



SANDOWN TOWN COUNCIL – AGENDA – 12 FEBRUARY 2024

You are hereby summoned to the Annual General Meeting of Sandown Town Council to be held on **MONDAY, 12 FEBRUARY 2024** at Main Hall, The Broadway Centre, 1 Broadway, Sandown, Isle of Wight PO36 9GG at **7.00 pm** for the transaction of the business set out in the agenda below:

Town Clerk: Richard Priest

Dated: 5 February 2024

PUBLIC ACCESS

Attendees are encouraged to undertake a lateral flow test prior to attending the meeting. While there is no legal requirement to self-isolate, if you are unwell in anyway, please do not attend the meeting as other attendees could be vulnerable.

COUNCILLORS' SURGERY

The informal Councillors' Surgeries held prior to this meeting of the Town Council, will commence at 6:45 pm in the Broadway Centre. All electors are welcome to attend this informal session to meet those Town Council and Isle of Wight Council Ward councillors attending to discuss personally any local item of concern. No matters can be put forward to the agenda below unless previously notified to the Clerk but may be considered for future meetings.

AGENDA

PUBLIC QUESTION TIME

15 minutes are available for Members' of the public, at the invitation of the Chairman, to speak once on issues relating to the Agenda no longer than 3 minutes. If more than one person wishes to speak on the same topic, they should nominate one person to speak on their behalf. Any questions asked shall not require a response or debate. The Chairman has the right to decide if a question or statement is inappropriate & will not be accepted. All persons present will act respectfully towards every other person present or they will be excluded. Members of the public are respectfully asked to remain silent on commencement of the meeting & throughout.

1. APOLOGIES

To receive any apologies for absence

2. DECLARATIONS OF INTERESTS

1. To receive any declarations of pecuniary and non -pecuniary interests
2. To receive and consider granting any written requests for dispensations.

3. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 20 November 2023 (Paper A)

4. FINANCES

1. To approve the Payments and Receipts lists as presented for November 2023 (Paper B)
2. To approve the Payments and Receipts lists as presented for December 2023 (Paper C)
3. To approve the Payments and Receipts lists as presented for January 2024 (Paper D)
4. To receive and note the verified bank reconciliations through January 2024 (Paper E)
5. To receive and note the expenditure against budget through January 2024 (Paper F)
6. To receive an update on the external audit and public rights process.
7. To approve the updated Risk Register (Paper G)
8. To approve the 2024/2025 Budget (Paper H)
9. To set the 2024/2025 Precept

5. BAY PLACE PLAN

1. To adopt the Bay Place Plan
2. To appoint two members to the Bay Place Plan Steering Group

6. TOWN CLERK REPORT

To consider the report from the Clerk (Paper I)

7. WORKING PARTIES

To consider the Working Party Report (Paper J) and recommendations.

8. MOTIONS FROM COUNCILLORS

9. TO RECEIVE ANY ENVIRONMENTAL ISSUES RAISED

To consider any environmental issues raised by the Isle of Wight Council, Environment Agency or other statutory body.

10. TO RECEIVE ANY PLANNING MATTERS

To consider any relevant planning applications.

11. TO RECEIVE REPORTS FROM TOWN COUNCILLORS AND OUTSIDE BODIES

12. EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution that under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, namely Agenda item number 13 and 14 on the grounds that there is likely to be disclosure of exempt information as defined in paragraphs 1 and 7, and 14 as defined in paragraphs 7, 9 and 10, of Part 1 of Schedule 12A of the Act and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

13. PUBLIC WORKS BOARD LOAN – YAVERLAND TOILETS

To approve seeking the approval of the secretary of state for levelling up, housing and communities to apply for a public works board loan to re-provision Yaverland toilets (Paper K – Confidential)

14. YAVERLAND TOILETS TENDER

To consider the working party recommendation in relation to the tender for Yaverland Toilets. (Paper L – Confidential)

PUBLIC QUESTION TIME

10 minutes are available for members of the public to speak on any matters relating to town business. Any written questions received and not considered in the earlier session will be prioritised.