



## **SANDOWN TOWN COUNCIL – MEETING MINUTES – 9 MAY 2022**

Minutes of the Meeting of Sandown Town Council held on **MONDAY, 9 MAY 2022** at The Broadway Centre, 1 Broadway, Sandown, Isle of Wight PO36 9GG.

**Present:** Debbie Andre, Frank Baldry, Emily Brothers, Sue Betts, Ian Fletcher, Jenny Hicks, Heather Humby, Alex Lightfoot, Paddy Lightfoot, Robert, May, Ian Ward, Toby Wilcock.

**Also Present:** PA to Councillor Brothers, Richard Priest (Clerk), Jennifer Armstrong (RFO).

### **PUBLIC QUESTIONS:**

Mr Bob Blezzard requested that the planning application in relation to the Cygnet Hotel be considered under planning matters. The clerk advised it was on the list of applications to be discussed.

Mr Blezzard also asked that a named vote be taken for the election of the chairman.

Mr Alan Jones provided a update on the delivery of the Sandown Guide, advising 4,000 copies had been distributed and thanked Cllrs Baldry, Betts, Ward and clerks for their help doing so. The Mayor responded with thanks for Mr Jones for producing the guide.

Mr Stephen Parkes requested an update on the status of the public toilets and asked about the Nolan principles. The mayor responded where it was felt councillors were not adhering to the principles, reporting would be through the monitoring officer.

### **1-2022/2023 APOLOGIES**

No apologies were received.

### **2-2022/2023 POINT OF ORDER**

Cllr Brothers raised a point of order in relation to the election of chair, requesting that as Cllr Paddy Lightfoot was seeking re-election that he vacates the chair to Cllr Humby as Deputy Mayor for the election so the chair could not use the chairman's casting vote to vote for themselves.

Cllr Paddy Lightfoot responded that, as Cllr Brothers had been advised in response to her emailed request of the same, the standing orders (16.1.5) stated the chairman of the council remained as such until a new chairman was elected and (16.1.8/22.2) that the current chairman had a right to both an original vote and a casting vote.

The clerk clarified that the process for nominations and voting and highlighted standing order 23.1 which provided for the chairman to use a casting vote in the event of a tie in the election of chair.

### **3-2022/2023 TO ELECT A TOWN MAYOR**

Cllr Brothers nominated Cllr Debbie Andre as Mayor and Cllr Andre accepted. Cllr Humby seconded the nomination.

Cllr Baldry nominated Cllr Paddy Lightfoot as Mayor and Cllr Paddy Lightfoot accepted. Cllr Wilcock seconded the nomination.

A named vote was requested. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows. and it was:

#### For Cllr Debbie Andre (6)

Cllrs Debbie Andre, Sue Betts, Emily Brothers, Jenny Hicks, Heather Humby, Robert May.

#### For Cllr Paddy Lightfoot (7)

Cllrs Frank Baldry, Ian Fletcher, Alex Lightfoot, Paddy Lightfoot, Ian Ward, Toby Wilcock.  
Casting Vote: Paddy Lightfoot.

#### Abstentions (0)

Cllr Paddy Lightfoot was duly elected and stayed in the chair

#### RESOLVED:

THAT Cllr Paddy Lightfoot be elected as Mayor of Sandown Town Council.

### **4-2022/2023 TO RECEIVE THE TOWN MAYORS' DECLARATION OF OFFICE**

Cllr Paddy Lightfoot's Declaration of Acceptance of Office of Mayor was received.

### **5-2022/2023 TO ELECT A DEPUTY MAYOR**

Cllr Betts nominated Cllr Heather Humby as Deputy Mayor. Cllr Humby declined the nomination.

Cllr Brothers nominated Cllr Debbie Andre as Deputy Mayor and Cllr Andre accepted. Cllr Humby seconded the nomination.

Cllr Fletcher nominated Cllr Alex Lightfoot as Deputy Mayor who accepted the nomination. Cllr Ward seconded the nomination.

A named vote was requested. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows. and it was:

#### For Cllr Debbie Andre (6)

Cllrs Debbie Andre, Sue Betts, Emily Brothers, Jenny Hicks, Heather Humby, Robert May.

