



SANDOWN TOWN COUNCIL

Application Guidelines

Aim of Scheme

The Grants Scheme offers grants to support local organisations currently contributing to the local community in Sandown.

Objectives

- The first priority is to fund not for profit clubs/organisations based and working in Sandown or those Organisations that help the Town /Community
- To enable clubs/organisations wishing to improve the quality of facilities or services for the community.
- To support small groups/organisations/clubs that are working to benefit Sandown/Residents.

The Town Council will not support funding:

- For individuals or profit-making organisations
- For retrospective applications (i.e. you must not have committed yourself to the expenditure prior to application)
- To groups or organisations that do not benefit Sandown/Residents.

Application Process

1. All applicants must complete the Application Form and supply all additional information as advised within it. Failure to provide all necessary supporting information will result in your application being returned and you will have to resubmit it together with all additional information prior to closing date.
2. Applicants may be invited to attend a meeting and to speak for up to 3 minutes about their grant application.
3. The deadline for applications will be the 28th February.
4. Applicants will be notified of the Council's decision following the next Full Council Meeting in March.

Conditions for Approved Grants

Successful applicants must:

Town Clerk: Richard Priest **Deputy Clerk:** Jennifer Armstrong
The Broadway Centre, 1 Broadway, Sandown, Isle of Wight PO36 9GG
Tel: (01983) 408 287/ 300 329 **Email:** clerks@sandowntowncouncil.gov.uk

- Only use the grant for the purposes stated in the application
- Carry out the project / expenditure within 6 months of receiving the grant
- Provide the Council evidence that the grant has been applied in accordance with the application within 6 months of the grant being awarded.

If any of the above are not adhered to then the grant may have to be repayable in full.

For Further Information

If you have any queries regarding the Application Guidelines or you have any problems filling the form in please contact:-

Town Clerk
Sandown Town Council,
The Broadway Centre
1 Broadway
SANDOWN
Isle of Wight PO36 9GG

clerks@sandowntowncouncil.gov.uk