

SANDOWN TOWN COUNCIL



You are hereby summoned to a Meeting of Sandown Town Council to be held on **MONDAY, 16 March 2020** at Hall, The Broadway Centre, 1 The Broadway, Sandown, Isle of Wight PO36 9GG, commencing at **7.00 pm** for the transaction of the business set out in the agenda below:

Town Clerk: Richard Priest

Dated: 9 March 2020

COUNCILLORS' SURGERY

An informal Councillors' Surgery will be held prior to each meeting of the Town Council, commencing at **6.45 pm** in the Broadway Centre. All electors are welcome to attend this informal session to meet those Town Council and Isle of Wight Council Ward councillors attending to discuss personally any local item of concern. No matters can be put forward to the agenda below unless previously notified to the Clerk, but may be considered for future meetings.

PUBLIC QUESTION TIME – 15 minutes are available for members of the public to speak on matters relating to the agenda.

Members' of the public at the invitation of the Chairman are entitled to speak once on issues affecting the Town for no longer than 3 minutes. If more than one person wishes to speak on the same topic, they should nominate one person to speak on their behalf. Any questions asked shall not require a response or debate. The Chairman has the right to decide if a question or statement is inappropriate & will not be accepted. All persons present will act respectfully towards every other person present or they will be excluded. Members of the public are respectfully asked to remain silent on commencement of the meeting & throughout.

1853/19 APOLOGIES

To receive any apologies for absence

1854/19 DECLARATIONS OF INTERESTS

1. To receive any declarations of pecuniary and non -pecuniary interests
2. To receive and consider granting any written requests for dispensations.

1855/19 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 24 February 2020.

1856/19 FINANCES

1. To approve the payments lists as presented.
2. To receive and note the verified bank reconciliations for February 2020.
3. To receive and note the expenditure against budget until 29 February 2020.
4. To receive and note finance report for period ending 29 February 2020.
5. To receive report and agree way forward for Sandown Beach Safety.
6. To receive report and agree way forward for Hanging Basket project.
7. To commence procurement process for Sandown Public Toilet re-provision.

8. To note VE Day @ 75 plans for May 2020.
9. To agree on Town Council Association provider for 2020/21.

1857/19 TO RECEIVE ANY ENVIRONMENTAL ISSUES RAISED

To receive and comment as appropriate on the Isle of Wight Council's consultation on Public Space Protection Orders

1858/19 TO RECEIVE ANY PLANNING APPLICATIONS

1859/19 TO RECEIVE REPORTS FROM

1. The Town Clerk – including review/reaffirmation of the Policies:

Revised Policies:

- a) Communications Strategy (LR)
- b) Publication Scheme (LR)
- c) Risk management policy (LR)

Policies to reaffirm:

- d) CCTV
 - e) Absence and Sickness Policy
 - f) Complaints Procedure
 - g) Dignity at Work/Bullying and Harassment Policy
 - h) Disciplinary Policy
 - i) Document retention Policy
 - j) Equality and Diversity Policy
 - k) Financial Regulations (LR)
 - l) General Data Protection Regulation Policy 2018 and Privacy Notice
 - m) Grievance Policy
 - n) Health & Safety Policy
 - o) Information available under model publication scheme
 - p) Lone Worker Policy
 - q) Members Code of Conduct
 - r) Persistent or Vexatious Complaints Policy
 - s) Public Complaining Policy
 - t) Recording & Photography at Meetings
 - u) Redundancy Policy
 - v) Staff Recruitment and Retention Policy
 - w) Standing Orders
 - x) Volunteer Policy
2. Town Councillors
 3. To note Isle of Wight Council Ward Reports
 4. Outside Bodies

1860/19 DATE OF NEXT MEETING – proposed date 7:00 pm on Monday, 20 April 2020

PUBLIC QUESTION TIME – 10 minutes are available for members of the public to speak on any matters relating to town business.