



SANDOWN TOWN COUNCIL

Mrs Marion Cook CiLCA

Town Clerk

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Minutes of a meeting of Sandown Town Council Finance & General Purposes Committee held on Monday 05 June 2017 at 7.00pm at Business Hub, College Close, Sandown

MEMBERS PRESENT: Cllr. Brading, Cllr. Cowley, Cllr. Grandchamp, Cllr. Lawson, Cllr. Patel (ex-officio), Cllr. Ward

IN ATTENDANCE: Mrs Marion Cook (Town Clerk)

222/17 To elect the Chairman for the year ensuing year

As outgoing Chair, Cllr. Ward asked for nominations and Cllr. Brading was elected unanimously.

223/17 To receive apologies for absence

Apologies were received and accepted from Cllrs. Humby and Mereweather.

224/17 To receive declarations of interest

No Declarations of interest were received

225/17 To approve and sign the minutes of the meeting held 09 January 2017

It was **RESOLVED** to accept the minutes as a true and correct record.

226/17 To receive and approve the Financial Reports (Available prior to the meeting)

Income & Expenditure

Sandown Town Council for the period 01 - 31 March & 01 – 30 April 2017

The Clerk answered questions about the income and expenditure for the period.

The next set of documents would be easier for members to read with line numbers down the sides of each sheet. The Chronicle was discussed, and it was suggested that we look into the cost ratio between four more pages for advertising and the cost of extra printing. Would these extra pages be used for advertising or for community information. As a result of discussions it was suggested that a recommendation be made to Full Council for a new committee be formed to deal with Communications, as this seemed to be the area about which the Public was most concerned.

Members approved the Financial reports.

227/17 To receive and approve the schedule of payments

It was **RESOLVED** to approve the Sandown Town Council schedules of payments totalling £14,272.36 Invoices were seen and initialled and both schedules were signed by Cllrs. Cowley and Ward.

228/17 To discuss the grant procedure and application form 2017/18

In view of the small amount of money that is available in the Budget for grants, this was discussed at great length and the following recommendations will be made to Full Council:

- a) Grants would be delayed this year to put a new procedure in place, and to be able to advertise that new procedure

- b) To be a small award grant scheme, with Council reserving the right to place a cap on the amounts, and not award grants more than two years in a row.
- c) Full Council meeting on 14 August to approve new form
- d) Publicise scheme, with printed form in Chronicle in September
- e) Presentations to Full Council 16 October
- f) Finance Committee to make grant award decision 06 November
- g) No extension of application date to be made
- h) No chasing of individual groups to get forms in

The presentations, which will be mandatory, will be on the basis that if a grant was awarded last year, we need to know how that money was spent, who benefited, and what the outcome was. If it is a new application, details of how the money will be spent, and what the anticipated outcome will be.

Clerk to circulate new form, based on this information, to F&GP committee members, ready for presentation to Full Council 14 August.

229/17

To agree the date of the next F & GP meeting

It was agreed that the next meeting would be held on 04 September 2017

Signed
Chairman

Date 04 September 2017