For Cllr Alex Lightfoot (7)

Cllrs Frank Baldry, Ian Fletcher, Alex Lightfoot, Paddy Lightfoot, Ian Ward, Toby Wilcock.  
Casting Vote: Paddy Lightfoot.

Abstentions (0)

RESOLVED:

THAT Cllr Alex Lightfoot was duly elected as Deputy Mayor.

**6-2022/2023 TO RECEIVE THE DEPUTY MAYORS' DECLARATION OF OFFICE**

Cllr Alex Lightfoot's Declaration of Acceptance of Office of Deputy Mayor was received.

**7-2022/2023 DECLARATIONS OF INTERESTS**

1. To receive any declarations of pecuniary and non -pecuniary interests.

Cllr Sue Betts declared an pecuniary interest in 12(12) of the agenda relating to a grant application from Blue Seas Protection and advised that her employment as recorded on the register of interest held on file required updating. Clerks advised registers would be circulated to all councillors for updating in due course as it was a new council year.

Cllrs Debbie Andre and Ian Ward declared interests as members of the Isle of Wight Council.

2. To receive and consider granting any written requests for dispensations.

No requests for written dispensations had been received.

**8-2022/2023 MINUTES OF THE LAST MEETING**

Cllr Brothers proposed an amendment to item 90-2021/2022, that 100% of the councils contribution to the Sandown Community Association guide would be returned if it did not progress to a second issue. This was not the recollection of other members, and the amendment was not seconded.

A proposal to approve the minutes was moved and duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (9), Against (2), Abstentions (1).

RESOLVED:

THAT the minutes of the meeting held on 14 March 2022 be approved as a true record.

**9-2022/2023 HR COMMITTEE**

A motion was moved to defer the approval of the HR Committee's terms of reference and appointment of the membership of the committee as there was an ongoing HR issue.

Clarification was provided that the membership of the HR committee would remain the same until that time.

The proposal was duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (12), Against (0), Abstentions (0).

RESOLVED:

THAT the appointment of members to the HR committee and the approval of the committee's terms of reference be deferred until all open HR issues had been resolved.

**10-2022/2023 REVIEW AND ADOPTION OF STANDING ORDERS AND SANDOWN TOWN COUNCILS FINANCIAL REGULATIONS.**

Members were advised the Standing Orders and Financial Regulations had been revised to ensure any references within the documents were correct, to reflect the changes to procurement thresholds and legislation and to gender neutralise the document.

A number of amendments were proposed to the standing orders:

- 7.4 The removal of the reference to "Him".
- 9.9 Add "That this councils practice is to require members to verbally confirm their votes.
- 13.7 That the provision be removed.
- 15.9 In event of chair being nominated, chair is ceded to deputy.
- 18.3 This is a duplicated provision.
- 20.6 That the Chairman be given the final say if motions were to be included on an agenda.
- 25.4(vii) That the provision be bought in line with those relating to hard copy tender submissions, namely that they be opened in the presence of at least one councillor and that this be facilitated via the creation of an email address specifically for this purpose.
- 27.2 That the provision be deleted as it did not apply to Sandown Town Council (clarification was provided it was struck through for this purpose)

It was suggested, provision 13.7, was to improve the accuracy of the minutes. In addition, advanced notice of motions and amendments, allowed clarity on the legal position and other relevant information to be provided before a decision was made.

A number of the proposed amendments related to standing orders related to the legal requirements and as such it was recommended by NALC that these provisions not be altered though they could be gender neutralised or added to as long as the additional wording did not negate the original provision.

A proposal was then made and duly seconded, that the proposed amendments be circulated to allow for their review so clarification on the legal position and any other

relevant information be provided to inform the decision. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (10), Against (1), Abstentions (1).

**RESOLVED:**

THAT the approval of the standing orders and financial regulations be deferred to the next meeting to allow for the proposed amendments to be circulated and any relevant advice provided.

