0.00	0.00	0.00	6,000.00	5,139.70	860.30
67	Electricity	0.00	0.00	0.00	1,600.00	1,336.63	263.37
68	Water	0.00	0.00	0.00	900.00	4,992.89	-4,092.89
69	Cleaning & Security	0.00	0.00	0.00	25,000.00	13,446.16	11,553.84
70	Wallgate & Inspection	0.00	0.00	0.00	5,000.00	1,752.00	3,248.00
71	Repairs	0.00	0.00	0.00	3,000.00	544.96	2,455.04
72	Solar/Turbine	0.00	0.00	0.00	200.00	0.00	200.00
73	Refurbishment	0.00	0.00	0.00	80,000.00	75.60	79,924.40
		£0.00	0.00	£0.00	121,700.00	£27,287.94	94,412.06

NET TOTAL	£0.00	372,446.00	£367,027.63	400,697.00	£147,895.60	247,383.03
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Q1 We have opened the existing Public Toilets with Covid 19 guidance and signage. In the new Toilets do you think the council should prioritise Covid 19 Compliant facilities ?

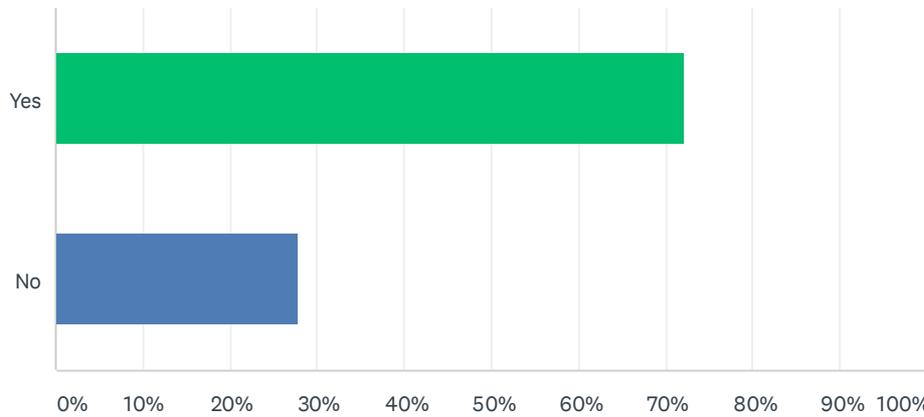
Answered: 61 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	78.69%	48
No	21.31%	13
TOTAL		61

Q2 Do you think there should be contactless payment facilities?

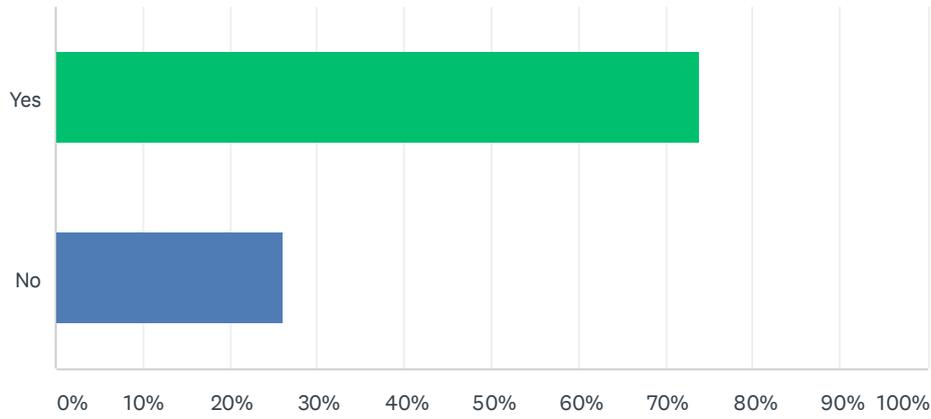
Answered: 61 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	72.13%	44
No	27.87%	17
TOTAL		61

Q3 Do you think there should be additional health & safety features, such as for disposal of sharps? W

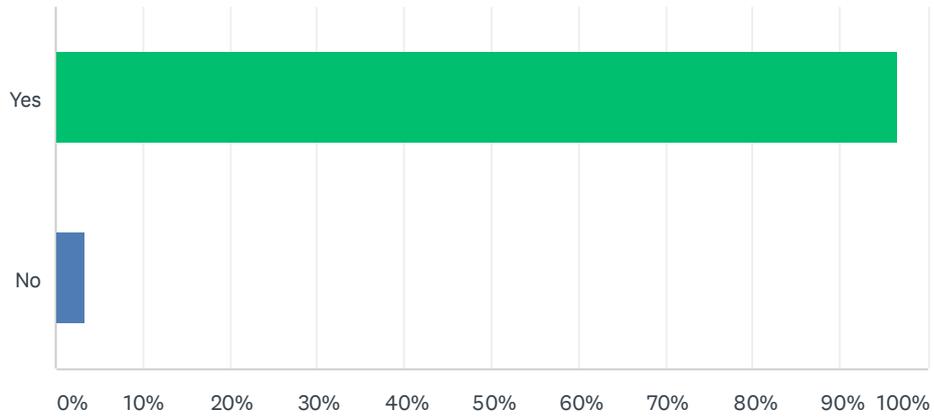
Answered: 61 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	73.77%	45
No	26.23%	16
TOTAL		61

Q4 Do you think the facilities should include non-touch handwashing and drying, to reduce potential of infection?

