



## SANDOWN TOWN COUNCIL

Mrs Marion Cook CiLCA

Town Clerk

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### **Minutes of a meeting of Sandown Town Council Finance & General Purposes Committee held on Monday 09 May 2016 at 7.00pm at The Broadway Centre, Sandown**

MEMBERS PRESENT: Cllr. Ward ( Chairman) Cllr. Cowley, Cllr. Grandchamp, Cllr. Humby, Cllr. Mereweather, Cllr. Patel

IN ATTENDANCE: Cllr. Blezzard (Locum Clerk and County Councillor) Cllr. Stephenson

**190/16 To receive apologies for absence**

Apologies were received from Cllrs. Dupre and Wright

**191/16 To receive declarations of interest**

There were no declarations of interest.

**192/16 To approve and sign the minutes of the meeting held on 11 January 2016**

It was **RESOLVED** to accept the minutes as a true and correct record.

**193/16 To receive and approve the Financial Reports**

Members requested confirmation of the reasons for payments to Ben Holbrook, to be provided when the Town Clerk returns from leave. It was also requested that in future details of the period covered are shown in respect of utility bills.

It was **RESOLVED** to approve the Sandown Town Council receipts and payments for the period 01 – 31 March 2016

It was **RESOLVED** to approve the Sandham Gardens receipts and payments for the period 01 – 31 March 2016

**194/16 To receive and approve the schedule of payments**

It was **RESOLVED** to approve the Sandown Town Council schedule of payments totalling £1,963.33 and the Sandham Gardens schedule of payments totalling £144.00. Invoices were seen and initialled and both schedules were signed by Cllrs. Cowley and Mereweather.

**195/16 To discuss and revise, if necessary, the Grant Application Process and Forms**

Members were content with the grant application process and noted that the timetable and meeting dates for this year's grants would be decided at the Annual Meeting of the Town Council.

It was **RESOLVED** to make no change to the Grant application process and forms

The meeting closed at 7.25pm

Signed  
Chairman

Date 11 July 2016