**11-2022/2023 REVIEW OF COUNCIL ADMINISTRATION ARRANGEMENTS AND POLICIES (Paper D)**

- (a) Absence and Sickness Policy
- (b) CCTV Policy
- (c) Complaints Procedure
- (d) Communications Policy
- (e) Dignity at Work – Bullying and Harassment
- (f) Disciplinary Policy
- (g) Document Retention Policy
- (h) Equality and Diversity Policy
- (i) GDPR Policy
- (j) Grant Award Policy
- (k) Grievance Procedure
- (l) Health and Safety Policy
- (m) Lone Worker Policy
- (n) Publication Schedule -Freedom of Information
- (o) Recording Policy
- (p) Redundancy Policy
- (q) Staff Recruitment and Retention
- (r) Training and Development Policy
- (s) Vexatious Complaints Policy
- (t) Volunteer Policy

A proposal was received to refer the policies relating to the staffing matters to the HR committee for review and approve the non-staffing related policies en bloc, which was duly seconded. It was suggested the reviews be undertaken within three months but this was not supported. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (10), Against (1), Abstentions (1).

**RESOLVED:**

- (i) THAT the following policies be approved en bloc
  - (b) CCTV Policy
  - (d) Communications Policy

- (g) Document Retention Policy
  - (i) GDPR Policy
  - (j) Grant Award Policy
  - (n) Publication Schedule -Freedom of Information
  - (o) Recording Policy
- (ii) THAT the following policies be referred to the HR Committee for review:
- (a) Absence and Sickness Policy
  - (c) Complaints Procedure
  - (e) Dignity at Work – Bullying and Harassment
  - (f) Disciplinary Policy
  - (h) Equality and Diversity Policy
  - (k) Grievance Procedure
  - (l) Health and Safety Policy
  - (m) Lone Worker Policy
  - (p) Redundancy Policy
  - (q) Staff Recruitment and Retention
  - (r) Training and Development Policy
  - (s) Vexatious Complaints Policy
  - (t) Volunteer Policy

**12-2022/2023 REVIEW OF THE COUNCIL’S AND/OR STAFF SUBSCRIPTIONS TO OTHER BODIES**

Members came forward to represent the council on a number of outside bodies as follows:

- (a) Isle of Wight Association of Local Councils – Cllrs Brothers and Humby
- (b) Revetment Working Party – Cllrs Humby, Alex Lightfoot and Ian Ward
- (c) South Wight Health and Wellbeing Board – Cllrs Betts, Hicks and Humby.

**13-2022/2023 FINANCES**

**2021/2022**

1. To approve the Payments and Receipts lists as presented for March 2022

Councillors’ votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (10), Against (1), Abstentions (1).

**RESOLVED:**

THAT the payments and receipts for March 2022 be approved.

2. To receive and note the verified bank reconciliations for March 2022

The verified bank reconciliations for March 2022 were noted.

3. To receive and note the expenditure against budget through 31 March 2022

Members sought clarification regarding the following (which the Responsible Financial Officer provided):

- the underspend in regard to the Chronicle when £1,000 had been agreed towards a hard copy publication. The £1,000 was a 2022/2023 budget item and the spending in the report related to the archiving of the original Chronicles and;
- the overspend relating to Grants. This was the result of monies which were being received late in the 2020/2021 financial year and not being passported until the 2021/2022 financial year.

The expenditure against budget through March 2022 was noted.

4. To receive and approve the year-end report for the period ending 31 March 2022

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (11), Against (0), Abstentions (1).

RESOLVED:

THAT the year-end report for the period ending 31 March 2022 be approved.

**Annual Accounts**

5. To receive report and note the Internal Auditors report for the period ending 31 March 2022

The Internal Auditors report for 2021/2022 was noted.

6. To receive approve the 2021/2022 Accounting Statements

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (11), Against (0), Abstentions (1).

RESOLVED:

THAT the year-end report for the period ending 31 March 2022 be approved.

7. To review the Inventory of Land and Other Assets Including Buildings and Office Equipment.

Members were advised that where the purchase price of an asset a nominal value to £1.00 was applied. In addition, normal accounting treatments of depreciating assets were did not apply as outlined in Joint Panel on Accountability and Governance (JPAG) guidance.

The council's asset register as of 31 March 202 Internal Auditors report for 2021/2022 was noted.

8. To receive approve the 2021/2022 Annual Governance Statements and confirm dates for exercise of public rights.

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (12), Against (0), Abstentions (0).

RESOLVED:

THAT the Annual Governance Statements 2021/2022 be approved and the dates for exercise of public rights for the year-ending 31 March 2022 be confirmed.

