

SANDOWN TOWN COUNCIL

TRANSPARENCY CODE: Details of any contract, commissioned activity, purchase order, framework agreement, service and any other enforceable agreement that exceeds a value of £5000.

Description of goods or services	Supplier name and details	Amount to be paid over length of contract of estimated annual spending or budget for contract	VAT that cannot be recovered	Start end and review dates	Whether by quote or invitation to tender	Whether supplier is small or medium or voluntary
Toilet cleaning	Island Cleaning Solutions, Gunville West IW PO30 5LW	Approx. £20000 per annum		1/6/2017-1/6/2020	quote	small
Building new community centre/council offices	MGM Contractors Newport, IW PO30 5XJ	£625,000		Ended: 23 /04/2018	tender	medium
Architect	D Gaynor	10000		Ended: 23/04/2018	quote	
Grass Cutting services	John O'Connor	£5200 per annum		End date: 31/03/2019	via IW Council	small
Rental of maintenance unit	Solent Management IW, PO37 7NW	£8,292 per annum		Ended: 23/04/2018	quote	small
Rental of temporary offices	Onward Creative IW PO30 1JT	£6,300 per annum		Ended: 30/04/2018	quote	small
Beach litter contract	Brighstone Landscaping Porchfield, IW PO30 4QB	£7,180 per annum		Season May –Sept 2018	quote	small
Beach cleaning contract	Brighstone Landscaping	£8000 per annum		Season May –Sep 2018	Quote	
Playground supply and repair	Wickstead, Kettering, Northants, NN16 8YJ	£40783 £30000		May 2018 for 2 weeks 2019	Quote	medium
Water for toilets	Business Stream			ongoing		
Electricity for all three sets of toilet blocks	SSE	Approx £12,000 per annum		1-9/20 17 - 30/9/2019	quote	large

TRANSPARENCY CODE: Data to be published

Salaries over £50,000

There are no officers earning over £50,000 and no data to publish

Trade Union facility time

There are no officers employed for this role and no data to publish

Procurement cards, data or transactions

There are no procurement cards held by the Town Council and therefore no data to publish

Car Parks income

The Town Council owns one free car park at the Broadway Centre for use by community hall hirers. There is no income and no data to publish.

Constitution

The Town Council works to a set of Standing Orders, Financial Regulations and Policies.

Waste contracts

The Town Council does not run its own waste contracts as the Isle of Wight Council procures this service. There is no data to publish.

Fraud Prevention and Investigations

The Town Council does not specifically employ officers to work on fraud prevention and investigations. There is no data to publish

From 1st April 2018, the address of the External Auditor is:

PKF Littlejohn
1 Westferry Circus
Canary Wharf
London
E14 4HD

TRANSPARENCY CODE: Sandown Town Council currently employs 4 members of staff as follows:-

ROLE	EMPLOYEE	HOURS WORKED
Town Clerk /Responsible Financial Officer	Tina Bailey	30 hours per week
Admin Assistant	Mrs Victoria Wright	25 hours per week
Cleaner	Miss Vivien Kington	18 hours per week
Weekend Litter Picker	Mr Michael Durrant	4 hours per week

Pensions

The auto enrolment staging date was February 2017 and the pension provider is NEST.

A list of Councillors responsibilities

- Committees – none
- Outside Bodies Appointments:

Sandown Forum

Cllrs Humby and Andre

South Wight Parishes Health Forum

Cllr Andre

TRANSPARENCY CODE: List of all public land and buildings 2018

Buildings and Land	Description	Freehold or leased	Address	Ordnance Survey Reference	Meterage of building or hectare size of land	Energy performance Certificate for buildings over 250m² of useable floor space
Building	Community Centre & Council Office	Freehold	The Broadway Centre, 1 The Broadway, Sandown, IW, PO36 9GG	SZ 5941384010 Northing: 084013 Easting: 459413	352.3 (m2)	attached
Land	With pp for housing	Freehold	1 The Broadway, Sandown, IW PO36 9GG	As above		
Building	Public Toilet block	Freehold	Yaverland Car Park PO36, Sandown IW PO36 8QD	SZ6122685178 Northing: 085178 Easting 466216		
Building	Public Toilet block	Freehold	Car Park, St John's Rd Sandown, IW. PO36 8ER	SZ 5982184259 Easting:459821 Northing:084259		
Building	Public Toilet block	Freehold	Eastern Gardens toilets , Culver Parade, Sandown, PO36 8AS	SZ 6017084382 Easting: 460170 Northing: 084382		
Land	Public play areas and commercial leisure areas	Leased Sublet	Sandham Gardens, Sandown, IW, PO36 8AT To Heritage GB Ltd.	SZ 6048284688 Easting: 460482 Northing 084688		
Land	Public open space	Licence from IWC	Los Altos Park	SZ 5919084172 Northing: Easting		