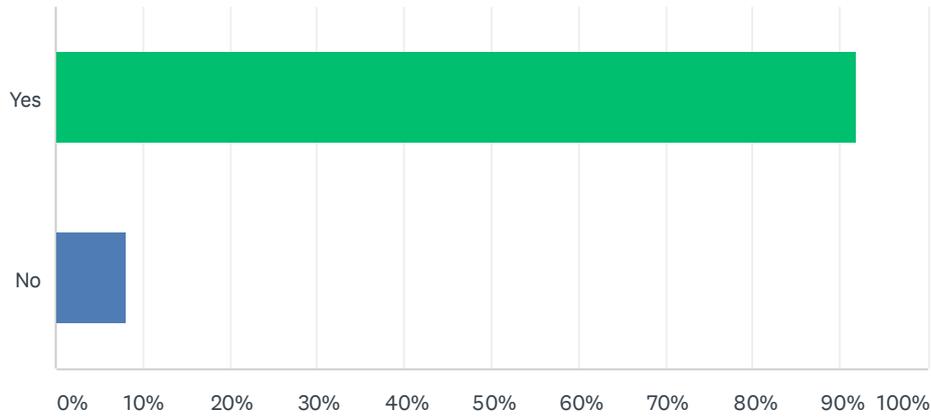
Answered: 61 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	96.72%	59
No	3.28%	2
TOTAL		61

Q5 Do you want CCTV installed (externally) to protect investment and improve safety for users? CCTV would be subject to guidance.

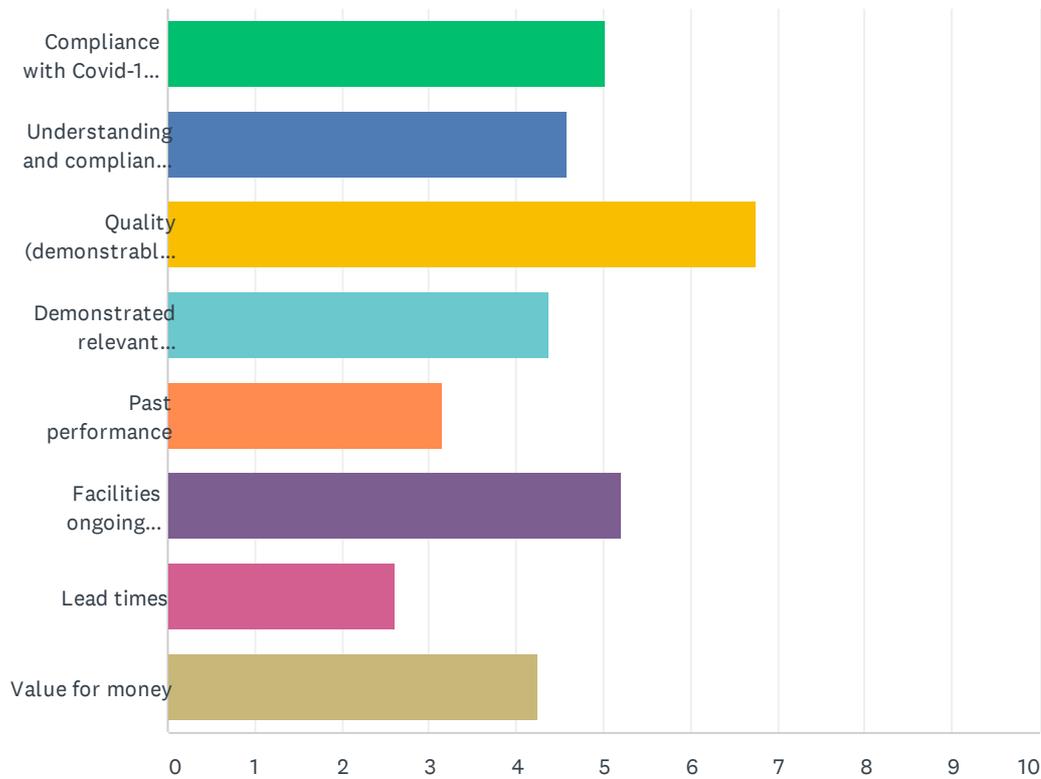
Answered: 61 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	91.80%	56
No	8.20%	5
TOTAL		61

Q6 What order of priority would you give the following assessment criteria?

Answered: 61 Skipped: 0



	1	2	3	4	5	6	7	8	TOTAL	SCORE
Compliance with Covid-19 regulations and guidance addressing issues raised by pandemic.	27.87% 17	9.84% 6	11.48% 7	11.48% 7	6.56% 4	8.20% 5	9.84% 6	14.75% 9	61	5.03
Understanding and compliance of/with factors for consideration outlined in specification	6.56% 4	9.84% 6	19.67% 12	14.75% 9	19.67% 12	13.11% 8	11.48% 7	4.92% 3	61	4.59
Quality (demonstrable ongoing durability and quality)	26.23% 16	39.34% 24	22.95% 14	6.56% 4	4.92% 3	0.00% 0	0.00% 0	0.00% 0	61	6.75
Demonstrated relevant experience	4.92% 3	9.84% 6	8.20% 5	31.15% 19	9.84% 6	19.67% 12	9.84% 6	6.56% 4	61	4.38
Past performance	0.00% 0	3.28% 2	6.56% 4	8.20% 5	26.23% 16	21.31% 13	9.84% 6	24.59% 15	61	3.16
Facilities ongoing availability	19.67% 12	13.11% 8	19.67% 12	4.92% 3	13.11% 8	19.67% 12	8.20% 5	1.64% 1	61	5.21
Lead times	0.00% 0	1.64% 1	3.28% 2	9.84% 6	11.48% 7	9.84% 6	42.62% 26	21.31% 13	61	2.62
Value for money	14.75% 9	13.11% 8	8.20% 5	13.11% 8	8.20% 5	8.20% 5	8.20% 5	26.23% 16	61	4.25