**2022/2023**

9. To approve the Payments and Receipts lists as presented for April 2022.

Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (10), Against (1), Abstentions (1).

RESOLVED:

THAT the payments and receipts for April 2022 be approved.

10. To receive and note the verified bank reconciliations for April 2022

The verified bank reconciliations for April 2022 were noted.

11. To receive and note the expenditure against budget through April 2022

The the expenditure against budget through April 2022 was noted.

12. To consider the grant application from Blue Seas Protection

Cllr Sue Betts left the room.

A vote was taken regarding receiving a brief presentation from members of Blue Seas Protection. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (8), Against (3), Abstentions (0).

RESOLVED:

THAT the presentation from Blue Seas Protection be received.

Following the presentation from two members of the organisation, consideration was given to a grant application received. Members asked a number of questions including:

- if the events would go ahead without the grant; they were advised it may not but if it did would be smaller in scale.

- If Blue Seas had the vehicles/vessels required for the proposed events to which it was confirmed they did.

Members were concerned it was unclear how much funding was sought and noted a grant for £3,500 had been received from Morrisons for the project. Further concerns were raised that Susan Betts, the organisations secretary was not listed as such on the charity commissions website. Other points discussed included if residents would notice if the activities didn't take place and the lack of accounting records provided to support the application.

The Public Realm (Assets) working party had considered the proposal and it was their recommendation that council refuse the application.

A proposal to refuse the application was made and duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (11), Against (0), Abstentions (0).

RESOLVED:

THAT the grant application from Blue Seas Protection be rejected.

13. Insurance cover.

Cllr Betts returned to the meeting.

The RFO advised council that the same insurance company had been used for several years. While insurance was a delegated function support to seek quotations from alternative providers to see if better value could be achieved was sought and received.

14. Southern Water Community Funding Projects.

The clerk presented an outline from the Public Realm (Assets) working party regarding spending the monies as reported in 1.15 of the Working Party briefing note. Full details of the £5,000 for a youth project were not yet available and therefore it was not suggested that this aspect of the proposal be committed to at this time.

Confirmation was provided that the painting of the pumping station was not linked to the community funding monies but works did need to tie in with the installation of the toilets on the adjacent site.

A proposal to approve the other items was made and duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (11), Against (0), Abstentions (1).

RESOLVED:

THAT the community funding from Southern Water be allocated as follows with £5,000 retained for a possible match funded Youth Project:

- £1,500 Walkie-talkies for concessionaires
- £1,500 A boards for litter picks
- £1,500 Defibrillator at the west end of town.
- £500 Educational Materials

**14-2022/2023 MOTION WITHOUT NOTICE**

A proposal to extend the meeting by 30 minutes as provided by standing order 9.1.3(i) was made and duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (11), Against (1), Abstentions (0).

RESOLVED:

THAT the meeting be extended by 30 minutes.

**15-2022/2023 WORKING PARTIES (Paper Q)**

Members considered the report outlining the recent work of the working parties. Discussion included:

Events working party:

- The Sandown Community Association hard copy guide - Cllr Brothers suggested that the council's content in the guide was wooden, bureaucratic and the pictures selected dull and questioned why the content had been approved. Clarification was provided that since no copy had come forward from the working group, staff had created content from the website in a very limited time.
- Cllr Brothers advised she would no longer serve on any working parties. There was a short debate regarding committees; however members were advised there had been over 20 working party meetings which, had they of been committee meetings could not have been resourced.

A proposal in line with the recommendation regarding Facebook in the report was made and duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (11), Against (1), Abstentions (0).

RESOLVED:

- (i) THAT Facebook be used for the dissemination of information only, including the publication of agendas, details of meetings, minutes and press releases from 2022-2023.

(ii) THAT commenting be turned off.

A further proposal supporting then recommendation in the report relating to the audio facilities in the main hall as outlined in the report was made and duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (11), Against (1), Abstentions (0).

**RESOLVED:**

THAT pricing for a conference system for the main hall with 15 free standing wireless microphones and a suitable hearing loop be obtained.

