

SANDOWN TOWN COUNCIL



You are hereby summoned to a Meeting of Sandown Town Council to be held on **MONDAY, 27 JULY 2020** at Hall, The Broadway Centre, 1 The Broadway, Sandown, Isle of Wight PO36 9GG, commencing at **6.00 pm** for the transaction of the business set out in the agenda below:

Town Clerk: Richard Priest

Dated: 21 July 2020

PUBLIC ATTENDANCE:

Due to Covid-19 guidelines public access to the meeting will be streamed and there will be no informal Councillors' Surgery prior to the meeting of the Town Council. However, all electors are welcome to contact the councillors to personally discuss any local item of concern. No matters can be put forward to the agenda below unless previously notified to the Clerk, but may be considered for future meetings.

PUBLIC QUESTION TIME – up to 15 minutes are available for members of the public to put forward, in writing, matters relating to the agenda.

Members' of the public at the invitation of the Chairman are entitled to send a written representation on issues affecting the Town. Representations should be no longer than 150 words and will be read at the meeting in order of receipt. If more than one person wishes to make a representation on the same topic, they should nominate one person to make that representation on their behalf. Any questions asked shall not require a response or debate. The Chairman has the right to decide if a question or statement is inappropriate and will not be accepted. Written representations must be received no later 48 hours prior to the start of the meeting.

01-20/21 APOLOGIES

To receive any apologies for absence

02-20/21 DECLARATIONS OF INTERESTS

1. To receive any declarations of pecuniary and non -pecuniary interests
2. To receive and consider granting any written requests for dispensations.

03-20/21 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 16 March 2020 (Paper A)

04-20/21 RATIFICATION OF VIRTUAL DECISIONS

To ratify the decision made virtually in 05-20/21(7)relation to 11 May 2020 changes to national guidance in relation to Covid-19 (Paper B)

RESOLVED:

- (a) THAT it be agreed that any decisions made in relation to the provision of services be stepped back by clerk should the government step back the national restrictions.

(b) In relation to public toilets that

- i. THAT the toilets are reopened subject to agreement regarding cleaning and signage.
- ii. THAT, if necessary, the hours of operation be amended to ensure effective cleaning arrangements can be put in place.
- iii. THAT a deep clean is commissioned prior to reopening of the facilities.
- iv. THAT a deep clean is undertaken weekly in addition to twice daily clean; and
- v. THAT Signage is purchased and displayed to encourage social distancing and good hygiene practices.

(c) In relation to Sandham Gardens

- i. THAT grass cutting and other regular landscaping activities be resumed.
- ii. THAT scheduled tree works be resumed.

(d) In relation to the Broadway Centre

- i. THAT the completion of external storage unit at Broadway Centre be brought forward.
- ii. THAT redecoration of centre in preparation for re-opening be continued; and
- iii. THAT sufficient hand gel, etc be made available in preparation for re-opening.

(e) THAT the re-provision of Toilets be delayed until Full Council meets and the Public can be fully engaged.

05-20/21

FINANCES

1. To approve the payments and receipts lists as presented for March to June 2020 (Paper C)
2. To receive and note the verified bank reconciliations for (Paper D):
 - a) March 2020
 - b) April 2020
 - c) May 2020
 - d) June 2020
3. To receive and approve the year-end report for the period ending 31 March 2020 (Paper E).
4. To receive report and note the Internal Auditors report for the period ending 31 March 2020 (Paper F).
5. To receive approve the 2019/2020 Annual Governance Statements and confirm dates for exercise of public rights. (Paper G).
6. To receive approve the 2019/2020 Accounting Statements (Paper G).
7. To receive and note the expenditure against budget through 30 June 2020 (Paper H).

8. To approve joining the Isle of Wight Council Beach Cleaning Framework Agreement (**CONFIDENTIAL** Paper I)

06-20/21 TO RECEIVE ANY ENVIRONMENTAL ISSUES RAISED

07 -20/21 PLANNING APPLICATIONS

1. To receive any planning applications.
2. To note the comments submitted in relation to the following application (Paper J):

Application No: 20/00455/FUL

Parish(es): Sandown Ward(s): Sandown South

Location: Old Town Hall

Grafton Street

Sandown

Isle Of Wight

PO36 8JJ

Proposal: Demolition of flat roof extensions and outbuildings; proposed conversion to form 9

dwelling and community hall; pair of semi-detached dwellings on land to the rear

08-20/21 TO RECEIVE REPORTS FROM

1. The Town Clerk
2. Town Councillors
3. To note Isle of Wight Council Ward Reports
4. Outside Bodies

09-20/21 DATE OF NEXT MEETING – proposed date 7:00 pm on Monday, 14 September 2020

PUBLIC QUESTION TIME – 10 minutes are available for members of the public to raise, in writing, on any matters relating to town business. Representations should be no longer than 150 words and will be read at the meeting in order of receipt.