

# SANDOWN TOWN COUNCIL

Mrs Marion Cook CiLCA

Town Clerk Onward Business Hub, College Close, Sandown, Isle of Wight  
Telephone 01983 408287 email:townclerk@sandowntowncouncil.gov.uk

Notice is here given that an Extra Ordinary Meeting of Sandown Town Council will be held at the Business Hub, College Close Sandown on Wednesday 6<sup>th</sup> September 2017 commencing at 7.0pm for the transaction of the business set out in the agenda below:

Signed *Raj Patel*

Date 31<sup>st</sup> August 2017

Raj Patel  
Mayor of Sandown

## AGENDA

- 1 **APOLOGIES**  
To receive any apologies for absence
- 2 **DECLARATIONS OF INTERESTS**
  - 2.1 To receive any declarations of pecuniary and non -pecuniary interests
  - 2.2 To receive and consider granting any written requests for dispensations.
- 3 **EXCLUSION OF PRESS AND PUBLIC**  
“that in the view of the (special) (confidential) nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and are instructed to withdraw”.
4. **MAYOR TO REPORT ON THE RESIGNATION OF TOWN CLERK**  
For noting
5. **TO AGREE TO APPOINT AN APPOINTMENT PANEL WHO ARE INSTRUCTED TO PRODUCE A PERSON SPECIFICATION, JOB DESCRIPTION AND THE APPOINTING TIME SCALE AND BRING DETAILS BACK TO A SPECIAL MEETING OF THE COUNCIL PRIOR TO ADVERTISING THE CLERKS VACANCY AND INTERVIEWING.**