Members were then asked which working parties if any they wished to be a member of and were appointed as follows:

- (a) Public Realm (Assets) – Cllrs Heather Humby, Alex Lightfoot and Ian Ward.
- (b) Public Realm (Projects) – Cllrs Ian Fletcher, Heather Humby, Jenny Hicks and Alex Lightfoot.
- (c) Events – Cllrs Frank Baldry, Ian Fletcher, Jenny Hicks and Heather Humby.
- (d) Engagement and Communication – Cllrs Frank Baldry, Alex Lightfoot, Ian Ward and Toby Wilcock

**16-2022/2023 2022/2023 MEETING DATES**

The following meeting dates were noted:

18 July 2022.

19 September 2022

21 November 2022

6 February 2023

20 March 2023

15 May 2023 (Annual Meeting)

**17-2022/2023 TO RECEIVE ANY ENVIRONMENTAL ISSUES RAISED**

No environmental issues had been received.

**18-2022/2023 TO RECEIVE ANY PLANNING MATTERS**

The following planning application were considered.

Reference

Address

[22/00591/FU](#)

Land At Sandown Beach, East Of Beach Huts, Esplanade.

No discussion took place regarding the application as it had been submitted by the council in order to provide a base for the beach safety service.

[22/00369/FUL](#) Cygnet Hotel, 58 Carter Street, PO36 8DQ

Members were reminded that they had been notified of the application via email when it was first publicised. The outline of the details were read out with background being provided that the application was original bought forward 5 years ago but the owner had tried to keep the business going, including providing stage 1 homelessness support for seven individuals, but could no longer continue. It was noted the proposed accommodation was in line with other developments in the area. Comments made include the risk the site would become derelict if the change of use was not agreed.

A proposal that a neutral comment, suggesting the council did not object if the concerns raised by other agencies were addressed as made and duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (10), Against (0), Abstentions (1) (Cllr Andre did not vote as development was in her ward).

**RESOLVED:**

THAT the clerk submit a comment with a neutral position suggesting that concerns raised would need to be addressed.

[22/00240/HOU](#) 2 Castle Mews, George Street, PO36 8JB (No Comments)

**19-2022/2023 MOTION WITHOUT NOTICE**

A proposal according to Standing Order 9.1.3(iii), to convene an additional meeting in two weeks time from the date of the meeting, to discuss the outstanding business on the agenda was made and duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (11), Against (1), Abstentions (0).

**RESOLVED:**

THAT an additional meeting be convened in two weeks' time to discuss the outstanding business on the agenda namely items 17-19-2022/2023.

**RECONVENED MEETING**

Minutes of the Meeting of Sandown Town Council begun on Monday, 9 May 2022 reconvened on **MONDAY, 23 MAY 2022** at The Broadway Centre, 1 Broadway, Sandown, Isle of Wight PO36 9GG.

**Present:** Debbie Andre, Frank Baldry, Emily Brothers, Sue Betts, Ian Fletcher, Jenny Hicks, Heather Humby, Alex Lightfoot, Paddy Lightfoot, Robert, May, Ian Ward.

**Also Present:** PA to Councillor Brothers, Richard Priest (Clerk), Jennifer Armstrong (RFO).

## **20-2022/2023**

### **1. The Town Clerk**

Members considered the briefing note outlining the work of the clerk. A verbal update was also provided. Key points included:

- A request to support a night walk for charity by opening the Yaverland toilets overnight has been received. Council had previously been supportive of the event and arrangements were being made.
- Following the proposal to review various policies and procedures, work had begun to evaluate the implications in terms of human resources and budget.
- A royal visit involving the children, who had designed the flag and mugs as part of the jubilee celebrations, and nominees for the queens voluntary award.
- Comments had been received from user groups regarding the microphone and loop system. Consideration would need to be given to the cost implications of providing additional equipment and any technical support on the hire costs, especially as many groups were subsidised.
- A survey had been conducted on the flag poles on the esplanade and they had been found to be unsafe. Works would be undertaken to remove them. Clarification was provided this did not include the newly installed poles at the war memorial.

A suggestion was made that the award for Sandown was “qualified” in relation to water quality. Members were advised officers had not been advised of this. It was also highlighted that the water quality in the bay, based on the current sampling regime, was currently rated as excellent. Comments were also made in relation to various initiatives relating to Southern Water being included in the press release regarding the Blue Flag. Council was reminded that at the time the application was submitted the funding from Southern Water had not come forward and the application had been made on the basis of existing provisions.

