

SANDOWN TOWN COUNCIL

You are hereby summoned to a Meeting of Sandown Town Council to be held on **MONDAY, 19 JULY 2021** commencing at **7.00 pm** for the transaction of the business set out in the agenda below:



Town Clerk:

A handwritten signature in black ink, appearing to be 'R. Smith', written over a light blue background.

Dated: 12 July 2021

PUBLIC ACCESS TO THE MEETING

Due to Covid-19 restrictions public access to the meeting will be very limited and anyone wishing to attend is asked to notify the clerk who will allocate places in order of application. Should the restrictions be lifted on the 19 July 2021, we will endeavour to accommodate the changes in guidance. The meeting will also be recorded.

COUNCILLORS' SURGERY

There will be no informal Councillors Surgery prior to the meeting of the Town Council due to ongoing Covid-19 restrictions. However, all electors are welcome to contact the councillors to personally discuss any local item of concern. We hope to return to holding the surgery in September 2021.

PUBLIC QUESTION TIME – 15 minutes are available for members of the public to speak on matters relating to the agenda.

Members of the public not in attendance, at the invitation of the Chairman are entitled to send a written representation on issues affecting the Town. Representations should be no longer than 150 words and will be read at the meeting in order of receipt. If more than one person wishes to make a representation on the same topic, they should nominate one person to make that representation on their behalf. Any questions asked shall not require a response or debate. The Chairman has the right to decide if a question or statement is inappropriate and will not be accepted. Written representations must be received no later than 48 hours prior to the start of the meeting.

21-2021/2022 APOLOGIES

To receive any apologies for absence

22-2021/2022 DECLARATIONS OF INTERESTS

1. To receive any declarations of pecuniary and non -pecuniary interests
2. To receive and consider granting any written requests for dispensations.

23-2021/2022 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 17 May 2021. (Paper A)

24-2021/2022 APPROVAL - POLICIES AND TERMS OF REFERENCE

1. HR Committee Terms of Reference (Paper B)
2. Complaints Policy (inc. vexatious) (Paper C)

25-2021/2022 BOUNDARY REVIEW

To note the report and make recommendations as appropriate. (Paper D)

26-2021/2022 APPOINTMENTS

1. HR Committee
2. Outside Bodies
3. IWALC Representative and Deputy

27-2021/2022 WELCOME BACK FUND

To note the correspondence (Oral Report).

28-2021/2022 WORK STREAMS

To consider future work streams, related working parties and lead members. (Paper E)

29-2021/2022 FINANCES

1. To approve the Payments and Receipts lists as presented for May 2021 (Paper F) and June 2021 (Paper G)
2. To receive and note the verified bank reconciliations for May 2021 and June 2021 (Paper H)
3. Update on New Signatories
4. Update on External Audit
5. To authorise, under delegated authority, the RFO to investigate improving the interest received on the reserves, and the subsequent recommendation to be approved virtually.
6. Interim Toilet Cleaning and Maintenance Arrangements.
7. Virement of Budget Monies (Town Improvement Fund) (Paper I)
8. Grant Awards (Papers J and K)

30-2021/2022 BEACH SAFETY PROJECT

1. Update on project
2. Related Projects, including grants

31-2021/2022 LOS ALTOS

To consider a request from the Isle of Wight Council to match fund works for new path to run parallel with the train line at Los Altos Park to link up SS29 & SS86.

32-2021/2022 TO CONSIDER ANY ENVIRONMENTAL ISSUES RAISED

To consider any environmental issues raised by the Isle of Wight Council, Environment Agency or other statutory body.

33-2021/2022 TO RECEIVE ANY PLANNING APPLICATIONS

To consider any relevant planning applications.

34-2021/2022 ANNUAL TOWN MEETING 2022

Proposed – 6:00 pm on Monday, 16 May 2022, to be followed by annual

council.

35-2021/2022 TO RECEIVE REPORTS FROM

1. The Town Clerk – including:
 - (a) Playground Inspections – delegation to clerks take appropriate action.
 - (b) Legionella Tests
 - (c) Electrical Tests
 - (d) Risk Assessments
 - (e) Church Service
 - (f) War memorial
 - (g) Approved contractors lists and delegated authority for Grant Income.
2. Town Councillors
3. To note Isle of Wight Council Ward Reports
4. Outside Bodies

PUBLIC QUESTION TIME – 10 minutes are available for members of the public to speak on any matters relating to town business. Any written questions received and not considered in the earlier session will be prioritised.