### **2. Town Councillors**

Cllr Andre informed members there were some issues with the public dispersal areas in Sandown which could impact on police enforcement during the summer season. The signage in place was not compliant with new legislation relating to PSPOs. The relevant department at the Isle of Wight Council had been asked to replace the signage as a matter of urgency. Cllr Andre would also be walking the ward with the local PCSO team to explore antisocial behaviour issues.

Cllr Andre also raised the issue of a Neighbourhood Plan and highlighted the deadlines in relation to funding available to support such an initiative. Cllr Andre would work with clerks to bring forward a report at the July 2022 meeting regarding Sandown Town Council submitting an expression of interest in relation to a neighbourhood plan .

Finally, Cllr Andre advised a Youth Forum meeting had taken place attended by around 20 young people and the new Youth MP with positive comments regarding youth activities addressing antisocial behaviour among young people.

Cllr Humby provided a brief updated on her activities; the library surgeries had been quiet with most issues raised being unitary authority matters.

Cllr Fletcher advised members that the arrangements for the Jubilee Picnic at Browns were progressing well.

Cllr Hicks raised concerns regarding litter and other anti-social behaviour at alcoves in Battery Gardens alcoves possibly linked to the use of the site by a homeless person. Members were updated on the Isle of Wight Councils actions in relation to the situation by the ward member and advised the situation was being managed as best as possible.

Cllr Ward provided an update on the court case relating to the enforcement notice served on the Ocean Hotel and advised that a date for hearing had been set despite the owners failure to attend the proceedings. Thanks were also extended to the Sandown Community Association and the Green Towns Volunteers for organising a protest prior at the court.

Cllr Paddy Lightfoot advised members that the Isle of Wight Council Cabinet had postponed the decision relating to the use of the land for the Eastern Garden toilets to the July meeting of Cabinet. This would delay works as arrangements for work to be started could not begin until the necessary permissions were in place.

Members also noted that it was unlikely there would be provision for toilets at Pier Street through the season as the Isle of Wight Council had not made one and the sale had not yet gone through. It was also unclear if the new owner had planned to make provision. Sandown Town Council had not made budget provision for toilets but members were asked to bring forward any suggestions prior to the July 2022 meeting.

A meeting had been arranged with the Bay's resilience officer and Wight Water to discuss the provision of youth activities using the community funding from Southern Water for Friday, 27 May 2022. An extraordinary meeting may need to be held to finalise the spending once the details of the project had been finalised.

### 3. Outside Bodies

Cllr Brothers provided an update on the recent meeting of Sandown Forum.

Cllr Humby provided an oral report in relation to the South Wight Health and Wellbeing Board including an update on the settlement of Ukrainian refugees on the Island. Complaints regarding the lack of NHS dentists and access to doctors would also be taken forward.

### **21-2022/2023 EXCLUSION OF PUBLIC AND PRESS**

Following a typing error being highlighted a proposal was received to amend the motion to exclude public and press to refer to Item 19 on the agenda – Staffing Matters. The proposal was duly seconded and councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (9), Against (2), Abstentions (0).

RESOLVED:

THAT the proposed motion relating to the exclusion of public and press be amended to reflect the correct agenda number, namely Item 19: Staffing Matters.

A further proposal was made to exclude the public and press and duly seconded. Councillors' votes were confirmed verbally to meet accessibility requirements; the results were as follows and it was:

For (11), Against (0), Abstentions (0).

RESOLVED:

THAT under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, namely Agenda item number 19-2022/2023 (Staffing Matters) on the grounds that there is likely to be disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Act and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**22-2022/2023 STAFFING MATTERS**

The clerk circulated a copy of his appraisal and advised members that while it was not normal practice for Full Council to consider an officer's appraisals due to the issues highlighted, it was right and proper and that there may be cost implications. The clerk and the RFO then left the room. Members considered the document, and the Chairman was asked to seek legal advice in relation to HR and Reasonable Adjustment matters raised to inform further discussion.

**PUBLIC QUESTION TIME** – No members of the public attended the reconvened meeting nor had any written questions been received.